



ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Kevin Turley, Construction Project Coordinator Agenda Item No. I-2
 Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Maintenance Services [Signature]

DATE: December 26, 2007

TO: City Council

FROM: A Dave Mesa, Facilities Maintenance Supervisor

SUBJECT: Fleet Services Cover and Crane Project

RECOMMENDATION

That City Council approve Project Specification MS08-06 for the Fleet Service Cover and Crane Project for the purchase and installment of a metal work bay cover and 2-ton crane system, attached to Building #1, located at the City Maintenance Yard, 1060 Pacific Avenue.

DISCUSSION

The Fleet Service Maintenance Division has requested that a 40' x 80' metal roof cover be installed over four of its outside work bays to provide protection from the elements and to secure light for night crew work. The stand alone 2-ton crane would be installed under the cover and would assist the mechanics in vehicle repair work that requires heavy overhead lifting and maneuvering. This project would be supervised by the Facilities Maintenance Division to provide City compliance and quality assurance.

FINANCIAL IMPACT

There is no additional financial impact related to the approval of Project Specification MS80-06. The estimated cost of the project, totaling \$131,788, will be paid from city account No. 741-7942-826-8605 (Project No. 077501), which has a remaining balance of \$202,212.14.

(KT/kt)

Attachment #1 - Capital Improvements Project Estimate

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**CITY OF OXNARD
CAPITAL IMPROVEMENT PROJECT ESTIMATE**

Project Title: Fleet Service Cover and Crane Project Specification No: MS08-06

Account No: 741-7942-826-8605 Project No. 077501 Project Manager: Kevin Turley

	Original Estimate Amount	Revised Estimate Amount	Actual Cost
I. EXTERNAL SERVICES			
A. Architectural/ Engineering (8201)			
1. Preliminary Feasibility			
2. Design or Construction			
3. Specification/Cost Estimate			
B. Planning/EIR Services (8206)			
C. Real Estate Services (8207)			
D. Construction Services (8208)			
1. Surveys			
2. Soils Analysis			
3. Inspection			
4. Testing			
5. Atlas Fees			
6. Plans and Records			
7. Misc. (postage, reproductions, etc.)			
<i>Total External Services</i>			
II. INTERNAL SERVICES			
A. Design Engineering (8451)			
B. Inspection (8451)			
C. Survey (8451)			
D. Contract Administration (8451)			
E. Contract Procurement (8451)*	4,000	4,000	4,000
<i>Total Internal Services</i>	\$ 4,000	\$ 4,000	\$ 4,000
III. CONSTRUCTION/ACQUISITION			
<i>Funding for items in this section must be in place before contract is awarded</i>			
A. Land, Easements and Rights-of-Way (8601)			
B. Buildings:			
8602-New			
8603-Major Repair			
C. Improvements other than Buildings			
8604-New			
8605-Major Repair	125,000		
D. Machinery/Equipment (8606/8607)			
<i>Total Construction/Acquisition</i>	\$ 125,000		
IV. OTHER PROJECT COSTS:			
A. Project Contingencies (8802)			
B. CIP Indirect Cost (2.23% of total construction costs)	2,788		
<i>Total Other Costs</i>	\$ 2,788		
Project Total	\$ 131,788	\$ 4,000	\$ 4,000

Total Appropriation	\$ 202,212		
Less: Encumbrances & Expenditures			
Balance Available	\$ 202,212		

***NOTICE**

Approval of this estimate authorizes the transfer of the amount shown in item II-E from the project listed above to Contract Procurement Account No. 101-4501-553-7337 when bid solicitation services begin.

Prepared by: Kevin Turley
 Date: January 2, 2008

Approved by: Dave Mesa
 Date: January 2, 2008

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