

MINUTES  
OXNARD CITY COUNCIL  
Regular Meeting  
December 4, 2007

A. ROLL CALL/POSTING OF AGENDA

At 5:35 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers. Councilmembers Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. Andres Herrera was absent. The Assistant City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Pro Tem Maulhardt presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Karen Burnham, Assistant City Manager; Gary L. Gillig, City Attorney; and Grace Magistrale Hoffman, Deputy City Manager.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

At 5:37 p.m. the City Council recessed to a closed session, pursuant to Government Code section 54956.9(a), to confer with its attorneys. The title and case numbers of the litigation being discussed are Lumas v. Oxnard, Workers' Compensation Appeals Board Case Nos. OXN 073057 and VEN 0087746. Mayor Thomas E. Holden was present at 5:45 p.m.

The City Council also recessed to a closed session, pursuant to Government Code section 54957.6, to give instructions to its negotiators, Karen Burnham, Assistant City Manager, Lino Corona, Acting Human Resources Director, and Lynn Hutton, Human Resources Manager, regarding the salaries, salary schedules or compensation paid in the form of fringe benefits for employees represented by the International Union of Operating Engineers (IUOE), Local No. 501, the International Association of Firefighters AFL-CIO (IAFF), Local 1684, the Service Employees International Union (SEIU), Local No. 998, the Oxnard Peace Officers' Association (OPOA), and the Oxnard Public Safety Management Employees Association (OPSMEA), and other matters within the scope of representation.

At 7:06 p.m. the City Council adjourned to the evening session.

D. OPENING CEREMONIES

At 7:09 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers, concurrently with the Community Development Commission, Housing Authority, and Financing Authority. Mayor Holden presided and called the meeting to order. The meeting opened with the pledge of allegiance led by Councilmember Zaragoza, followed by a moment of silence. Additional staff members were: Jill A. Beaty, Assistant City Clerk

DECEMBER 4, 2007

OXNARD CITY COUNCIL

**E. CEREMONIAL CALENDAR**

1.        **SUBJECT:** Presentation of **Resolution No. 13,369** to Scott E. Swenson for 29 Years with the City of Oxnard. (001)  
          **RECOMMENDATION:** Approve.  
          **ACTION:** Approved (Maulhardt/Zaragoza); Ayes: Holden, Maulhardt, Zaragoza, and Flynn. Absent: Herrera.  
          **DISCUSSION:** Mr. Swenson thanked the City Council, his family, and staff.
  
2.        **SUBJECT:** Presentation of **Resolution No. 13,370** to Ernest Edward Eglin, Jr. for 29 Years with the City of Oxnard. (003)  
          **RECOMMENDATION:** Approve.  
          **ACTION:** Approved (Holden/Maulhardt); Ayes: Holden, Maulhardt, Zaragoza, and Flynn. Absent: Herrera.  
          **DISCUSSION:** Mr. Eglin thanked the City Council.

**F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

E. Gloria Roman expressed appreciation for Scott Swenson's service;  
Ed Ellis reported on the old swap meet site;  
John Korsten, lien on his property;  
Nancy Stehle, Habitat for Humanity open house on Cooper Road and to volunteer training sessions;  
Jill Dolan, appreciation for those who helped with the Holiday Hometown events;  
Steve Fleischer, Christmas Tree Lane activities;  
Luciano Ortiz, West Village Neighborhood Chairman, re winter potlock;  
Larry Stein re, Comprehensive Annual Financial Report, downtown theater, and certificate of occupancy for Rose Avenue property;  
Shirley Godwin, opposed to vesting tentative maps and development fees;  
Larry Godwin favors weekly pickup of 3-container trash receptacle;  
Beatriz Garcia, appreciated the showing of the December 1<sup>st</sup> presidential candidate forum;  
Pat Brown, lack of notice re postponement of agenda item;  
Martin Jones, traffic initiative petition;  
Norman Kanter, touring the Code Compliance building.

**G. REVIEW OF INFORMATION/CONSENT AGENDA**

The City Council concurred to pull Item I-6 for discussion.

**000002**

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Marianne Robles, Danny Carillo, SEIU, Rhea Voll thanked the City Council for successful SEIU negotiations.

I. INFORMATION/CONSENT AGENDA

City Clerk Department

- 1. SUBJECT: Minutes of the Regular Meeting of City Council for November 20, 2007 (005)  
RECOMMENDATION: Approve.

