

Subject/Permit
December 4, 2007
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Improving the efficiency of the signals will improve the vehicles speed and traffic flow, which in turn will improve the air quality.

The State of California, Office of Local Program prepared the attached agreements. No invoices for reimbursement can be processed until those agreements are fully executed.

FINANCIAL IMPACT

The total estimated cost of this project is \$594,872. Combined funds from the recommended appropriations of \$398,385 from the Congestion Mitigation and Air Quality (CMAQ) grant funds, transferring funds in the amount of \$54,107 from project account traffic signal Wooley / Offshore 354-3127-826-8604 (063105), and \$142,380 from the Circulation System Improvement Fund (CSIF) balance will be used to fund this project. A project number will be established for the traffic signal interconnect cables.

Attachment #1 – Budget Appropriation
#2 - Cost Estimate
#3- Master Agreement
#4- Program Supplement Agreement.
#5- Resolution

Note: Attachment #3 has been provided to City Council under separate cover. Copies for review are available at the Circulation Desk in the Library after 6:00 p.m. on Thursday prior to the Council meeting and in the City Clerk's Office after 8:00 a.m. on Friday prior to the Council meeting.

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CITY OF OXNARD
REQUEST FOR SPECIAL BUDGET APPROPRIATION

To the City Manager:

December 11, 2007

Request is hereby made for an appropriation of total

\$ 540,765

Reason for appropriation:

Recognize federal grant revenue, transfer previously appropriated funds from the Traffic Signal Wooley/Offshore Project and appropriate additional funds to the Interconnect Cables Project.

<u>FUND</u>	<u>DESCRIPTION/ACCOUNT</u>	<u>AMOUNT</u>
Federal Transp/MY Grants	Interconnect Cables	
(275)	275-31XX- (0831XX)	
	531-7201 - Federal Grant Revenue	(398,385)
	826-8605 - Improv Not Bldgs - Repair	<u>398,385</u>
	Net Estimated Change to Federal Transp/MY Grant Fund Balance	<u><u>-0-</u></u>
Circulation System	Traffic Signal Wooley / Offshore	
(354)	354-3127- (063105)	
	826-8604 - Improv Not Bldg-New	(54,107)
	Interconnect Cables	
	354-31XX- (0831XX)	
	826-8208 - Serv-Construction	1,500
	826-8451 - Services from Other Programs	22,000
	826-8452 - Indirect Costs	11,353
	826-8604 - Improv Not Bldg-New	110,723
	826-8802 - For Contingencies	<u>50,911</u>
	Net Estimated Change to Circulation System Fund Balance	<u><u>(142,380)</u></u>



 Manager

REQUIRES CITY COUNCIL APPROVAL

DIRECTOR OF FINANCE



Disposition

Approved _____

Rejected _____

Transfer by Journal Voucher

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City Manager

PROGRAM SUPPLEMENT NO. N033
 to
 ADMINISTERING AGENCY-STATE AGREEMENT
 FOR FEDERAL-AID PROJECTS NO. 07-5129R

Date: September 25, 2007
 Location: 07-VEN-0-OXN
 Project Number: CML-5129(047)
 E.A. Number: 07-932933

This Program Supplement hereby incorporates the Administering Agency-State Agreement for Federal Aid which was entered into between the Administering Agency and the State on / / and is subject to all the terms and conditions thereof. This Program Supplement is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. , approved by the Administering Agency on (See copy attached).

The Administering Agency further stipulates that as a condition to the payment by State of any funds derived from sources noted below obligated to this project, the Administering Agency accepts and will comply with the Special covenants or Remarks setforth on the following pages.

PROJECT LOCATION:
 VARIOUS LOCATIONS

TYPE OF WORK: INSTALL INTERCONNECT CABLE LENGTH: 0 (MILES)

Estimated Cost	Federal Funds		Matching Funds		
	L400	\$398,385.00	LOCAL		OTHER
\$560,020.00			\$161,635.00	\$0.00	\$0.00

CITY OF OXNARD

STATE OF CALIFORNIA
 Department of Transportation

By _____

By _____

Date _____

Chief, Office of Project Implementation
 Division of Local Assistance

Attest _____

Date _____

Title _____

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer [Signature] Date 10-1-07 \$398,385.00

Chapter	Statutes	Item	Year	Program	BC	Category	Fund Source	AMOUNT
47	2006	2660-102-890	2006-2007	20.30.010.820	C	262040	892-F	398,385.00

[Signature]
 City of Oxnard

Attachment 1

SPECIAL COVENANTS OR REMARKS

1. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer within 60 days after the project contract award. A copy of the award package shall also be included with the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract to:
Department of Transportation

Division of Accounting
Local Programs Accounting Branch, MS #33
P. O. Box 942874
Sacramento, CA 94274-0001.

Failure to do so will cause a delay in the State processing invoices for the construction phase. Please refer to Section 15.7 "Award Package" of the Local Assistance Procedures Manual.

2. ADMINISTERING AGENCY agrees that it will only proceed with work authorized for specific phase(s) with an "Authorization to Proceed" and will not proceed with future phase(s) of this project prior to receiving an "Authorization to Proceed" from the STATE for that phase(s) unless no further State or Federal funds are needed for those future phase(s).
3. Any State and Federal funds that may have been encumbered for this project are only available for disbursement for a period of five (5) years and seven (7) years, respectively, from the start of the fiscal year(s) that those funds were appropriated within the State Budget Act. All project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested and is approved by the California Department of Finance per Government Code Section 16304. The exact date of each fund reversion will be reflected in the approved finance letter(s) issued for this project.

Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement that is not submitted to the Department on or before 60 days after that applicable fixed fund reversion date will not be paid from that fiscal year's encumbered funds because all of these unexpended funds will be irrevocably reverted by the Department's Division of Accounting on that date.

Attachment 4

SPECIAL COVENANTS OR REMARKS

Pursuant to a directive from the State Controller's Office and the Department of Finance, the last date to submit invoices for reimbursed work in each fiscal year is May 15th in order for payment to be made out of those then current appropriations. Project work performed and invoiced after May 15th will be reimbursed only out of available funding that might be encumbered in the subsequent fiscal year, and then only when those funds are actually allocated and encumbered as authorized by the California Transportation Commission and the Department's Accounting Office.

4. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations, and invoice payments for any on-going or future federal-aid project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

5. The ADMINISTERING AGENCY will advertise, award and administer this project in accordance with the current published Local Assistance Procedures Manual.

Attachment 4

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD
AUTHORIZING THE MAYOR TO EXECUTE MASTER AGREEMENT ADMINISTERING
AGENCY-STATE AGREEMENT FOR FEDERAL-AID PROJECTS NO.07-5129R, AND
PROGRAM SUPPLEMENT
AGREEMENT NO. 033-N TO THE MASTER AGREEMENT

WHEREAS, the City Council of the City of Oxnard desires to install traffic signal interconnect cables at different locations throughout Oxnard; and

WHEREAS, the City of Oxnard has obtained approval for federal Congestion Mitigation and Air Quality (CMAQ) funding of traffic signal interconnect project PW 07-20; and

WHEREAS, the State of California Department of Transportation (Caltrans) requires that Master Agreement Administering Agency-State Agreement for Federal-Aid Projects No. 07-5129R, and Program Supplement Agreement No. 033-N to the Master Agreement be fully executed before submitting any invoices for reimbursement.

NOW, THEREFORE, the City Council of the City of Oxnard resolves that the Mayor is authorized to execute the Master Agreement Administering Agency-State Agreement for Federal-Aid Projects No. 07-5129R, and Program Supplement Agreement No. 033-N to the Master Agreement.

PASSED AND ADOPTED THIS 11th day of December, 2007 by the following vote:

AYES:

NOES:

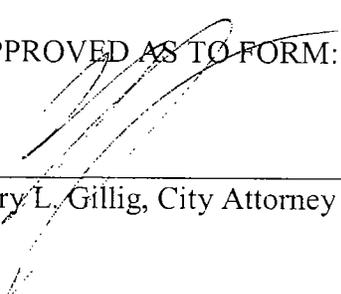
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Gary L. Gillig, City Attorney

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ATTACHMENT NO. 5
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