



ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s) _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s) _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Grant Dunne, Management Analyst III *GD* Agenda Item No. I-4  
 Reviewed By: City Manager *[Signature]* City Attorney *BA* Finance *SW* Public Works – Phil Gregoire  
 Other (Specify) *[Signature]*

**DATE:** March 24, 2008

**TO:** City Council

**FROM:** Mark Norris, Assistant Director of Public Works *[Signature]*  
Public Works Department

**SUBJECT:** Agreement For Street Sweeping Services Between the City of Oxnard and Venco Power Sweeping, Incorporated

**RECOMMENDATION**

That City Council approve and authorize the Mayor to execute an agreement for street sweeping services between the City of Oxnard and Venco Power Sweeping, Incorporated (Agreement No. A-7030) in the amount of \$779,260.

**BACKGROUND**

Sweeping is provided on all streets, alleyways, arterials, and public parking lots at various intervals ranging from weekly to monthly to maintain and enhance the City’s appearance. Adequate sweeping ensures compliance with permit requirements for storm water discharge from the National Pollution Elimination System. For the past several years the City has contracted-out for street sweeping service. Approximately 19.600 curb miles are swept annually.

**DISCUSSION**

On February 4, 2008, staff sent out a Request for Bid (RFB) for street sweeping services to six potential service providers and held a pre-bid conference that was attended by several sweeping service companies. In response to the RFB, Venco Power Sweeping, Incorporated (Venco) submitted the most responsive low-bid proposal for street sweeping services. Venco has been in the business of municipal street sweeping since 1960 and has a service facility located at 2400 Eastman Avenue in Oxnard. Venco has experienced managers and equipment operators who are well trained in sweeping services and safety practices. Venco has and currently performs effective, dependable and safe street sweeping services for Oxnard.

The agreement (Attachment No. 1) provides for bi-weekly sweeping of residential streets, weekly sweeping of downtown streets, and weekly to monthly sweeping of arterials and parking lots. The initial term of the Agreement is from April 1, 2008 to March 31, 2010. Thereafter, the parties may extend the Agreement in two successive two-year terms upon mutual written consent. Venco meets all required

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City provisions in the agreement including the possession of a business license and appropriate certificates of insurance, and compliance with Oxnard's living wage. Based on Venco's service rates and the initial two-year term of the Agreement, the estimated value of this Agreement is \$779,260. Revenue from the State Gas Tax Fund and Transportation Development Act Fund provide funding for street sweeping services.

**FINANCIAL IMPACT**

It is anticipated that the amount of this service will be \$97,407 for the remaining part of Fiscal Year 2007-08. There are sufficient funds appropriated in State Gas Tax Fund Account Number 181-3103-803-8209 (Gas Tax/Construction Services - Streets/Contractual/Professional Services) and the Transportation Development Act Fund Account Number 212-3103-803-8209 (TDA/Construction Services - Streets/Contractual/Professional Services) in the Fiscal Year 2007-08. The amount for FY 2008-09 will be included in the budget process.

GD

Attachment #1 – Agreement For Street Sweeping Services Between the City of Oxnard and Venco Power Sweeping, Incorporated

Note: The Agreement For Street Sweeping Services Between The City of Oxnard and Venco Power Sweeping, Incorporated has been provided to the City Council. Copies are available for review at the Circulation Desk in the Library after 6:00 p.m. on the Thursday prior to the Council meeting and at the City Clerk's Office after 8:00 a.m. on Monday.

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