Development Services Department

- 2. SUBJECT: Parcel Map No. 05-300-11, Filed by Jim Mitchell. (027)  
RECOMMENDATION: Adopt **Resolution No. 13,371** approving Parcel Map No. 05-300-11 for property located at 3301 Sturgis Road on the northeast corner of Del Norte Boulevard and Sturgis Road intersection within the McInnes Ranch Business Park.
- 3. SUBJECT: **Ordinance No. 2762**, Approving Planning and Zoning Permit No. 06-570-06 to Change the Zone District for Property Located on the Southeast Corner of Victoria Avenue and Teal Club Road, Known as Parcel 3 as Part of Planning and Zoning Permit No. 05-300-30. (037)  
RECOMMENDATION: Second reading and adoption.
- 4. SUBJECT: License Agreement with Oxnard Union High School District to Install a Data Wiring Conduit Under Second Street East of K Street. (041)  
RECOMMENDATION: Approve and authorize the Mayor to sign a "License to Encroach on City Property" with the Oxnard Union High School District (**A-6976**) for the installation of a conduit and data wiring under Second Street approximately 383 feet east of K Street.
- 5. SUBJECT: Termination of a Non-Exclusive Access Easement For Landscape Maintenance Purposes and Acceptance of a Replacement Easement within Lots 1, 2, and 9 of Tract 5352-1 (RiverPark). (049)  
RECOMMENDATION: Adopt **Resolution No. 13,372** (1) terminating all rights obtained under the Grant of Non-Exclusive Access Easement For Landscape Maintenance Purposes recorded October 29, 2007, as Instrument Number 20071029-00201175-0 of Official Records, said easement being located within Lots 1, 2, and 9 of Tract 5352-1 (RiverPark); and (2) accepting a replacement Grant of Non-Exclusive Access Easement For Landscape Maintenance Purposes within Lots 2, and 9 of Tract 5352-1 (RiverPark).

Housing Department

- 7. SUBJECT: Agreement with Housing Opportunity Management and Education Corporation. (089)  
RECOMMENDATION: Authorize the Mayor to execute an Agreement for Professional Services with Housing Opportunity Management and Education Corporation (**A-6975**) providing \$53,420 for general operating assistance.

8. SUBJECT: Affordable Housing Agreement with Habitat for Humanity of Ventura County, Inc., Pertaining to Property at the Northeast Corner of Detroit and Stroube Streets. (095)  
RECOMMENDATION: Approve and authorize the Mayor to execute an Affordable Housing Agreement with Habitat for Humanity of Ventura County, Inc. (A-6977) conveying two lots at the northeast corner of Detroit and Stroube Streets for the development of two single family residences to be sold to very low income families.

Human Resources Department

9. SUBJECT: Memorandum of Understanding (MOU) with the International Association of Firefighters, Local 1684, AFL-CIO (IAFF). (099)  
RECOMMENDATION: (1) Ratify an MOU between the City and the IAFF (A-6981), commencing June 30, 2007, and expiring on June 27, 2008; (2) Adopt **Resolution No. 13,374** implementing the MOU for the IAFF; and (3) Authorize the City Manager to transfer funds between accounts, in amounts to be determined, to implement the terms and conditions of the MOU.
10. SUBJECT: Memorandum of Understanding (MOU) with the Oxnard Peace Officers' Association (OPOA). (103)  
RECOMMENDATION: (1) Ratify an MOU between the City and OPOA (A-6982), commencing September 8, 2007, and expiring on September 5, 2008; (2) Adopt **Resolution No. 13,375** implementing the MOU; and (3) Authorize the City Manager to transfer funds between accounts, in amounts to be determined, to implement the terms and conditions of the MOU.
11. SUBJECT: Memorandum of Understanding (MOU) with the Service Employees International Union, Local 998 (SEIU). (107)  
RECOMMENDATION: (1) Ratify an MOU between the City and SEIU (A-6983), commencing June 30, 2007, and expiring on June 27, 2008; (2) Adopt **Resolution No. 13,376** implementing the MOU for SEIU; and (3) Authorize the City Manager to transfer funds between accounts, in amounts to be determined, to implement the terms and conditions of the MOU.
12. SUBJECT: Amendment to the Public Employees' Retirement System (PERS) Contract. (111)  
RECOMMENDATION: (1) Adopt **Resolution No. 13,377** of intention to amend the City's contract with PERS for employees represented by the International Association of Firefighters (IAFF) to include Government Code sections 20434 and 20434.5 "Local Firefighter" inclusions; (2) Approve the first reading by title only and subsequent adoption of **Ordinance No. 2763** amending the City's contract with PERS for employees represented by the IAFF to include benefits of Government Code sections 20434 and 20434.5 "Local Firefighter" inclusions; and (3) Authorize the City Manager to execute the documents necessary to implement the amendments to the contract with PERS, as provided in the resolution and ordinance.

Public Works Department

- 13. SUBJECT: PW07-22 Southwinds Resurfacing Project. (121)  
RECOMMENDATION: Approve Project Specification No. PW 07-22 (The Southwinds Resurfacing Project) for pavement reconstruction and resurfacing, sidewalk, curb and gutter repair, replacement of street name signs, installation of a new fence between Haycox School and the alley north of Cuesta Del Mar and improvement of refuse enclosures in an area located in the southeastern portion of the City between Pleasant Valley Road, Saviers Road, Hueneme Road, and J Street.
  
