Meeting Date: 1 / 9 / 07

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☐ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	■ Other Study Session

Prepared By: Raymond Williams Agenda Item No. _____

Reviewed By: City Manager City Attorney Finance SW Public Works

DATE: January 2, 2007

TO: City Council

FROM: Ken Ortega, Public Works Director
Public Works Department

SUBJECT: Citywide Park Inventory: Parks Master Plan, Phase Zero

RECOMMENDATION

That City Council receive and file the Citywide Park Inventory Report, and provide comments and direction to the Public Works Director on developing a comprehensive Citywide Parks Master Plan.

DISCUSSION

The City of Oxnard is in need of a comprehensive citywide Parks Master Plan to provide a more effective long-range Capital Improvement Program. Staff recently completed work on compiling a detailed inventory of existing parks located throughout the City. The citywide parks inventory is a matrix that lists various park attributes by location, age, size, and park type. The matrix was also used to calculate a net present value of citywide park assets.

The next step is to refine the detailed park inventory and develop a comprehensive Parks Master Plan. Developing the Parks Master Plan will necessitate evaluating recreational opportunities in each park, measuring existing site conditions, reviewing code compliance issues, and determining what park specific improvements are needed to meet the growing demands on the City's park system. The Parks Master Plan will align the City's park system with the same strategy that is applied to the water system, wastewater system, and street system, by providing a foundation for the development of a phased and integrated Five-Year Capital Improvement Program. This will lead to a better use of resources and ensure that the park system will continue to meet the needs of the community for years to come. A detailed scope of work and fee proposal needs to be negotiated before work on the Parks Master Plan can commence. The cost of preparing a Parks Master Plan is estimated to be $250,000. Staff will return to City Council for approval of this project at a later date.

FINANCIAL IMPACT

This item has no financial impact at this time.