



Meeting Date: 05/06/08

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Lori Rice, Parks Manager <sup>LR</sup> Agenda Item No. I-3  
 Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Other: Michael Henderson, GS Supt. <sup>LR for</sup>

**DATE:** April 29, 2008

**TO:** City Council

**FROM:** <sup>for</sup> Michael Henderson, General Services Superintendent *Louise Rice*

**SUBJECT:** **Transfer of Parks Equipment Funding to Capital Improvement Project (CIP) Equipment Purchase Project**

**RECOMMENDATION**

That City Council approve the transfer of previously appropriated funds in the amount of \$187,000 from General Services, Parks & Public Grounds account to Parks Equipment Replacement Capital Outlay Fund for the purchase of parks equipment.

**DISCUSSION**

The Parks Division submitted a Service Level Option request as part of the Mid-Year budget for the replacement purchase of two heavy equipment vehicles. The request was approved for one dump truck and one chipper truck for a total cost of \$187,000.

Upon approval of the Mid-Year budget, the funding was placed on the Parks Division operating budget. The time line to purchase this type of vehicle will extend past the end of the fiscal year. In order to ensure that these funds are still available for this purchase after June 30, 2008, staff is asking that the funds be transferred to a multi-year CIP Equipment Purchase account.

**FINANCIAL IMPACT**

The Special budget appropriation form will transfer previously appropriated funds in the amount of \$187,000 from General Services, Parks & Public Grounds Division account number 101-5701-805-8606 to Parks Equipment Replacement account number 301-9871-826-8606 project No. 951004 in the Capital Outlay fund for the purchase of parks equipment.

Attachment #1: Special Budget appropriation

(MH/ci)

# CITY OF OXNARD

## REQUEST FOR SPECIAL BUDGET APPROPRIATION

To the City Manager:

May 6, 2008

Request is hereby made for an appropriation of total . . . . .

\$ 0

Reason for appropriation:      Transfer previously appropriated funds from General Services, Parks to the Parks Equipment Replacement Project

<u>FUND</u>	<u>DESCRIPTION/ACCOUNT</u>	<u>AMOUNT</u>
General (101)	<b>General Services Parks</b> 101-5701- 805-8606 - Mach & Equipment - New	(187,000)
	<b>Non-Departmental Reserves and Transfers</b> 101-1002- 808-8712 - Transfer to Capital Outlay	<u>187,000</u>
	<b>Net Estimated Change to General Fund Balance</b>	<u><u>-0-</u></u>
Capital Outlay (301)	<b>Parks Equipment Replacement 301-9871 (951004)</b> 711-7901 - Transfer from General Fund  826-8606 - Mach & Equipment - New	(187,000)
		<u>187,000</u>
	<b>Net Estimated Change to Capital Outlay Fund Balance</b>	<u><u>-0-</u></u>

*Lori Ruce*  
 \_\_\_\_\_  
 Manager

REQUIRES CITY COUNCIL APPROVAL

CHIEF FINANCIAL OFFICER

*James Cameron*  
 \_\_\_\_\_

Disposition

Transfer by Journal Voucher \_\_\_\_\_

Approved \_\_\_\_\_

Rejected \_\_\_\_\_

City Manager

000016

ATTACHMENT NO. \_\_\_\_\_

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