- 14. SUBJECT: **Ordinance No. 2761**, Amending Certain Sections of Oxnard City Code Chapter 19 Relating to the Wastewater System and Wastewater Disposal. (125)  
RECOMMENDATION: Second reading and adoption.

INFORMATION/CONSENT AGENDA ACTION: Approved (Maulhardt/Zaragoza); Ayes: Holden, Maulhardt, and Zaragoza, Noes: Flynn on Items I-2 and I-3; Absent: Herrera.

Finance Department

- 6. SUBJECT: Execution and Delivery of City of Oxnard Gas Tax Revenue Certificates of Participation (2007 Street Improvement Program). (073)  
RECOMMENDATION: That City Council: (1) Adopt **Resolution No. 13,373** approving certain purchase and disclosure documents and authorizing certain actions in connection with the sale, execution, and delivery of not more than \$30 million in principal amount of City of Oxnard Gas Tax Revenue Certificates of Participation (2007 Street Improvement Program) (the "Certificates"); and (2) Approve a special budget appropriation in the amount of \$25,834,465 to allocate \$24,388,000 of the net proceeds of the Certificates to the Project as described in this agenda report and \$1,446,465 from the Traffic Congestion Relief Fund to the Project.

DISCUSSION: The City Council discussed structuring and financing; how neighborhoods are identified and prioritized for street repairs; having staff bring a costing update at a future meeting; and getting this to the public on a broad basis, such as in water bills.

ACTION: Approved (Maulhardt/Zaragoza); Ayes: Zaragoza, Flynn, Flynn, and Holden. Absent: Herrera.

- J. TRANSMITTAL OF INFORMATION ONLY ITEMS
- K. INFORMATION/CONSENT PUBLIC HEARINGS
- L. PUBLIC HEARINGS
- M. REPORT OF CITY MANAGER

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

The City Council wished Santa Clara High School well in the upcoming CIF playoffs. Mayor Holden thanked the community for the outpouring of support during the days prior to and following the passing of his father, Pat Holden.

City Manager Department

- 1. SUBJECT: 2008 Meeting Schedule for Legislative Bodies. (147)  
RECOMMENDATION: Meet on the following dates during the calendar year 2008:  
January 8, and 15; February 5, 12, and 26; March 4, 11, 18, and 25; April 8, 15, and 22;  
May 6, and 13; June 3, 10, 17, and 24; July 1, 8, 15, and 22; August (no meetings);  
September 9, 16, and 23; October 7, 14, 21, and 28; November 18, and 25; December 2, 9,  
and 16.  
ACTION: Approved (Maulhardt/Zaragoza); unanimously.

COMMUNITY DEVELOPMENT COMMISSION/HOUSING AUTHORITY/FINANCING AUTHORITY

At 8:21 p.m. the joint meetings with the Community Development Commission, Housing Authority, and Financing Authority concluded.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

Development Services Department

- 1. SUBJECT: Meta District Plan. (151)  
RECOMMENDATION: Continue to future date.  
ACTION: Approved unanimously.

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 8:21 p.m. the City Council concurred to adjourn the meeting.

\_\_\_\_\_  
JILL A. BEATY  
Assistant City Clerk

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DR. THOMAS E. HOLDEN  
Mayor

\_\_\_\_\_  
DEAN MAULHARDT  
Mayor Pro Tem

MINUTES  
OXNARD CITY COUNCIL  
Regular Meeting  
December 11, 2007

**DRAFT**

A. ROLL CALL/POSTING OF AGENDA

At 6:04 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers. Councilmembers Thomas E. Holden, Dean Maulhardt, John C. Zaragoza, and Andres Herrera were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Edmund Sotelo, City Manager; Karen Burnham, Assistant City Manager; Gary L. Gillig, City Attorney; and Grace Magistrale Hoffman, Deputy City Manager. At 6:05 p.m. Councilman Timothy B. Flynn was present.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

At 6:05 p.m. the City Council recessed to a closed session, pursuant to Government Code section 54956.9(a) to confer with its attorneys. The title and case number of the litigation being discussed City of Oxnard v. Sakioka Farms., et al., Ventura County Superior Court Case No. CIV237760, City of Oxnard v. Steven Sandwall, et al., Ventura County Superior Court Case No. CIV237390, City of Oxnard v. Gasprom Inc., Ventura County Superior Court Case No. CIV244478.

The City Council also recessed to a closed session, pursuant to Government Code section 54957.6 to give instructions to negotiators, Karen Burnham, Assistant City Manager, Lino Corona, Acting Human Resources Director, and Lynn Hutton, Human Resources Manager, regarding salaries, salary schedules or compensation paid in the form of fringe benefits for employees represented by the Oxnard Public Safety Management Employees Association (OPSMEA), and other matters within the scope of representation.

At 6:30 p.m. Councilmember Andres Herrera was absent. At 6:40 p.m. Councilman Timothy B. Flynn was absent. At 6:59 p.m. the City Council reconvened and recessed to the evening session.

D. OPENING CEREMONIES

At 7:09 p.m., the regular meeting of the Oxnard City Council reconvened in the Council Chambers, concurrently with the Community Development Commission. The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Councilmembers Thomas E. Holden, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. Mayor Holden presided. Additional staff members present were: Matthew Winegar, Development Services Director; Chris Williamson, Senior Planner; Lettie DeDios, Accounting Manager; Mark Norris, Utilities Services Branch Manager; and Linda Peters, Office Assistant.

E. CEREMONIAL CALENDAR

2. SUBJECT: Presentation of a Commendation to the Tequila Senior Softball All-Star Players.

DISCUSSION: Ted England and Tony Maestas thanked the Council for the recognition.

000007

- 1. SUBJECT: Special Guest from the North Pole.  
DISCUSSION: Santa Claus wished a merry Christmas to the community.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Ed Ellis, needed repairs to the former swap meet building on Saviers Road.

Joe Ruscio, enjoys the new downtown.

Trisha Munro, water rates, water infrastructure costs, and Jones Ranch.

John Korsten, property lien.

Steve Yue, Christmas neighborhood meeting.

Sunny Atkinson, the efforts to paint the "Mural for Peace" at 535 Meta Street and global warming.

Jean Rountree expressed concerns with a new Channel Islands Harbor County resolution.

Ben Moss requested the repair of historical lights on F Street.

Steve Fleischer, Christmas Tree Lane.

Martin Jones, council elections with nine districts.

Edward Castillo, petition rights and process.

Pat Brown, traffic solutions and needed Channel Islands Harbor changes.

Bert Perello, former swap meet on Saviers Road update, Channel Islands Harbor, and awarding personnel contracts.

Nancy Pedersen, condition of former Skyview Theater site.

ITEMS REMOVED FROM AGENDA

L. PUBLIC HEARINGS

The City Manager requested Vesting Tentative Maps. (L-1) be removed from the agenda.

Development Services Department

- 1. SUBJECT: City Code Amendment Regarding Regulations for Vesting Tentative Maps. (059)  
RECOMMENDATION: Approve the first reading by title only and subsequent adoption of an ordinance amending regulations for vesting tentative maps.  
ACTION: Continue to January 8, 2008. (Zaragoza/Holden) Maulhardt, Zaragoza, and Holden. Noes: Flynn. Absent: Herrera.

G. REVIEW OF INFORMATION/CONSENT AGENDA

Councilman Flynn requested Wastewater Treatment Plant Headworks Project (I-5) and Supplemental Waste Transfer Hauling Services (I-6) be removed for discussion.

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Ben Moss. supported the Mills Act agreement (I-4) and the establishment of a local board.

I. INFORMATION/CONSENT AGENDACity Attorney Department

1. **SUBJECT:** Amendment to Ordinance Regarding Civil Fines. (001)  
**RECOMMENDATION:** Approve the first reading by title only and subsequent adoption of **Ordinance No. 2764** that repeals and readopts sections 7-51, 7-53, 7-54, 7-57(B), 7-58(A), 7-58(F), 7-59, 7-60, 7-61(A), 7-63(B)(2), and 7-64(E) of the Oxnard City Code concerning civil fines.

Development Services Department

4. **SUBJECT:** Approval of Mills Act Contract for Ventura County Landmark No. 161, 102 North "F" Street, Peter J. Weinerth, Applicant. (021)  
**RECOMMENDATION:** Approve and authorize the Mayor to execute a Mills Act contract with Peter J. Weinerth (**A-6980**) to maintain and preserve historic property located at 102 North "F" Street through a reduction in property taxes.\*
7. **SUBJECT:** Interconnect Cables at Different Locations. (043)  
**RECOMMENDATION:** (1) Adopt Project Specification No. PW07-20 for traffic signal interconnect cables at different locations throughout the City; (2) Approve the appropriation of \$398,385 of federal grant funds, \$142,380 from the Circulation System Improvement Fund, and the transfer of \$54,107 from the Wooley/ Offshore traffic signal project to the Interconnect Cables project; and (3) Adopt **Resolution No. 13,378** authorizing the Mayor to execute Master Agreement Administering Agency-State Agreement for Federal-Aid Projects No. 07-5129R, and Program Supplement Agreement No. 033-N to the Master Agreement.
8. **SUBJECT:** Citywide Court Rehabilitation Project. (051)  
**RECOMMENDATION:** Approve Project Specification PW08-09 for the Citywide Court Rehabilitation Project for the rehabilitation of thirty-three basketball and tennis courts located on eighteen parks throughout the City.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended. (Zaragoza/ Maulhardt) Ayes: Holden, Maulhardt, Zaragoza, and Flynn. Absent: Herrera. \*Abstain: Flynn only for I-4.

Public Works Department

5. **SUBJECT:** Appropriation of Funds and Interest Earnings Revenue for the Construction of the Wastewater Treatment Plant Headworks Project. (037)

**000009**

RECOMMENDATION: Approve the appropriation of \$2,203,800 of fund balance from the Wastewater Treatment Connection Fee Fund, and \$2,296,200 of interest earnings from the Wastewater Revenue Bonds 2004 Series A and B and the Wastewater Revenue Bonds Series 2006, for a total of \$4,500,000 to the Wastewater Treatment Plant Headworks Project budget.

DISCUSSION: The Utilities Services Branch Manager provided an accounting of the project.

6. SUBJECT: Agreement For Supplemental Waste Transfer Hauling Services Between the City of Oxnard and Yura Trucking, Incorporated. (041)

RECOMMENDATION: Approve and authorize the Mayor to execute an Agreement For Supplemental Waste Transfer Hauling Services Between the City of Oxnard and Yura Trucking, Incorporated (A-6936).

DISCUSSION: The Utilities Services Branch Manager reviewed circumstances that increased labor would be on an as-needed basis. The City Council reviewed labor demand needs, changing staffing needs, and public health issues.\*

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended. (Zaragoza/Maulhardt) Ayes: Holden, Maulhardt, Zaragoza, and Flynn. Absent: Herrera. \*Noes: Flynn only for I-6.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

City Manager's Office

1. SUBJECT: Executed Contracts. (053)  
ACTION: Reviewed and filed.

K. INFORMATION/CONSENT PUBLIC HEARINGS

Mayor Holden declared the public hearing open. The City Clerk reported on posting, publication and that there were no written communications received.

Police Department

1. SUBJECT: Supplemental Law Enforcement Services Fund. (055)  
RECOMMENDATION: Approve the appropriation of State Supplemental Law Enforcement Services Funds in the amount of \$371,115 to the Police Department for partial funding of police positions and for upgrades for the department's computer systems.

Public Works Department

2. SUBJECT: Drinking Water Public Health Goals Report 2007.  
RECOMMENDATION: Continue to January 8, 2008.

ACTION: Close the public hearing. (Zaragoza/Holden) Approved as recommended. (Zaragoza/Maulhardt) Ayes: Maulhardt, Zaragoza, Flynn, and Holden. Absent: Herrera.

**000010**

M. REPORT OF CITY MANAGER**DRAFT**City Manager Department

1. SUBJECT: Graffiti Task Force Progress Report.  
RECOMMENDATION: Consider a verbal report on the progress of the Graffiti Task Force.  
ACTION: Continue to January 8, 2008.

The City Manager reported the Recreation and Community Services will host the Southern California Municipal Athletic Federation "C" Division Flag Football Champion on December 15 and 16.

COMMUNITY DEVELOPMENT

At 8:33 p.m. the joint meeting with the Community Development Commission concluded.

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTSCity Clerk Department

1. SUBJECT: Appointments to Boards, Commissions and Committees. (065)  
RECOMMENDATION: That the Mayor, with the approval of the City Council, appoint one member to the Senior Services Commission.  
ACTION: Mayor Holden appointed Nancy Rowe with the approval of the City Council to the Senior Services Commission.

The Councilmembers commented regarding the remarks and implied misrepresentations made by Councilman Flynn regarding the "Traffic Initiative" on a L.A. radio program.

Development Services Department

2. SUBJECT: Adoption of 2040 Population Forecast for Inclusion in the Ventura Council of Governments (VCOG) Decapolis Forecast. (067)  
RECOMMENDATION: Adopt a 2040 population forecast of 292,000 to be included as part of the VCOG Decapolis Forecast.  
DISCUSSION: The Development Services Director and Senior Planner reviewed the process to create the forecast, population profiles, youth of the community, population trends and future housing needs.

Larry Stein, the importance of the forecast.

The City Council reviewed: (1) the methods of calculations compared to other County cities, (2) rate of growth, (3) number per household, (4) housing elements of other cities and (4) SOAR boundaries and restrictions.

ACTION: Staff to return to City Council on January 8, 2008.

**000011**

O. REPORTS

Finance Department

- 1. SUBJECT: Comprehensive Annual Financial Report (CAFR) for Fiscal Year (FY) 2006-2007. (069)  
RECOMMENDATION: Receive and file the City of Oxnard CAFR for FY 2006-2007.  
DISCUSSION: The Accounting Manager briefly reviewed the CAFR including revenues, expenditures, and the general fund balance.

Bert Perello, CAFR missing from Library.

