

MINUTES
OXNARD HOUSING AUTHORITY
Regular Meeting
March 25, 2008

AGENDA ITEM NO. I-2

A. ROLL CALL/POSTING OF AGENDA

At 7:02 p.m., the regular meeting of the Oxnard Housing Authority convened in the Council Chambers, concurrently with the City Council and Community Development Commission. Commissioners Thomas E. Holden, Dean Maulhardt, Carlos Soria, John C. Zaragoza, Andres Herrera, and Timothy B. Flynn were present. Commissioner Gaudencio Digos was absent. The Assistant Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Edmund Sotelo, Secretary; Grace Magistrale Hoffman, Deputy Secretary; Gary L. Gillig, General Counsel; Jesus Andrade, Senior Housing Specialist; and Jill A. Beaty, Assistant Secretary Designate.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance led by the Vice Chairman, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Clerk Department

3. SUBJECT: Minutes of the Regular Meetings of Housing Authority for January 8, 15 and February 5, 12 and 26, 200808. (011)
RECOMMENDATION: Approve.

Housing Department

6. SUBJECT: Applications for Section 8 Housing Choice Voucher Program. (033)
RECOMMENDATION: Authorize the Housing Director to accept and process all applications received until 5:00 p.m. on March 28, 2008, for the Section 8 Housing Choice Voucher Program.

INFORMATION/CONSENT AGENDA ACTION: Approved (Zaragoza/Herrera); Ayes: Flynn, Herrera, Maulhardt, Soria, Zaragoza, and Holden. Absent: Digos.

- J. TRANSMITTAL OF INFORMATION ONLY ITEMS
- K. INFORMATION/CONSENT PUBLIC HEARINGS
- L. PUBLIC HEARINGS

Housing Department

1. SUBJECT: "No Smoking" Policy for Public Housing Senior Buildings. (059)
RECOMMENDATION: Authorize the enactment of a "No Smoking" Policy for the Housing Authority's two senior buildings.
DISCUSSION: The Senior Housing Specialist reported that the issue was brought forth at the request of Housing tenants in the two Senior buildings and findings of the building architect/engineer as to increased costs of renovating an apartment formerly occupied by a smoker and smoke seepage. The prohibition would limit smoking to no closer than 30 feet of the building and multiple violations may result in eviction. Alternatives would be offered to smokers.

Comments in favor of the policy came from: Cogie Momoto, American Cancer Society volunteer and member of the Ventura County Tobacco Coalition, Jack Nichol, American Lung Association of California Board Member, Pat Friend, supports.

ACTION: Close the public hearing (Holden/Maulhardt). Approve recommendation (Holden/Maulhardt); Ayes: Herrera, Holden, Maulhardt, Soria, Zaragoza, and Flynn. Absent: Digos.

- M. REPORT OF SECRETARY
- N. HOUSING AUTHORITY BUSINESS/COMMITTEE REPORTS

CITY COUNCIL

At 8:50 p.m. the joint meetings with the City Council concluded.

- O. REPORTS
- P. PUBLIC COMMENTS ON REPORTS
- Q. APPOINTMENT ITEMS
- R. STUDY SESSION
- S. PUBLIC COMMENTS ON STUDY SESSION

MARCH 25, 2008

OXNARD HOUSING AUTHORITY

PAGE 3

T. ADJOURNMENT

At 8:50 p.m. the Housing Authority concurred to adjourn.

JILL A. BEATY
Assistant City Clerk

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
April 8, 2008

DRAFT

A. ROLL CALL/POSTING OF AGENDA

At 7:02 p.m., the regular meeting of the Oxnard Housing Authority convened in the Council Chambers, concurrently with the City Council and Community Development Commission. Commissioners Thomas E. Holden, Dean Maulhardt, Carlos Soria, John C. Zaragoza, Andres Herrera, and Timothy B. Flynn were present. Commissioner Gaudencio Digos was absent. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairperson Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; and Gary L. Gillig, General Counsel.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States led by Bonnie Wiegel, Strawberry Festival Manager, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Minutes of the Regular Meetings of Housing Authority for March 4, 11 and 18, 2008. (001)
RECOMMENDATION: Approve.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended (Soria/Maulhardt)
Ayes: Holden, Herrera, Soria, Maulhardt, Zaragoza, and Flynn. Absent: Digos.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

ACTION: Chairman Holden declared the public hearing open.

DISCUSSION: The Secretary Designate reported on posting, publication and that there were no written communications received.

000006

Housing Department

2. SUBJECT: Housing Authority Agency Plan. (041)

RECOMMENDATION: (1) Hold a public hearing to receive comments concerning the proposed Agency Plan; (2) Adopt a resolution (a) approving the Agency Plan for the Housing Authority; and (b) authorizing and directing the Chairman to execute the Department of Housing and Urban Development (HUD) Public Housing Agency Certification Compliance Form certifying the Housing Authority's compliance with HUD's polices and procedures; (3) Authorize the Housing Director to execute and submit all reports and documents required to comply with HUD's policies and procedures regarding the Agency Plan, which include the revised Admissions and Occupancy Policies and Section 8 Administrative Plan.

ACTION: Close the public hearing (Holden/Zaragoza). Approved as recommended.

(Soria/Zaragoza) Ayes: Holden, Herrera, Soria, Maulhardt, Zaragoza, and Flynn. Absent: Digos.

L. PUBLIC HEARINGS

M. REPORT OF SECRETARY

N. HOUSING AUTHORITY BUSINESS/COMMITTEE REPORTS

CITY COUNCIL/COMMUNITY DEVELOPMENT COMMISSION

At 8:11 p.m. the concurrent meetings with the City Council and Community Development Commission concluded.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 8:11 p.m. the Housing Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

OXNARD HOUSING AUTHORITY
Regular Meeting
April 15, 2008

Due to lack of a quorum on this date, there was no regular meeting.

JILL A. BEATY
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

000008

DRAFT

OXNARD HOUSING AUTHORITY
Regular Meeting
April 22, 2008

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DEAN MAULHARDT
Vice-Chairman

000009

DRAFT

OXNARD HOUSING AUTHORITY
Regular Meeting
May 6, 2008

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman