

MINUTES

OXNARD CITY COUNCIL
Special Meeting
June 5, 2007**DRAFT****A. ROLL CALL/POSTING OF AGENDA**

At 6:07 p.m., the special meeting of the Oxnard City Council convened in the Council Chambers concurrent the Community Development Commission. Councilmembers Thomas E. Holden, Andres Herrera, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Edmund Sotelo, City Manager; Karen Burnham, Assistant City Manager; Gary L. Gillig, City Attorney; Grace Magistrale Hoffman, Deputy City Manager; Curtis Cannon, Community Development Director; Matt Winegar, Development Services Director; Joe Milligan, Fire Chief; Barbara Murray, Library Director; John Crombach, Police Chief; Ken Ortega, Public Works Director; Gil Ramirez, Recreation Superintendent; and Efren Gore, Recreation Supervisor.

B. STUDY SESSIONCity Manager Department

1. **SUBJECT:** Budget Study Session on the Fiscal Years 2007-2009.
RECOMMENDATION: Consider presentations and provide comments to staff regarding the Budget for Fiscal Years 2007-2009

DISCUSSION: The City Manager and Deputy City Manager reviewed: the base budget format, expected revenues, and proposed appropriations.

The Community Development Director commented on: the State and local history of the redevelopment areas; goals of attracting, maintaining and improving local businesses; and promoting affordable housing.

The Development Services Director outlined the functions of the department, updates to building codes, land use, and plan check procedures.

The Fire Chief reported on the Certified Unified Program Agency (CUPA) program, fire prevention, fire suppression, retention of firefighters, false alarms and response time.

The Library Director reviewed the mission of the library, adult literacy program, Carnegie Arts Museum, library volunteers, and opening of the new South Oxnard Library.

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RECESS

At 7:48 p.m., the City Council recessed and at 8:09 p.m., the City Council reconvened the meeting.

The Police Chief highlighted: the commitment of the community to the safety of the community, having lower crime rates since 1992 (being the 5th safest city in the nation with populations of 150,000 to 200,000), neighborhood policing, graffiti prevention, partnership with agencies to combat youth and violent crime.

The Public Works Director reviewed the division's challenges, reorganization of the Public Works Departments; landscape districts, call center, and funding/rates structure.

C. PUBLIC COMMENTS ON STUDY SESSION AND SPECIAL MEETING AGENDA

Preston Davis supported improvements to the Channel Islands harbor.

Larry Stein expressed concern regarding budget figures.

Ernest Stein commented on citizen volunteer programs which may provide a citizen patrol program.

COMMUNITY DEVELOPMENT

At 10:23 p.m. the joint meeting with the Community Development Commission concluded.

D. ADJOURNMENT

At 10:23 p.m. the City Council adjourned to June 6, 2007 at 6:00 p.m., City Council Chambers.

DANIEL MARTINEZ
City Clerk

DR. THOMAS E. HOLDEN
Mayor

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MINUTES

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OXNARD CITY COUNCIL
Adjourned Special Meeting
June 6, 2007

A. ROLL CALL/POSTING OF AGENDA

At 6:09 p.m., the adjourned special meeting of the Oxnard City Council convened in the Council Chambers concurrent with the Housing Authority and the Community Development Commission. Councilmembers Thomas E. Holden, Andres Herrera, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Edmund Sotelo, City Manager; Karen Burnham, Assistant City Manager; Gary L. Gillig, City Attorney; Curtis Cannon, Community Development Director; Ken Ortega, Public Works Director; Sal Gonzalez, Housing Director; Gil Ramirez, Recreation Superintendent; Efren Gore, Recreation Supervisor; Grace Magistrale Hoffman, Deputy City Manager; Norma Owens, Grants Manager; and Martin Erickson, Legislative Affairs Manager.

B. STUDY SESSION

City Manager Department

1. SUBJECT: Budget Study Session on the Fiscal Years 2007-2009.
RECOMMENDATION: Consider presentations and provide comments to staff regarding the Budget for Fiscal Years 2007-2009
DISCUSSION: The Housing Director reviewed: the services provided; grant funds opportunities; administration of Section 8 program (funding of administration of programs); Los Cortes, a non-profit housing organization; administration of rental units; conversion from government model to a project based asset management approach; federal legislation; affordable housing programs (mobile home replacement); homeless assistance program; and fair housing program.

HOUSING AUTHORITY

At 6:37 p.m. the joint meeting with the Housing Authority concluded.

The Recreation Superintendent announced the 60th anniversary sports programs and the partnership with other departments in providing services to the youth, adults and seniors of the communities. The Recreation Supervisor reviewed the mission and activities of the City Corps program.

Gloria Postel, Chairperson of the Recreation Commission, commented on activities of children enjoying the parks and recreational activities.

Ernest Stein supported City Corps and youth programs.

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The City Manager reviewed the budgets of the City Manager's Office (public information officer activities), City Attorney's Office (collection of fines), City Clerk's Office (next regular election being November 2008), City Treasurer's Office (new department structure), Finance Department, and Human Resources Department (Worker's Compensation fund).

The Grants Manager and Deputy City Manager reviewed the Community Development Block Grant funds including administration, public services, and capital improvements.

RECESS

At 8:46 p.m., the City Council concurred to recess, and at 9:01 p.m., the City Council concurred to reconvene.

The Public Works Director and Legislative Affairs Manager reviewed capital improvement project (CIP) budget including CIP projects, planning process, funding, and current projects of city-wide park improvements, Gateway sign project, wastewater projects and streets (maintenance) projects. The Housing Director commented on the housing loans that may become a grant.