Larry Stein, many funds in the CAFR needed to be discussed during a meeting.

ACTION: Approved as recommended. (Zaragoza/Maulhardt). Ayes: Flynn, Holden, Maulhardt, and Zaragoza. Absent: Herrera.

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

Development Services Department

- 1. SUBJECT: Pre-Application Review (Planning and Zoning Permit No. 07-600-08) of a Request to Develop 23 Townhomes on 1.5 Acres, Filed by Mercy Housing California. (071)  
RECOMMENDATION: Review and provide preliminary comments on a pre-application to develop 23 townhomes, located at the southeast corner of North H Street and Palm Drive.  
ACTION: The City Council concurred to continue to a future meeting.

S. PUBLIC COMMENTS ON STUDY SESSION

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Larry Stein stated his belief that the theater agreement was not being properly monitored and enforced.

Daniel Litligter questioned the amount of new residential and commercial development in the community and his support of the "Traffic Initiative".

T. ADJOURNMENT

At 10:18 p.m. the City Council concurred to adjourn the meeting.

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DANIEL MARTINEZ  
City Clerk

**000012**

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DR. THOMAS E. HOLDEN  
Mayor

MINUTES  
OXNARD COMMUNITY DEVELOPMENT COMMISSION  
Regular Meeting  
December 4, 2007

A. ROLL CALL/POSTING OF AGENDA

At 7:09 p.m., the regular meeting of the Oxnard Community Development Commission convened in the Council Chambers, concurrently with the City Council, Housing Authority, and Financing Authority. Commissioners Thomas E. Holden, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. Commissioner Andres Herrera was absent. The Assistant Secretary stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Karen Burnham, Assistant Executive Director; Grace Magistrale Hoffman, Deputy Executive Director; Gary L. Gillig, General Counsel; and Jill A. Beaty, Assistant Secretary.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, led by Commissioner Zaragoza, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Minutes of the Regular Meeting of Community Development Commission for November 20, 2007. (005)  
RECOMMENDATION: Approve.  
ACTION: Approved as recommended (Maulhardt/Zaragoza); Ayes: Zaragoza, Flynn, Holden, and Maulhardt. Absent: Herrera.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

- L. PUBLIC HEARINGS
- M. REPORT OF EXECUTIVE DIRECTOR
- N. COMMUNITY DEVELOPMENT COMMISSION BUSINESS/COMMITTEE REPORTS

City Manager Department

- 1. SUBJECT: 2008 Meeting Schedule for Legislative Bodies. (147)  
RECOMMENDATION: Meet on the following dates during the calendar year 2008: January 8, and 15; February 5, 12, and 26; March 4, 11, 18, and 25; April 8, 15, and 22; May 6, and 13; June 3, 10, 17, and 24; July 1, 8, 15, and 22; August (no meetings); September 9, 16, and 23; October 7, 14, 21, and 28; November 18, and 25; December 2, 9, and 16.  
ACTION: Approved unanimously.

CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY

At 8:21 p.m. the concurrent meeting with the City Council, Housing Authority, and Financing Authority concluded.

- O. REPORTS
- P. PUBLIC COMMENTS ON REPORTS
- Q. APPOINTMENT ITEMS
- R. STUDY SESSION

Development Services Department

- 1. SUBJECT: Meta District Plan. (151)  
RECOMMENDATION: Continue to future date.  
ACTION: Approved unanimously.

- S. PUBLIC COMMENTS ON STUDY SESSION
- T. ADJOURNMENT

At 8:21 p.m. the Community Development Commission concurred to adjourn the meeting.

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JILL A. BEATY  
Assistant Secretary

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DR. THOMAS E. HOLDEN  
Chairman

MINUTES

**DRAFT**

OXNARD COMMUNITY DEVELOPMENT COMMISSION

Regular Meeting  
December 11, 2007

A. ROLL CALL/POSTING OF AGENDA

At 7:09 p.m., the regular meeting of the Oxnard Community Development Commission convened in the Council Chambers, concurrently with the City Council. Commissioners Thomas E. Holden, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. Commissioner Andres Herrera was absent. The Deputy Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Director; Gary L. Gillig, General Counsel; Karen Burnham, Assistant Executive Director; and Linda Peters, Office Assistant.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Pat Brown, street lighting in the Meta District area (I-3).

Larry Stein, requested that a full staff report be made (I-3) on the many items including theater.

I. INFORMATION/CONSENT AGENDA

City Clerk Department

2. SUBJECT: Minutes of the Regular Meeting of Community Development Commission for November 27, 2007. (009)

RECOMMENDATION: Approve.

**000015**

Community Development Department

3. SUBJECT: Fiscal Year (FY) 2006-2007 Annual Report for the Community Development Commission (CDC). (015)  
RECOMMENDATION: Approve the FY 2006-2007 CDC Annual Report and direct the Community Development Director to submit the Annual Report to the State Controller's Office.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended. (Zaragoza/<sup>7</sup> Maulhardt) Ayes: Holden, Maulhardt, Zaragoza, and Flynn. Absent: Herrera.

