



Meeting Date: 08/07/2007

| ACTION | TYPE OF ITEM |
|--|--|
| <input type="checkbox"/> Approved Recommendation | <input checked="" type="checkbox"/> Info/Consent |
| <input type="checkbox"/> Ord. No(s). _____ | <input type="checkbox"/> Report |
| <input type="checkbox"/> Res. No(s). _____ | <input type="checkbox"/> Public Hearing |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Other _____ |

Prepared By: Michelle Romney *MR* Agenda Item No. I-7
 Reviewed By: City Manager *MMH* City Attorney *B* Finance *SW* Other (Specify) _____

DATE: July 30, 2007
TO: City Council
FROM: *Lou Balderrama*, City Engineer
 Public Works Department

SUBJECT: Amendment No. 4 to Agreement with Penfield and Smith for Design and Construction Services for Phase 1 College Park at 3250 South Rose Avenue

RECOMMENDATION

That City Council approve and authorize the Mayor to execute Amendment No. 4 to Agreement 2024-03-PW with Penfield & Smith increasing the amount of the agreement from \$2,000,000 to \$3,041,000 to provide design and construction related services for Phase 1 of College Park, located at 3250 South Rose Avenue.

DISCUSSION

On November 20, 2003, the City Council approved an agreement with the Camarillo-based engineering firm Penfield & Smith (P&S) related to design and construction of numerous public works projects. The original agreement was drafted with a one million dollar limit. This agreement was extended by amendment in June 2006 and again in May 2007, although the total value of the agreement remained at the initial one million dollar limit.

On March 6, 2007, the City Council approved the grant-funded phases of work for the development and operation of College Park (Phase 1) and directed the Public Works Director to prepare plans and specifications for this phase of the project.

Staff recommends that City Council approve the proposed amendment in that it is critical and time-sensitive with respect to the grant-funded portions of the initial phase of the College Park Project. P&S has submitted a proposal in the amount of \$1,041,000 to prepare final design plans, specifications, estimates, and construction bid documents for Phase 1 of the project.

The current proposal incorporates two components; a Design Development component with five sub-tasks, and a Construction Documents component with seven sub-tasks. The request for services includes :

000037

Agreement 2024-03-PW

July 30, 2007

Page 2

Design Development Component includes:

Task 1 to verify existing infrastructure and landscaping conditions, and to review record information and past reports.

Task 2 - Field Review Site to determine physical access route and needs, to define physical features of property and surrounding terrain, note obvious impediments to development, prepare summary notes, and review with City and supplement as needed.

Task 3 - Environmental Report Support Services, prepare application for initial study for NEPA, include review and implement requirements in the EIR, prepare technical exhibits as required: topography, slope, grading, sections, phasing, and review with City staff.

Task 4 - Coordinate the work of sub-consultants, RJM Design Group, Inc., Earth Systems Geotechnical Engineers, Rincon Consultants for environmental documentation, mitigation, detention basin, and City staff.

Task 5 -Included in this task is the requirement to attend public meetings and prepare reports and follow-up documentation.

Construction Documents include preparation of:

Task 1 - Rough Grading Plan

Task 2 - Storm Drain Plans

Task 3 - Sewer Plans

Task 4 - Water Plans

Task 5 - Coordinate with the Services of Other Consultants

Task 6 - Construction Quantity Estimate and Engineer's Opinion of Probable Cost

Task 7 – Book Specifications

The proposed fee for the scope of services is within a reasonable standard of practice range, and staff recommends approval in order to proceed with time sensitive environmental monitoring measures identified in the EIR.

FINANCIAL IMPACT

There are sufficient funds in the College Park Project (Project No. 055703) for this amendment(design) but will need additional funds for construction. On July 17, 2007, City Council authorized staff to prepare a financing plan for the development of the whole park. The financing plan will be presented at a future date, tentatively scheduled for September 18, 2007.

LB/dl

Attachment #1 – Proposed Penfield & Smith Amendment No. 4 2024-03-PW

000038

FOURTH AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES

This Fourth Amendment, entered into this 7th day of August 2007, in the County of Ventura, by and between the City of Oxnard ("City") and Penfield and Smith ("Consultant") amends that certain Agreement for Consulting Services ("the Agreement") between the City and Consultant entered into on November 20, 2003, and amended on May 23, 2007, and August 7, 2007.

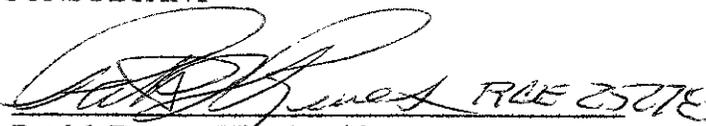
City and Consultant agree that in Section 14 a. the amount "\$2,000,000" is deleted and replaced with the amount "\$3,041,000".

City and Consultant further agree that as so amended, the Agreement shall remain in full force and effect.

CITY OF OXNARD

CONSULTANT

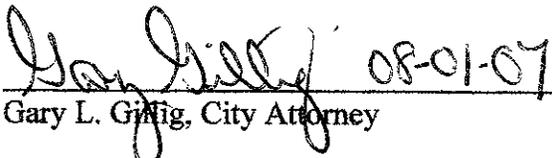
Dr. Thomas E. Holden, Mayor



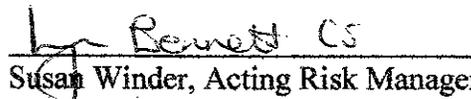
Patrick Reeves, Vice President
PENFIELD AND SMITH

APPROVED AS TO FORM:

APPROVED AS TO INSURANCE:

 08-01-07

Gary L. Giffig, City Attorney



Susan Winder, Acting Risk Manager

APPROVED AS TO CONTENT:



Lou Balderrama, City Engineer

Exhibit A for AMENDMENT No. 4 to Agreement 2024-03-PW

SCOPE OF SERVICES

Consultant shall provide engineering services as detailed below:

A. DESIGN DEVELOPMENT PHASE

1. *VERIFY EXISTING CONDITIONS*

- a. Review existing infrastructure.
- b. Review existing landscaping conditions.
- c. Obtain and review past reports and record information.

2. *FIELD REVIEW SITE*

- a. Physical access route and needs.
- b. Define physical features of property and surrounding terrain.
- c. Note obvious impediments to development.
- d. Prepare summary notes.
- e. Review with client and supplement as needed.

3. *ENVIRONMENTAL REPORT SUPPORT SERVICES*

- a. Application initial study.
- b. Technical Exhibits: topography, slope, grading, sections (3), phasing.
- c. Review with client.

4. *COORDINATE THE WORK OF SUBCONTRACTORS*

- a. Coordinate the services of the landscape architect (RJM Design Group, Inc.) and their project team (see attached proposal)
- b. Coordinate the services of the Geotechnical Engineer (Earth Systems) per their attached proposal.
- c. Coordinate the services of the Environmental Consultant (Rincon Consultants) for detention basin, mitigation measures for EIR and Phase II Environmental.

5. *ATTEND PUBLIC AGENCY MEETINGS*

- a. Preparation
- b. follow up.

B. CONSTRUCTION DOCUMENTS

1. ROUGH GRADING PLAN

- a. Verify scale and sheet size.
- b. Standard cover sheet and plan sheet borders.
- c. Prepare cover sheet.
- d. Trial balance layout.
- e. Final plan or lot layouts.
- f. Cross section for all perimeter conditions.
- g. Show all retaining walls.
- h. Prepare Cut/Fill Map at a scale of 1"=100.
- i. Indicate proposed storm drain.
- j. Provide summary of earthwork quantities.

2. STORM DRAIN PLANS

- a. Final hydrology report.
- b. Final stormwater quality report.
- c. Check field features and joins.
- d. Prepare schematic design and review with agencies.
- e. Prepare plan and profile sheets.
- f. Incorporate quality best management practices.
- g. Retention basin design.
- h. Structural details.

3. SEWER PLANS

- a. Check field features.
- b. Prepare schematic design
- c. Prepare cover sheet.
- d. Prepare plan and profile sheets.
- e. Provide special protection at close crossings.

4. WATER PLANS

- a. Check field features, including existing hydrants/top configuration.
- b. Obtain approved fire hydrant locations.
- c. Area study and capacity report.
- d. Prepare schematic design and review with agencies.
- e. Prepare cover sheet.
- f. Prepare plan and profile sheets.
- g. Notes on connections to existing lines.
- h. Street and parking lot plans.

5. COORDINATE WITH THE SERVICES OF OTHER CONSULTANTS

- a. Coordinate with Earth Systems to obtain a Geotechnical report per their attached proposal.
- b. Coordinate with RJM Design Group to provide their services as described in their attached proposal.
- c. Coordinate with Rincon Consultants to provide their services as described in their attached proposal.

**6. CONSTRUCTION QUANTITY ESTIMATE & ENGINEER'S
OPINION OF PROBABLE COST**

- a. Preliminary for plan check submittal.
- b. Revised at second check.

7. BOOK SPECIFICATIONS

- a. Obtain City's preferred format.
- b. Determine applicable local standard specifications.
- c. Review all plan notes for consistency.
- d. Provide each item of cost estimate complete and clearly specified material and construction method.
- e. As applicable, specify preferred proprietary products, with alternates and "or approved equal".
- f. Include geotechnical reports by reference.
- g. Clearly detail trench backfill materials.
- h. Payment for difficult soil, rock, groundwater, hazardous material, import or export.
- i. Checklist of items in general provisions.
- j. File record drawings and standard forms with public agency.