The Community Development Director reviewed Ormond Beach Project Area budget and stated at this time the city incurred very little cost (internal service only) related to the Halaco clean-up project.

C. PUBLIC COMMENTS ON STUDY SESSION AND SPECIAL MEETING AGENDA

Larry Stein commented on the financial reports, the City Clerk position, use of head count, and having a community pool.

Pat Brown, the importance of public records.

COMMUNITY DEVELOPMENT COMMISSION

At 9:38 p.m. the joint meeting with the Community Development Commission concluded.

D. ADJOURNMENT

At 9:38 p.m. the City Council adjourned.

DANIEL MARTINEZ
City Clerk

DR. THOMAS E. HOLDEN
Mayor

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MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION

Special Meeting

June 5, 2007

A. ROLL CALL/POSTING OF AGENDA

At 6:07 p.m., the special meeting of the Oxnard Community Development Commission convened in the Council Chambers concurrent with the Oxnard City Council. Commissioners Thomas E. Holden, Andres Herrera, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; Grace Magistrale Hoffman, Deputy Executive Secretary; Gary L. Gillig, General Counsel; Curtis Cannon, Community Development Director; Matt Winegar, Development Services Director; Joe Milligan, Fire Chief; Barbara Murray, Library Director; John Crombach, Police Chief; Ken Ortega, Public Works Director; Gil Ramirez, Recreation Superintendent; and Efren Gore, Recreation Supervisor.

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DISCUSSION: The Executive Secretary and Deputy Executive Secretary reviewed: the base budget format, expected revenues, and proposed appropriations.

The Community Development Director commented on: the State and local history of the redevelopment areas; goals of attracting, maintaining and improving local businesses; and promoting affordable housing.

The Development Services Director outlined the functions of the department, updates to building codes, land use, and plan check procedures.

The Fire Chief reported on the Certified Unified Program Agency (CUPA) program, fire prevention, fire suppression, retention of firefighters, false alarms and response time.

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The Library Director reviewed the mission of the library, adult literacy program, Carnegie Arts Museum, library volunteers, and opening of the new South Oxnard Library.

RECESS

At 7:48 p.m., the Community Development Commission recessed and at 8:09 p.m., the Community Development Commission reconvened the meeting.

The Police Chief highlighted: the commitment of the community to the safety of the community, having lower crime rates since 1992 (being the 5th safest city in the nation with populations of 150,000 to 200,000), neighborhood policing, graffiti prevention, partnership with agencies to combat youth and violent crime:

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Preston Davis supported improvements to the Channel Islands harbor.

Larry Stein expressed concern regarding budget figures.

Ernest Stein commented on citizen volunteer programs which may provide a citizen patrol program.

CITY COUNCIL

At 10:23 p.m. the joint meeting with the City Council concluded.

D. ADJOURNMENT

At 10:23 p.m. the Community Development Commission adjourned to June 6, 2007 at 6:00 p.m., City Council Chambers.

Secretary Designate

Chairperson

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION

Special Meeting

June 6, 2007

DRAFT

A. ROLL CALL/POSTING OF AGENDA

At 6:09 p.m., the special meeting of the Oxnard Community Development Commission convened in the Council Chambers concurrent with the Oxnard City Council and the Housing Authority. Commissioners Thomas E. Holden, Andres Herrera, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; Grace Magistrale Hoffman, Deputy Executive Secretary; Gary L. Gillig, General Counsel; Curtis Cannon, Community Development Director; Ken Ortega, Public Works Director; Sal Gonzalez, Housing Director; Gil Ramirez, Recreation Superintendent; Efren Gore, Recreation Supervisor; Norma Owens, Grants Manager; and Martin Erickson, Legislative Affairs Manager.

B. STUDY SESSION

City Manager Department

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Ernest Stein supported City Corps and youth programs.

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The Executive Secretary reviewed the budgets of the City Manager's Office (public information officer activities), City Attorney's Office (collection of fines), City Clerk's Office (next regular election being November 2008), City Treasurer's Office (new department structure), Finance Department, and Human Resources Department (Worker's Compensation fund).

The Grants Manager and Deputy Executive Secretary reviewed the Community Development Block Grant funds including administration, public services, and capital improvements.

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Pat Brown, the importance of public records.

CITY COUNCIL

At 9:38 p.m. the joint meeting with the City Council concluded.

D. ADJOURNMENT

At 9:38 p.m. the Community Development Commission adjourned.

Secretary Designate

Chairperson

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MINUTES

OXNARD HOUSING AUTHORITY

Special Meeting

June 6, 2007

A. ROLL CALL/POSTING OF AGENDA

At 6:09 p.m., the special meeting of the Oxnard Housing Authority convened in the Council Chambers concurrent with the City Council and Community Development Commission. Commissioners Thomas E. Holden, Andres Herrera, Dean Maulhardt, Gaudencio Digos, Carlos Soria, John C. Zaragoza, and Timothy B. Flynn were present. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; Grace Magistrale Hoffman, Deputy Executive Secretary; Gary L. Gillig, General Counsel; and Sal Gonzalez, Housing Director.

B. STUDY SESSION

City Manager Department

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CITY COUNCIL/COMMUNITY DEVELOPMENT COMMISSION

At 6:37 p.m. the joint meeting with the City Council and Community Development Commission concluded.

D. ADJOURNMENT

At 6:37 p.m., the Housing Authority concurred to adjourn.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairperson

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