J. TRANSMITTAL OF INFORMATION ONLY ITEMSK. INFORMATION/CONSENT PUBLIC HEARINGSL. PUBLIC HEARINGSM. REPORT OF SECRETARYN. COMMUNITY DEVELOPMENT COMMISSION BUSINESS/COMMITTEE REPORTSCITY COUNCIL

At 8:33 p.m. the joint meeting with the City Council concluded.

O. REPORTSP. PUBLIC COMMENTS ON REPORTSQ. APPOINTMENT ITEMSR. STUDY SESSIONS. PUBLIC COMMENTS ON STUDY SESSIONT. ADJOURNMENT

At 8:33 p.m., the Community Development Commission concurred to adjourn the meeting.

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DANIEL MARTINEZ  
Secretary Designate

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DR. THOMAS E HOLDEN  
Chairman

000016

## OXNARD HOUSING AUTHORITY

Regular Meeting

November 27, 2007

A. ROLL CALL/POSTING OF AGENDA

At 7:06 p.m., the regular meeting of the Oxnard Housing Authority convened in the Council Chambers, concurrently with the City Council and Community Development Commission. Commissioners Dean Maulhardt, Carlos Soria, John C. Zaragoza, Andres Herrera, and Timothy B. Flynn were present. Commissioners Thomas E. Holden and Gaudencio Digos were absent. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Vice-Chairperson Maulhardt presided and called the meeting to order.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMSC. CLOSED SESSIOND. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; Gary L. Gillig, General Counsel; Sal Gonzalez, Housing Director; Jesus Andrade, Property Manager; and Linda Peters, Office Assistant.

E. CEREMONIAL CALENDARF. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDAG. REVIEW OF INFORMATION/CONSENT AGENDAH. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDAI. INFORMATION/CONSENT AGENDACity Clerk Department

1. SUBJECT Minutes of the Regular Meetings of Housing Authority for June 12, 19, 26, July 10, 17, 24, August 7, September 11, 18, 25, October 2, 9, 16, 23, and November 6, 2007.

(001)

RECOMMENDATION: Approve.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended (Herrera/Zaragoza)  
Ayes: Soria, Maulhardt, Zaragoza, Herrera, and Flynn. Absent: Holden and Digos.

J. TRANSMITTAL OF INFORMATION ONLY ITEMSK. INFORMATION/CONSENT PUBLIC HEARINGSL. PUBLIC HEARINGSM. REPORT OF SECRETARY

N. HOUSING AUTHORITY COMMISSION BUSINESS/COMMITTEE REPORTS

City Manager Department

- 1. SUBJECT: Cancellation of the Regular Meeting Scheduled for December 18, 2007. (113)  
RECOMMENDATION: Cancel the regular meeting scheduled for December 18, 2007.  
ACTION: Approved as recommended (Zaragoza/Flynn) Unanimously.

COMMUNITY DEVELOPMENT COMMISSION

At 7:54 p.m. the joint meeting with the Community Development Commission concluded.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

Housing Department

- 1. SUBJECT: "No Smoking" Policy for Public Housing Senior Buildings. (115)  
RECOMMENDATION: Provide comments and direction to the Housing Director on the enacting of a "No Smoking" Policy for the Housing Authority's two senior buildings.  
DISCUSSION: The Housing Director and Property Manager, reviewed the proposed "no smoking" policy, enforcement, 45-day posting as required, and reporting to the Authority.

The Commissioners commented on: enforcement, health issues, and working with tenants.

Nick Rye opposed the proposed smoking ban.

The following individuals supported the proposed smoking ban: Kevin T. Sagaser; Francine Reyes; Alan P. Zovar; Jayne Brechwald; and Kaz Iwamoto.

ACTION: The City Council provided comments to staff.

S. PUBLIC COMMENTS ON STUDY SESSION

CITY COUNCIL

At 8:11 p.m. the joint meeting with the City Council concluded.

T. ADJOURNMENT

At 8:11 p.m. the Housing Authority concurred to adjourn the meeting.

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DANIEL MARTINEZ  
Secretary Designate

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DEAN MAULHARDT  
Vice-Chairman

MINUTES  
OXNARD HOUSING AUTHORITY  
Regular Meetings  
December 4, 2007

A. ROLL CALL/POSTING OF AGENDA

1. At 7:09 p.m., the regular meeting of the Oxnard Housing Authority convened in the Council Chambers, concurrently with the City Council, Community Development Commission, and the Financing Authority. Commissioners Thomas E. Holden, Dean Maulhardt, Carlos Soria, John C. Zaragoza, Gaudencio Digos, and Timothy B. Flynn were present. Commissioner Andres Herrera was absent. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Karen Burnham, Assistant Executive Secretary; Grace Magistrale Hoffman, Deputy Secretary; Gary L. Gillig, General Counsel; and Jill A. Beaty, Assistant Secretary.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, led by Commissioner Zaragoza, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Minutes of the Regular Meetings of City of Oxnard Housing Authority for November 21, 28. (005)  
RECOMMENDATION: Approve.  
ACTION: Approved (Digos/Soria). Ayes: Digos, Zaragoza, Flynn, Holden, Maulhardt, and Soria. Absent: Herrera.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

- K. INFORMATION/CONSENT PUBLIC HEARINGS
- L. PUBLIC HEARINGS
- M. REPORT OF SECRETARY
- N. HOUSING AUTHORITY BUSINESS/COMMITTEE REPORTS

City Manager Department

- 1. SUBJECT: 2008 Meeting Schedule for Legislative Bodies. (147)  
RECOMMENDATION: Meet on the following dates during the calendar year 2008:  
January 8, and 15; February 5, 12, and 26; March 4, 11, 18, and 25; April 8, 15, and 22;  
May 6, and 13; June 3, 10, 17, and 24; July 1, 8, 15, and 22; August (no meetings);  
September 9, 16, and 23; October 7, 14, 21, and 28; November 18, and 25; December 2, 9,  
and 16.  
ACTION: Approved unanimously

CITY COUNCIL, COMMUNITY DEVELOPMENT COMMISSION, FINANCING AUTHORITY

At 8:21 p.m. the joint meetings with the City Council, Community Development Commission, and Financing Authority concluded.

- O. REPORTS
- P. PUBLIC COMMENTS ON REPORTS
- Q. APPOINTMENT ITEMS
- R. STUDY SESSION
- S. PUBLIC COMMENTS ON STUDY SESSION
- T. ADJOURNMENT

At 8:21 p.m. the Housing Authority concurred to adjourn the meeting.

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JILL A. BEATY  
Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairman

OXNARD HOUSING AUTHORITY  
Regular Meeting  
December 11, 2007

**DRAFT**

Because there were no items requiring consideration on this date, there was no regular meeting.

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DANIEL MARTINEZ  
Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairman

**000021**

**DRAFT**

MINUTES  
CITY OF OXNARD FINANCING AUTHORITY  
Regular Meeting  
December 4, 2007

A. ROLL CALL/POSTING OF AGENDA

At 7:09 p.m., the regular meeting of the Oxnard Financing Authority convened in the Council Chambers, concurrently with the City Council, Community Development Commission, and Housing Authority. Commissioners Thomas E. Holden, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. Commissioner Herrera was absent. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Karen Burnham, Assistant Executive Secretary; Grace Magistrale Hoffman, Deputy Secretary; Gary L. Gillig, General Counsel; and Jill A. Beaty, Assistant Secretary Designate.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, led by Commissioner Zaragoza, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Minutes of the Regular Meetings of City of Oxnard Financing Authority for November 21, 28, and December 19, 2006, and March 13, May 1, and June 12, 2007. (005)  
RECOMMENDATION: Approve.

Finance Department

6. SUBJECT: Execution and Delivery of City of Oxnard Gas Tax Revenue Certificates of Participation (2007 Street Improvement Program). (073)  
RECOMMENDATION: That the City of Oxnard Financing Authority adopt **Resolution No. 31** approving certain purchase and disclosure documents and authorizing certain actions in connection with the sale, execution, and delivery of not more than \$30 million in principal amount of City of Oxnard Gas Tax Revenue Certificates of Participation (2007 Street Improvement Program).

000022

INFORMATION/CONSENT AGENDA: Approved (Maulhardt/Flynn); Ayes: Zaragoza, Flynn, Holden, and Maulhardt. Absent: Herrera.

- J. TRANSMITTAL OF INFORMATION ONLY ITEMS
- K. INFORMATION/CONSENT PUBLIC HEARINGS
- L. PUBLIC HEARINGS
- M. REPORT OF SECRETARY
- N. CITY COUNCIL/HOUSING AUTHORITY/COMMUNITY DEVELOPMENT COMMISSION BUSINESS/COMMITTEE REPORTS

CITY COUNCIL/COMMUNITY DEVELOPMENT COMMISSION/HOUSING AUTHORITY

At 8:21 p.m. the concurrent meetings with the City Council, Community Development Commission and Housing Authority concluded.

- O. REPORTS
- P. PUBLIC COMMENTS ON REPORTS
- Q. APPOINTMENT ITEMS
- R. STUDY SESSION
- S. PUBLIC COMMENTS ON STUDY SESSION
- T. ADJOURNMENT

At 8:21 p.m. the Financing Authority concurred to adjourn.

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JILL A. BEATY  
Assistant Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairman