

**DRAFT**

## MINUTES

OXNARD CITY COUNCIL  
Regular Meeting  
December 5, 2006A. ROLL CALL/POSTING OF AGENDA

At 7:14 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers concurrently with the Community Development Commission and Housing Authority. Councilmembers Andres Herrera, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. Mayor Holden was absent. Mayor Pro Tem Herrera presided and called the meeting to order. Staff members present were: Edmund Sotelo, City Manager; Karen Burnham, Assistant City Manager; Gary L. Gillig, City Attorney; Grace Magistrale Hoffman, Deputy City Manager and Sue Martin, Planning and Environmental Services Manager.

B. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

D. PUBLIC COMMENTS

Walter Ontiveros and Daniel Terronez opposed the proposed parking permit program in the Bartelo Neighborhood.

Nancy Pedersen, celebrating the holidays with pets.

Barbara Dubkin, buying the property at Gonzalez Road and Oxnard Boulevard for a sports park.

Pat Brown, concern with recent Ventura County Local Agency Formation Commission proposal.

Bernadette Ostrowski, questioned the curb-cut policy.

John Korsten, property lien.

The City Council discussed the upcoming report regarding parking and other quality of life issues.

E. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

The City Council commented on the success of the Holiday events including tree lighting, parade and "F" Street.

City Manager's Office

1. SUBJECT: 2007 Meeting Schedule for Legislative Bodies. (005)  
RECOMMENDATION: Meet on the following dates during the calendar year 2007:  
January 9 and 23; February 6, 13, and 27; March 6, 13, 20, and 27; April 3, 10, 17, and 24;  
May 1, 8, and 15; June 5, 12, 19, and 26; July 3, 10, 17, and 24; September 11, 18, and 25;  
October 2, 9, 16, and 23; November 6, 20, and 27; December 4, 11, and 18, 2007.

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DISCUSSION: The Deputy City Manager outlined the calendar schedule.

The City Council reviewed and commented on the schedule.

ACTION: Approved as recommended (Zaragoza/Maulhardt). Ayes: Marlhardt, Zaragoza, Herrera, and Flynn. Absent: Holden.

#### Development Services Department

2. SUBJECT: Letter to the Local Agency Formation Commission commenting on the Draft Agricultural Mitigation Policies.

RECOMMENDATION: Authorize the City Council to sign the letter and direct staff to deliver the letter to the Local Agency Formation Commission.

DISCUSSION: The Planning and Environmental Services Manager outlined the proposed policy and draft letter.

The City Council reviewed and commented on the proposed policy.

ACTION: Approved as recommended (Maulhardt/Zaragoza). Ayes: Zaragoza, Herrera, and Maulhardt. Noes: Flynn. Absent: Holden.

#### COMMUNITY DEVELOPMENT AND HOUSING AUTHORITY

At 8:06 p.m., the joint meetings with the Community Development Commission and Housing Authority concluded.

#### RECESS

At 8:06 p.m., the City Council recessed and at 8:18 p.m., the City Council reconvened. Mayor Holden was present and presided.

#### C. INSTALLATION OF NEWLY ELECTED CITY OFFICIALS

1. SUBJECT: Motion that the regular order of business be suspended until after the installation of newly elected City officials.  
ACTION: Approved unanimously.
2. SUBJECT: City Clerk reported on Canvass of Election Results of the General Municipal Election held on November 7, 2006.
3. SUBJECT: Results of the Canvass of Returns of the General Municipal Election held on November 7, 2006. (001)  
RECOMMENDATION: Adopt **Resolution No. 13,187** stating the results of the canvass of the returns of the general municipal election held on November 7, 2006.  
ACTION: Approved as recommended. (Herrera/Maulhardt) Ayes: Holden, Herrera, Maulhardt Zaragoza and Flynn.
4. SUBJECT: City Clerk administered oath of office to Mayor, Thomas E. Holden; Councilmembers Andres Herrera and Dean Maulhardt.

- 5. SUBJECT: The City Clerk signed and delivered certificates of election to Mayor and Councilmembers.
- 6. SUBJECT: Mayor and Councilmembers are installed. Remarks by Mayor and Councilmembers.  
DISCUSSION: Mayor Pro Tem Herrera thanked his supporters, family, the community and commented on future goals. Councilmember Maulhardt also thanked his supporters, family, and the community. Mayor Holden thanked family and community members. He commented on the efforts of the City Council to provide services to the community.
- 7. SUBJECT: Selection by Mayor Holden of Mayor Pro Tem.  
ACTION: Mayor Holden selected Councilmember Maulhardt as Mayor Pro Tem.

F. ADJOURNMENT

At 9:05 p.m. the City Council concurred to adjourn the meeting.

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DANIEL MARTINEZ  
City Clerk

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DR. THOMAS E. HOLDEN  
Mayor

\_\_\_\_\_  
ANDRES HERRERA  
Mayor Pro Tem

MINUTES

OXNARD CITY COUNCIL  
Regular Meeting  
December 12, 2006

**DRAFT**

A. ROLL CALL/POSTING OF AGENDA

At 7:08 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers. Councilmembers Thomas E. Holden, Andres Herrera, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Edmund Sotelo, City Manager; Karen Burnham, Assistant City Manager; Gary L. Gillig, City Attorney; Mathew Winegar, Development Services Director; Sue Martin, Planning and Environmental Services Manager; Michael Henderson, Parks and Facilities Superintendent; Dennis Scala, Management Analyst; Daniel Berlenbach, Fleet Services Manager; and James Rupp, Assistant City Attorney.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation to City Council of the National Institute for Automotive Service Excellence (ASE), Blue Seal of Excellence.  
DISCUSSION: The Fleet Services Manager presented several fleet service technicians who helped earn the "Seal of Excellence."
2. SUBJECT: Recognition of the "De La Rosa and Company Program" for their donation to the Santa Float.  
DISCUSSION: Adriana Martin, De La Rosa Manager, thanked the City Council for the recognition and commented on "De La Rosa and Company" support of communities.
3. SUBJECT: Special Guest from the North Pole.  
DISCUSSION: Santa Claus greeted the City and wished everyone a happy holiday season.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Walter Ontieros and Daniel Terronez, supported Bartelo neighborhood curb-cuts.

Denis O'Leary, League of United Latin American Citizens, support of youth prevention programs.

The following individuals expressed concern with a proposed development at A Street and Deodar Street: Larry Staggs; Diane Staggs; Ed Ellis; Steve Fleischer; Rosanne Moss; and Ben Moss.

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Ernest Stein, need for positive media reporting in the community.

John Korsten, property lien.

The following individuals commented on the Molina legal settlement: Luciano Ortiz

Nancy Pedersen, youth services in South Oxnard.

ITEMS REMOVED FROM AGENDA

The City Manager requested the Community Development Block Grant (O-2) to continued to next week. The City Council concurred to continue this item to next week.

L. PUBLIC HEARINGS

Mayor Holden opened the public hearing. The City Clerk reported on publication and that there were no written communications received.

Development Services Department

1. **SUBJECT:** Local Coastal Program Amendment No. PZ 06-410-02, Filed by Hollywood Beach Mobile Home Park Resident Acquisition Committee, 4501 West Channel Islands Boulevard, Oxnard. (023)  
**RECOMMENDATION:** (1) Adopt **Resolution No. 13,189** approving Local Coastal Program Amendment No. PZ 06-410-02 to amend the Coastal Land Use Plan to delete Policy No. 88; and (2) Direct the Planning and Environmental Services Manager to forward the amendment to the California Coastal Commission for consideration.  
**DISCUSSION:** The Development Services Director reviewed the process regarding mobile home conversion to another residential use and provisions for residents to continue. The Assistant City Attorney reviewed State law regarding the mobile home conversion process.

Sue Loftin, supported the process to convert the mobile home park to homeownership of the property.

Glen Albers, could not support or oppose the conversion process

Pat Brown, encourages other mobile home parks to follow this process.

**ACTION:** Close the public hearing (Maulhardt/Herrera). Approved unanimously.  
 Approved as recommended (Holden/Maulhardt). Ayes: Zaragoza, Herrera, Flynn, Holden, and Maulhardt.

Mayor Holden opened the public hearing. The City Clerk reported on publication and that there were no written communications received.

2. **SUBJECT:** Local Coastal Program Amendment No. 98-1 (PZ 06-410-003), Filed by City of Oxnard, Planning and Environmental Services Division. (045)

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RECOMMENDATION: (1) Approve the first reading by title only and subsequent adoption of **Ordinance No. 2733** approving Local Coastal Program Amendment No. 98-1 (PZ 06-410-003), consisting of a zone change from Resource Protection (RP) to Single-Family Beach (R-B-1) for a vacant parcel located on the west side of Harbor Boulevard, between Breakers Way and Reef Way; and (2) Direct the Planning and Environmental Services Manager to forward the amendment to the California Coastal Commission for consideration.  
DISCUSSION: The Planning and Environmental Services Manager reviewed the proposed zone change request and staff found there were no environmental concerns.

The following individuals supported open space in the neighborhood and use of funds from the development for the local beach community: Mary Ellen Harwood; Patricia Einstein; Jean Rountree; Ed Ellis and Nancy Pedersen.

ACTION: Close the public hearing (Holden/Herrera). Approved unanimously.

The City Council commented on open space available to the local beach community and future discussion regarding funds from the sale. The Parks and Facilities Superintendent commented on the future recreational improvements in the community.

ACTION: Approved as recommended. (Herrera/Maulhardt) Ayes: Herrera, Flynn, Holden, Herrera, Maulhardt and Flynn.

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Attorney's Office

1. SUBJECT: **Ordinance No. 2730**, Amending Section 8-41.1(A)(1) of the Oxnard City Code (Parking of Oversized Vehicles). (001)  
RECOMMENDATION: Second reading and adoption.

Development Services Department

2. SUBJECT: Appropriation of Interest Earnings. (003)  
RECOMMENDATION: Approve the appropriation of funds in the amount of \$112,094 from the Vehicle License Fee Bonds interest earnings to the Civic Center Renovation Project.

Police Department

3. SUBJECT: Acceptance of Gang Violence Suppression (GVS) Grant Funding. (007)  
RECOMMENDATION: Recognize \$392,500 in California Office of Emergency Services grant funds for the City's GVS Project and approve the appropriation of the grant funds pursuant to the grant award.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended.  
(Herrera/Maulhardt) Ayes: Maulhardt, Zaragoza, Herrera, Flynn, and Holden.

**K. INFORMATION/CONSENT PUBLIC HEARINGS**

Mayor Holden declared the public hearings open. The City Clerk reported on posting, publication and that there were no written communications received.

Development Services Department

1. **SUBJECT:** Planning and Zoning Permit No. 06-630-2 (Amendment to Revise Sign Regulations within the Northfield-Seagate Business Park Specific Plan Area). (011)  
**RECOMMENDATION:** Approve by first reading and title only and subsequent adoption of **Ordinance No. 2732** amending the sign regulations of the Northfield-Seagate Business Park Specific Plan consisting of approximately 252 acres, located north of West Fifth Street, east of Rose Avenue, west of Rice Avenue and generally south of the Rose Park Neighborhood and Camino Del Sol.

Public Works Department

2. **SUBJECT:** Integrated Regional Water Management Plan (IRWMP) Adoption. (019)  
**RECOMMENDATION:** (1) Adopt **Resolution No. 13,188** approving the IRWMP prepared by the Watersheds Coalition of Ventura County; and (2) Direct the City Manager or designee to file a Notice of Exemption in accordance with provisions of the California Environmental Quality Act.

**ACTION:** Close the public hearing (Holden/Herrera). Approved unanimously. Approved as recommended (Herrera/Maulhardt). Ayes: Holden, Maulhardt, Zaragoza, Herrera, and Flynn.

**M. REPORT OF CITY MANAGER****O. REPORTS**Public Works Department

1. **SUBJECT:** Agreement for Purchase of Repair Parts and Tires for the City Vehicle Fleet. (051)  
**RECOMMENDATION:** Approve and authorize the Mayor to execute an agreement with Automotive Supply (**A-6801**), a NAPA affiliated company, for the purchase of repair parts and tires for City vehicles and equipment in the approximate amount of \$950,000 annually for a period of three years.  
**DISCUSSION:** The Fleet Services Manager outlined the benefits of the proposed automotive supply agreement and future review of the program.

The City Council discussed the benefits of the program.

**ACTION:** Approved as recommended (Maulhardt/Herrera). Ayes: Holden, Maulhardt, Zaragoza, Herrera and Flynn.

**J. TRANSMITTAL OF INFORMATION ONLY ITEMS**City Manager's Office

1. **SUBJECT:** Executed Contracts. (010.1)  
**ACTION:** Receive report (Herrera/Maulhardt). Approved unanimously.

O. REPORTS

Recreation and Community Services Department

- 2. **SUBJECT:** Community Development Block Grant (CDBG) Youth Enrichment Program Subrecipient Agreements for Fiscal Year 2006-07. (053)  
**ACTION:** The City Council concurred to continue this item to next week.

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

City Manager's Office

- 1. **SUBJECT:** Mills Act Property Tax Abatement Program. (061)  
**RECOMMENDATION:** Consider a report concerning the Mills Act Property Tax Abatement Program and possible establishment of a City administered cultural heritage board, and provide direction to the City Manager.  
**DISCUSSION:** The Management Analyst reviewed issues of the Mills Act Tax Abatement Program, role of the County, financial costs, and next steps if the City Council to wants establish it own board.

The Development Services Director outlined the review process.

The City Council discussed planning costs, the role of the county, and services provided by the City.

The following individuals supported joining the Mills Act Tax Abatement Program on "F" Street: Steve Fleischer; Rosanne Moss and Ben Moss.

**ACTION:** Move to approve the Mills Act and gather more information regarding establishment of City Cultural Heritage Board (Maulhardt/Flynn). Ayes: Maulhardt, Zaragoza, Herrera, Flynn and Holden.

S. PUBLIC COMMENTS ON STUDY SESSION

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

The City Council discussed: quality of life issues

T. ADJOURNMENT

At 9:45 p.m. the City Council concurred to adjourn the meeting.

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DANIEL MARTINEZ  
City Clerk

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DR. THOMAS E. HOLDEN  
Mayor

MINUTES

**DRAFT**

OXNARD CITY COUNCIL  
Regular Meeting  
December 19, 2006

A. ROLL CALL/POSTING OF AGENDA

At 6:00 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers. Councilmembers Thomas E. Holden, Andres Herrera, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. Mayor Holden presided and called the meeting to order. Staff members present were: Edmund Sotelo, City Manager; Karen Burnham, Assistant City Manager; and Gary L. Gillig, City Attorney.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

At 6:02 p.m. the City Council recessed to a closed session, pursuant to Government Code section 54956.9(a) to confer with its attorneys. The title and case number of the litigation discussed is City of Oxnard v. Republic Services, Inc., Sacramento County Superior Court Case No. 05AS03411.

At 6:55 p.m. the City Council reconvened and recessed to the evening session.

D. OPENING CEREMONIES

At 7:07 p.m., the regular meeting of the Oxnard City Council reconvened in the Council Chambers, concurrently with the Community Development Commission and Oxnard Financing Commission. The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Mayor Holden presided. Additional staff members present were: Matthew Winegar, Development Services Director; Sofia Balderrama, Recreation Management Analyst; Lettie DeDios, Accounting Manager; and Dennis Scala, Management Analyst III.

E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of a Proclamation Designating December 21, 2006, as "Homeless Persons' Memorial Day."  
DISCUSSION: Kate Millers commented on a memorial for homeless persons.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Larry Stein, transparent government.

William Terry, past actions of the City Council.

Alice L. Hill, support of the Los Artistas program.

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The following individuals expressed concerns with the proposed Parking Permit Program: Francisco Medina; Daniel Terronez; Walter Ontiveros; Hector Duarte; Maria Rwalcaba; Jacinto Gomez; Apolonio Garin; Rose Madrid; Marco Lopez; Rafael Rwalcaba; Gualalupe Salinas; Jesus Medina and Martha Lopez.

The following individuals presented comment cards the parking permits program in Bartelo Neighborhood: Faustino Gomez; Jose Saucelo; Abel Garcia; Toledo Apolonio; Alfredo Teran; Gracielo Hernandez; John Tinoco; Rodolfo Perez; Miguel Silvia; Luis Bravo; Ramen Melgoza; and Magdalena Delgado.

Vince Behrens, safety of pedestrians on "F" Street.

John Korsten, property lien and loss of vehicle.

Armando Vazquez, youth intervention policies.

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Patricia Estein, opposed (I-4) zone change.

The City Attorney briefly reviewed the State law regarding public records request (documents) and answering questions.

I. INFORMATION/CONSENT AGENDA

Development Services Department

2. SUBJECT: Planning and Zoning Permit No. 06-300-2 (Final Map for Phase 3 of Tract No. 5643), Filed by RiverPark Legacy, LLC. (005)  
RECOMMENDATION: Adopt **Resolution No. 13,190** approving Planning and Zoning Permit No. 06-300-2 (Final Map) for Phase 3 of Tract No. 5643, located south of Kiawah River Drive, north and east of Owens River Drive, and north of Garone Street, within the RiverPark Specific Plan area.
3. SUBJECT: **Ordinance No. 2732**, Approving Planning and Zoning Permit No. 06-630-2 (Specific Northfield Seagate Business Park Specific Plan Affecting the Entire Specific Plan Area, Located North of West Fifth Street, East of Rose Avenue, West of Rice Avenue and Generally South of the Rose Park Neighborhood and Camino Del Sol. (013)  
RECOMMENDATION: Second reading and adoption.
4. SUBJECT: **Ordinance No. 2733**, Approving a Zone Change for Property Located on the West Side of Harbor Boulevard, Between Breakers Way and Reef Way. (019)  
RECOMMENDATION: Second reading and adoption.

Finance Department

5. **SUBJECT:** Substitution of Leased Assets Under Certificates of Participation, Series 1999. (023)  
**RECOMMENDATION:** That City Council approve and authorize the Mayor to execute a Release and Substitution of Property Agreement (A-6814) associated with the City's Certificates of Participation, Series 1999 ("1999 COPs") to unencumber an undeveloped 3.324 acre portion of the Del Sol Soccer Stadium leased component, and to substitute a 5.552 acre parcel referred to as West Village Park as a leased asset under the 1999 COPs.

Housing Department

6. **SUBJECT:** Agreement with HOME Corporation. (037)  
**RECOMMENDATION:** Authorize the Mayor to execute an Agreement for Professional Services with Housing Opportunity Management and Education Corporation (A-6812) providing \$50,000 for general operating assistance.

Public Works Department

7. **SUBJECT:** Water Recycling Grant Program Grant Agreement Between the State Water Resources Control Board ("SWRCB") and the City of Oxnard. (041)  
**RECOMMENDATION:** (1) Approve and authorize the City Manager or designee to execute the Water Recycling Grant Program Grant Agreement between the SWRCB and the City of Oxnard; and (2) Recognize the revenue and approve the appropriation in the amount of \$75,000 from the SWRCB, to the Groundwater Recovery Enhancement and Treatment Recycled Water Distribution Project for the Water Recycling Facilities Planning Grant Program.

**INFORMATION/CONSENT AGENDA ACTION:** Approved as recommended.  
(Herrera/Maulhardt) Ayes: Zaragoza, Flynn, Holden, Herrera, and Maulhardt.

J. TRANSMITTAL OF INFORMATION ONLY ITEMSK. INFORMATION/CONSENT PUBLIC HEARINGSL. PUBLIC HEARINGSCOMMUNITY DEVELOPMENT AND FINANCING COMMISSION

At 8:23 p.m. the joint meetings with the Community Development Commission and Financing Commission concluded. The City Council recessed while the Community Development Commission held a meeting. At 9:47 p.m. the Community Development Commission concluded and the City Council reconvened.

M. REPORT OF CITY MANAGER

Fire Department Christmas Toy drive; Heritage Square seeking docents; Santa Claus float tour of the City; Carnegie Art Museum art classes.

**N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS**

The City Council concurred to place the Point Mugu Joint Powers Authority on a future agenda.

**Housing Department**

1. **SUBJECT:** Formation of Homeless Plan Working Group. (059)  
**RECOMMENDATION:** That City Council form a Homeless Plan Working Group to guide the development of a 10-year plan to end chronic homelessness; That the Mayor, with approval of City Council, appointing sixteen persons to the Homeless Plan Working Group; and That the Mayor appoint a member of City Council to the Homeless Plan Working Group.  
**ACTION:** Move to approve appointment of sixteen persons and Councilman Flynn to the Homeless Plan Working Group. (Herrera/Maulhardt) Ayes: Zaragoza, Flynn, Holden, Herrera, and Maulhardt.

**O. REPORTS****Finance Department**

2. **SUBJECT:** Comprehensive Annual Financial Report (CAFR) for Fiscal Year (FY) 2005-2006. (069)  
**RECOMMENDATION:** Receive and file the City of Oxnard CAFR for FY 2005-2006.  
**DISCUSSION:** The Accounting Manager reviewed the financial figures of the CAFR

Larry Stein questioned CAFR figures

**ACTION:** Approved as recommended (Zaragoza/Herrera) Ayes: Flynn, Holden, Maulhardt, Zaragoza, and Herrera.

**Recreation and Community Services Department**

3. **SUBJECT:** Community Development Block Grant (CDBG) Youth Enrichment Program Subrecipient Agreements for Fiscal Year 2006-07. (071)  
**RECOMMENDATION:** (1) Approve the allocation of \$68,597 in CDBG Youth Enrichment Program funds to three non-profit community based organizations: Camp Fire USA (A-6790 for \$15,000), City Impact Inc., (A-6791 for \$15,000) and Food Share, Inc. (A-6792 for \$38,597); and (2) Authorize the City Manager to execute CDBG subrecipient agreements requiring such groups to provide enrichment programs that target at-risk youth from very low and low-moderate income families.  
**DISCUSSION:** The Recreation Management Analyst reviewed the Youth Enrichment selection process,

The City Council discussed the current process, efforts to maximize programs, and future review of the process.

**ACTION:** Approved as recommended (Herrera/Holden) Ayes: Holden, Maulhardt, Zaragoza, Herrera, Flynn.

**P. PUBLIC COMMENTS ON REPORTS****Q. APPOINTMENT ITEMS**

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Barbara Dubkin, sports park at Oxnard Boulevard and Gonzales Road.

Nancy Peterson, capital improvements in South Oxnard.

Ernest Stein, graffiti and Santa Claus float tour.

Shirley Godwin, solving local problems.

Larry Godwin, development at Halaco Engineering Company site.

Ventura Fernandez, various issues.

T. ADJOURNMENT

At 10:32 p.m. the City Council concurred to adjourn the meeting.

\_\_\_\_\_  
DANIEL MARTINEZ  
City Clerk

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DR. THOMAS E. HOLDEN  
Mayor

**DRAFT**

MINUTES  
OXNARD COMMUNITY DEVELOPMENT COMMISSION  
Regular Meeting  
September 12, 2006

Because there were no items requiring consideration on this date, there was no regular meeting.

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DANIEL MARTINEZ  
Secretary Designate

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THOMAS E. HOLDEN  
Chairman

**DRAFT**

MINUTES  
OXNARD COMMUNITY DEVELOPMENT COMMISSION  
Regular Meeting  
September 19, 2006

Because there were no items requiring consideration on this date, there was no regular meeting.

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DANIEL MARTINEZ  
Secretary Designate

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THOMAS E. HOLDEN  
Chairman

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# DRAFT

## MINUTES

### OXNARD COMMUNITY DEVELOPMENT COMMISSION

Regular Meeting  
September 26, 2006

#### A. ROLL CALL/POSTING OF AGENDA

At 7:01 p.m., the regular meeting of the Oxnard Community Development Commission convened in the Council Chambers, jointly with the Oxnard City Council. Commissioners Thomas E. Holden, Andres Herrera, Dean Maulhardt, John C. Zaragoza and Timothy P. Flynn were present. The Deputy Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Edmund F. Sotelo, Executive Director; Karen Burnham, Assistant Executive Director; Gary L. Gillig, General Counsel; Brian Pendleton, Redevelopment Services Manager; and Lourdes A. López, Deputy Secretary Designate.

#### B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

#### C. CLOSED SESSION

#### D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States followed by a moment of silence in memory of Phyllis Salerno, mother of Bill Winter.

#### E. CEREMONIAL CALENDAR

#### F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

#### G. REVIEW OF INFORMATION/CONSENT AGENDA

#### H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

#### I. INFORMATION/CONSENT AGENDA

##### City Clerk's Office

1. SUBJECT: Minutes of the Regular Meetings of Community Development Commission for July 11, 18, 25 and August 1, 2006; Minutes of the Special Meeting of Community Development Commission for July 11, 2006. (001)  
RECOMMENDATION: Approve.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended (Herrera/Maulhardt); Ayes: Holden, Herrera, Maulhardt, Zaragoza and Flynn.

#### J. TRANSMITTAL OF INFORMATIONAL ONLY ITEMS

#### K. INFORMATION/CONSENT PUBLIC HEARINGS

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L. PUBLIC HEARINGS

**DRAFT**

M. REPORT OF EXECUTIVE DIRECTOR

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

O. REPORTS

Community Development Department

- 1. SUBJECT: Financial Agreement for Short Term Loan. (039)  
RECOMMENDATION: Adopt **Resolution No. 113** approving and authorizing the Chairman to execute a Financial Agreement (**A-6758**) with the City of Oxnard for the City to provide a short term loan to the CDC to finance redevelopment activities within, and payable from tax increment revenues generated by, the Ormond Beach Project Area in the total amount of \$2,200,000.  
DISCUSSION: The Redevelopment Services Manager reviewed the terms of the agreement and stated that staff is working on a bond issue secured by tax increment for several street resurfacing projects in Ormond Beach.

The following individuals commented regarding the agreement, funds and parking for the Ormond Beach wetlands: Jean Harris; Lawrence Stein; William "Bill" Terry; Bernadette Ostrowski; Nancy Pedersen; and Pat Brown.

ACTION: Approved recommendation (Holden/Zaragoza); Ayes: Maulhardt, Zaragoza, Flynn, Holden and Herrera.

CITY COUNCIL

At 10:24 p.m., the joint meeting with the City Council concluded.

O. PUBLIC COMMENTS ON REPORTS

P. APPOINTMENT ITEMS

Q. STUDY SESSION

R. PUBLIC COMMENTS ON STUDY SESSION

S. ADJOURNMENT

At 10:24 p.m. the Community Development Commission concurred to adjourn the meeting.

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LOURDES A. LÓPEZ  
Deputy Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairman

**DRAFT**

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION

Regular Meeting

October 3, 2006

A. ROLL CALL/POSTING OF AGENDA

At 7:01 p.m., the regular meeting of the Oxnard Community Development Commission convened in the Council Chambers, jointly with the Oxnard City Council. Commissioners Thomas E. Holden, Andres Herrera, Dean Maulhardt, John C. Zaragoza and Timothy P. Flynn were present. The Deputy Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Edmund F. Sotelo, Executive Director; Grace Magistrale Hoffman, Deputy Executive Director; Gary L. Gillig, General Counsel; and Lourdes A. López, Deputy Secretary Designate.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

Community Development Department

1. SUBJECT: Subordination of City of Oxnard and Oxnard Community Development Commission Resale Restriction and Loan Agreements to The California Housing Finance Agency Resale Restriction Agreements in RiverPark, Heritage Walk and Sorrento Developments. (001)

RECOMMENDATION: Authorize the Community Development Director to execute CalHFA subordination agreements subordinating Community Development Commission Resale Restriction and Loan Agreements to The California Housing Finance Agency Resale Restriction Agreements in the RiverPark and Heritage Walk Developments.

**000018**

2. SUBJECT: Commitment of \$2.7 Million for an 86 Unit Component of the 140 Affordable Apartments at RiverPark for Extremely and Very Low Income Households. (005)  
RECOMMENDATION: Authorize the Community Development Director to execute a letter to Cabrillo Economic Development Corporation offering to loan \$2.7 million to assist in financing the development of 86 RiverPark apartments affordable to extremely low and very low income households located north of the 101 Freeway; west of Vineyard Avenue, north of Myrtle Avenue and at the westerly terminus of Olive Street.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended (Zaragoza/Maulhardt); Ayes: Holden, Herrera, Maulhardt, Zaragoza and Flynn.

J. TRANSMITTAL OF INFORMATIONAL ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF EXECUTIVE DIRECTOR

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

O. REPORTS

CITY COUNCIL

At 7:52 p.m., the joint meeting with the City Council concluded.

O. PUBLIC COMMENTS ON REPORTS

P. APPOINTMENT ITEMS

Q. STUDY SESSION

R. PUBLIC COMMENTS ON STUDY SESSION

S. ADJOURNMENT

At 7:52 p.m. the Community Development Commission concurred to adjourn the meeting.

\_\_\_\_\_  
 LOURDES A. LÓPEZ  
 Deputy Secretary Designate

\_\_\_\_\_  
 DR. THOMAS E. HOLDEN  
 Chairman

MINUTES  
COMMUNITY DEVELOPMENT COMMISSION  
Regular Meeting  
October 17, 2006

A. ROLL CALL/POSTING OF AGENDA

At 7:07 p.m., the regular meeting of the Community Development Commission convened in the Council Chambers concurrently with the City Council. Commissioners Thomas E. Holden, Andres Herrera, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. The Assistant Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Edmund Sotelo, Executive Director; Grace Magistrale Hoffman, Deputy Executive Director; Gary L. Gillig, General Counsel; and Jill A. Beaty, Assistant Secretary Designate.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance, to the flag of the United States, led by students from Our Lady of Guadalupe School, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Clerk's Office

1. SUBJECT: Minutes of the Regular Meetings of Community Development Commission for September 12, 19, 26 and October 3, 2006 (003)  
RECOMMENDATION: Approve.

Development Services Department

3. SUBJECT: **Ordinance No. 2724**, Amending Section 16-440(E) of Chapter 16 of the City Code to Allow State Licensed Large Family Day Care Homes to be at Least 100 Feet Away From All Other Large Family Day Care Homes. (037)  
RECOMMENDATION: Second reading and adoption.

OCTOBER 17, 2006

COMMUNITY DEVELOPMENT COMMISSION

INFORMATION/CONSENT AGENDA ACTION: Approved (Zaragoza/Maulhardt); Ayes: Herrera, Holden, Maulhardt, Zaragoza, and Flynn.

- J. TRANSMITTAL OF INFORMATION ONLY ITEMS
- K. INFORMATION/CONSENT PUBLIC HEARINGS
- L. PUBLIC HEARINGS
- M. REPORT OF CITY MANAGER
- N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS  
CITY COUNCIL

At 9:10 p.m. the concurrent meeting with the City Council concluded.

- O. REPORTS
- P. PUBLIC COMMENTS ON REPORTS
- Q. APPOINTMENT ITEMS
- R. STUDY SESSION
- S. PUBLIC COMMENTS ON STUDY SESSION
- T. ADJOURNMENT

At 9:10 p.m. the Community Development Commission concurred to adjourn.

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JILL A. BEATY  
Assistant Secretary Designate

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THOMAS E. HOLDEN  
Chairman

**000021**

**DRAFT**

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION  
Regular Meeting  
October 24, 2006

A. ROLL CALL/POSTING OF AGENDA

At 7:02 p.m., the regular meeting of the Oxnard Community Development Commission/ Redevelopment Agency convened in the Council Chambers concurrently with the Oxnard City Council and Oxnard Financing Authority. Commissioners Thomas E. Holden, Andres Herrera, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Edmund F. Sotelo, Executive Director; Karen Burnham, Assistant Executive Director; and Gary L. Gillig, General Counsel.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At 7:23 p.m., Chairman Holden left the meeting, and Vice-Chairman Herrera presided.

RECESS

At 7:30 p.m., the Community Development Commission recessed and at 7:32 p.m., the Community Development Commission reconvened.

I. INFORMATION/CONSENT AGENDA

City Clerk's Office

2. SUBJECT: Amendment of Retention Schedule. (015)  
RECOMMENDATION: That the Community Development Commission/Redevelopment Agency adopt **Resolution No. 114** amending the retention and destruction schedule for Commission/Agency records.

**000022**

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended.  
(Zaragoza/Maulhardt) Ayes: Herrera, Maulhardt, Zaragoza, and Flynn. Absent: Holden.

- J. TRANSMITTAL OF INFORMATION ONLY ITEMS
- K. INFORMATION/CONSENT PUBLIC HEARINGS
- L. PUBLIC HEARINGS
- M. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY
- N. COMMUNITY DEVELOPMENT BUSINESS/COMMITTEE REPORTS

CITY COUNCIL AND HOUSING AUTHORITY

At 7:43 p.m. the joint meetings with the City Council and Housing Authority concluded.

- O. REPORTS
- P. PUBLIC COMMENTS ON REPORTS
- Q. APPOINTMENT ITEMS
- R. STUDY SESSION
- S. PUBLIC COMMENTS ON STUDY SESSION
- T. ADJOURNMENT

At 7:43 p.m. the Community Development Commission concurred to adjourn the meeting.

\_\_\_\_\_  
DANIEL MARTINEZ  
City Clerk

\_\_\_\_\_  
DR. THOMAS E. HOLDEN  
Chairman

\_\_\_\_\_  
ANDRES HERRERA  
Vice-Chairman

**DRAFT**

MINUTES  
OXNARD COMMUNITY DEVELOPMENT COMMISSION  
Regular Meeting  
November 14, 2006

Because there were no items requiring consideration on this date, there was no regular meeting.

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DANIEL MARTINEZ  
Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairperson

000024

**DRAFT**

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION

Regular Meeting  
November 21, 2006

A. ROLL CALL/POSTING OF AGENDA

At 7:02 p.m., the regular meeting of the Oxnard Community Development Commission convened in the Council Chambers concurrently with the Oxnard City Council, Parking Authority, and Oxnard Financing Authority. Commissioners Thomas E. Holden, Andres Herrera, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Karen Burnham, Assistant Executive Director; Gary L. Gillig, General Counsel; and Grace Magistrale Hoffman, Deputy City Manager.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Additional staff members present were: Edmund Sotelo, Executive Director and Michael More, Finance Manager.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

Chairman Holden declared the public hearing open. The City Clerk reported on posting, publication and that there were no written communications received.

**000025**

Finance Department

- 2. SUBJECT: Issuance of Variable Rate Demand Lease Revenue Bonds (Civic Center Phase 2 Project), Series 2006. (065)  
RECOMMENDATION: That the Community Development Commission (CDC) approve and authorize the Chairman to execute a quitclaim deed for CDC property located at 324 South B Street to the City.  
DISCUSSION: The Finance Manager reviewed the financial issues of the bonds of the Civic Center Phase II and schedule of the bond financing.

George Major, Swap Advisor, commented on the duties and responsibilities of the Swap advisor.

Larry Stein questioned assets and balance sheet.

ACTION: Close the public hearing (Holden/Zaragoza). Approved unanimously. Approved as recommended. (Maulhardt/Zaragoza) Ayes: Zaragoza, Flynn, Holden, Herrera, and Maulhardt.

M. REPORT OF EXECUTIVE DIRECTOR/SECRETARY

N. COMMUNITY DEVELOPMENT BUSINESS/COMMITTEE REPORTS

CITY COUNCIL/ PARKING AUTHORITY AND FINANCING AUTHORITY

At 8:55 p.m. the joint meetings with the City Council, Parking Authority and Financing Authority concluded.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 8:55 p.m. the Community Development Commission concurred to adjourn the meeting.

\_\_\_\_\_  
DANIEL MARTINEZ  
City Clerk

\_\_\_\_\_  
DR. THOMAS E. HOLDEN  
Chairman

MINUTES  
OXNARD COMMUNITY DEVELOPMENT COMMISSION  
Regular Meeting  
November 28, 2006

A. ROLL CALL/POSTING OF AGENDA

At 7:05 p.m., the regular meeting of the Oxnard Community Development Commission convened in the Council Chambers concurrently with the City Council. Commissioners Thomas E. Holden, Andres Herrera, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Staff members present were: Karen Burnham, Assistant Executive Director; Gary L. Gillig, General Counsel; and Jill A. Beaty, Secretary Designate. Chairman Holden presided and called the meeting to order.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States followed by a moment of silence. Additional staff members present were Mike More, Financial Services Manager; and Bryan Pendleton, Redevelopment Services Manager.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

The Chairman opened the public hearing, and the Secretary Designate reported on publication and that there were no written communications received.

Finance Department

- 1. **SUBJECT:** Issuance of Redevelopment Project Street Bonds, Series 2006. (055)  
**RECOMMENDATION:** That the Community Development Commission: (1) Adopt **Resolution No. 115** approving the sale, issuance, and delivery of not more than \$7 million in principal amount of its Oxnard Community Development Commission Ormond Beach Project Area Tax Allocation Bonds, Series 2006, and approve certain documents and authorize certain actions in connection therewith; (2) Adopt **Resolution No. 116** approving the sale, issuance, and delivery of not more than \$5 million in principal amount of its Oxnard Community Development Commission Southwinds Project Area Tax Allocation Bonds, Series 2006, and approve certain documents and authorize certain actions in connection therewith; (3) Adopt **Resolution No. 117** approving the sale, issuance, and delivery of not more than \$13 million in principal amount of its Oxnard Community Development Commission Historic Enhancement and Revitalization of Oxnard (HERO) Project Area Tax Allocation Bonds, Series 2006, and approve certain documents and authorize certain actions in connection therewith; and (4) Approve a special budget appropriation in the amount of \$17,931,943 to allocate bond proceeds to various street resurfacing projects and debt service for Fiscal Year 2006-07.

The Financial Services Manager reported on the financing structure and construction schedule.

Jerome Hopkins and Nancy Pedersen commented.

**ACTION:** Public hearing closed (Holden/Maulhardt). Approved (Maulhardt/Zaragoza); Ayes: Zaragoza, Flynn, Herrera, Holden, and Maulhardt.

M. REPORT OF EXECUTIVE DIRECTOR

RECESS

The Community Development Commission recessed at 8:23 p.m. and reconvened the meeting at 8:33 p.m.

N. COMMUNITY DEVELOPMENT COMMISSION BUSINESS/COMMITTEE REPORTS

Community Development Department

- 2. **SUBJECT:** Use of Funds Among Redevelopment Project Areas Including the Ormond Beach and Central City Revitalization Project Areas.  
**RECOMMENDATION:** Consider a verbal report and provide direction to the Executive Director regarding the use of funds among redevelopment project areas.

The Redevelopment Services Manager discussed use of non-tax increment funds (property sales proceeds and rental income), proceeds history, and legal opinion that the Community Development Commission's use of non-tax increment funds among redevelopment project areas is authorized by State law.

The Community Development Commission commented that a study session is needed to reestablish priorities for this area and to reinforce the goal for the preservation of the wetlands.

The Community Development Commission commented that a study session is needed to reestablish priorities for this area and to reinforce the goal for the preservation of the wetlands. Public comments were from Lawrence Stein, Bernadette Ostrowski, Ed Ellis, William Terry, Gloria Roman, Trisha Munro, Shirley Godwin, Pat Brown, Larry Godwin, Patricia Einstein, Nancy Pedersen, and Jean Harris.

ACTION: The Community Development Commission commented on appropriate use of funds, transparent government, and the idea of releasing periodic financial reports to the public. They suggested scheduling this item for discussion on different ways to present the budget at the next Community Development Commission strategic planning session.

CITY COUNCIL

At 9:44 p.m. the joint meeting with the City Council concluded.

- O. REPORTS
- P. PUBLIC COMMENTS ON REPORTS
- Q. APPOINTMENT ITEMS
- R. STUDY SESSION
- S. PUBLIC COMMENTS ON STUDY SESSION
- T. ADJOURNMENT

At 9:44 p.m. the Community Development Commission concurred to adjourn.

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JILL A. BEATY  
Secretary Designate

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THOMAS E. HOLDEN  
Chairman

**DRAFT**

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION

Regular Meeting  
December 5, 2006

A. ROLL CALL/POSTING OF AGENDA

At 7:14 p.m., the regular meeting of the Oxnard Community Development Commission convened in the Council Chambers concurrently with the Oxnard City Council, and Oxnard Financing Authority. Commissioners Andres Herrera, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. Chairman Thomas E. Holden was absent. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Vice-Chairman Herrera presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Edmund Sotelo, Executive Director; Karen Burnham, Assistant Executive Director; Gary L. Gillig, General Counsel; and Grace Magistrale Hoffman, Deputy City Manager.

B. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

D. PUBLIC COMMENTS

E. COMMUNITY DEVELOPMENT COMMISSION BUSINESS/COMMITTEE REPORTS

The Commissioners commented on the success of the Holiday events including tree lighting, parade and "F" Street.

City Manager's Office

1. SUBJECT: 2007 Meeting Schedule for Legislative Bodies. (005)  
RECOMMENDATION: Meet on the following dates during the calendar year 2007: January 9 and 23; February 6, 13, and 27; March 6, 13, 20, and 27; April 3, 10, 17, and 24; May 1, 8, and 15; June 5, 12, 19, and 26; July 3, 10, 17, and 24; September 11, 18, and 25; October 2, 9, 16, and 23; November 6, 20, and 27; December 4, 11, and 18, 2007.

DISCUSSION: The Deputy City Manager outlined the calendar schedule.

The Commissioners reviewed and commented on the schedule.

ACTION: Approved as recommended (Zaragoza/Maulhardt). Ayes: Maulhardt, Zaragoza, Herrera, and Flynn. Absent: Holden.

RECESS

At 8:06 p.m., the Commission recessed and at 8:18 p.m., the Commission reconvened. Chairman Holden was present and presided.

000030

C. INSTALLATION OF NEWLY ELECTED CITY OFFICIALS

- 1. SUBJECT: Motion that the regular order of business be suspended until after the installation of newly elected City officials.  
ACTION: Approved unanimously.
- 2. SUBJECT: City Clerk reported on Canvass of Election Results of the General Municipal Election held on November 7, 2006.
- 3. SUBJECT: Results of the Canvass of Returns of the General Municipal Election held on November 7, 2006. (001)
- 4. SUBJECT: City Clerk administered oath of office to Chairman Thomas E. Holden; Commissioners Andres Herrera and Dean Maulhardt.
- 5. SUBJECT: The City Clerk signed and delivered certificates of election to Chairman and Commissioners.
- 6. SUBJECT: Chairman and Commissioners are installed. Remarks by Chairman and Commissioners.
- 7. SUBJECT: Selection by Chairman Holden of Vice Chairman.  
ACTION: Chairman Holden selected Commissioner Maulhardt as Vice Chairman.

CITY COUNCIL AND HOUSING AUTHORITY

At 9:05 p.m., the joint meetings with the City Council and Housing Authority concluded.

F. ADJOURNMENT

At 9:05 p.m. the Community Development Commission concurred to adjourn the meeting.

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DANIEL MARTINEZ  
Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairman

\_\_\_\_\_  
ANDRES HERRERA  
Vice-Chairman

**DRAFT**

MINUTES  
OXNARD COMMUNITY DEVELOPMENT COMMISSION  
Regular Meeting  
December 12, 2006

Because there were no items requiring consideration on this date, there was no regular meeting.

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DANIEL MARTINEZ  
Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairperson

000032

**DRAFT**

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION

Regular Meeting  
December 19, 2006

A. ROLL CALL/POSTING OF AGENDA

At 7:07 p.m., the regular meeting of the Oxnard Community Development Commission convened in the Council Chambers concurrently with the Oxnard City Council, and Oxnard Financing Authority. Commissioners Thomas E. Holden, Andres Herrera, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Edmund Sotelo, Executive Director; Karen Burnham, Assistant Executive Director; Gary L. Gillig, General Counsel; and Curtis Cannon, Community Development Director.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

The following individuals expressed concerns with the CAFR (I-1) report: Larry Stein; Shirley Godwin; Nancy Pedersen; and Bert Perello.

The Community Development Director commented on the CAFR report to be submitted to the State and redevelopment districts financing procedures.

The City Council requested future items for discussion: redevelopment district financing and the public records process.

The City Attorney briefly reviewed the State law regarding public records request and answering questions from the public.

000033

I. INFORMATION/CONSENT AGENDA

Community Development Department

- 1. SUBJECT: Fiscal Year (FY) 2005-2006 Annual Report for the Community Development Commission (CDC). (001)  
RECOMMENDATION: Approve the FY 2005-2006 CDC Annual Report and direct the Community Development Director to submit the Annual Report to the State Controller's Office.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended. (Herrera/Maulhardt) Ayes: Maulhardt, Zaragoza, Herrera, Flynn, and Holden.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF EXECUTIVE DIRECTOR

N. COMMUNITY DEVELOPMENT BUSINESS/COMMITTEE REPORTS

CITY COUNCIL AND FINANCING AUTHORITY

At 8:23 p.m. the joint meetings with the City Council and Financing Authority concluded.

O. REPORTS

Community Development Department

- 1. SUBJECT: Budget Appropriation for Lease Guarantee Payment on Behalf of and as a Loan to Oxnard Theater Group, LLC and San Carlos Cinemas, Inc. for Downtown Theater Pursuant to Disposition and Development Agreement (DDA) Approved November 26, 2002. (063)  
RECOMMENDATION: Approve a special budget appropriation of \$61,300 from the Central City Revitalization Project Area, recognizing \$61,300 of interest revenue and appropriating it for one lease guarantee payment on behalf of and as a loan to Oxnard Theater Group, LLC and San Carlos Cinemas, Inc. for the Downtown Theater Project pursuant to the DDA and loan agreement contained therein.  
DISCUSSION: The Community Development Director reviewed the negotiated agreement and other financial details of the DDA agreement.

The following individuals expressed concerns with downtown development and the theater project: Larry Stein; William Terry; Nancy Pedersen; Ventura Fernandez; Shirley Godwin; Larry Godwin; Ed Ellis; Bert Perello; and Pat Brown.

The following individuals supported downtown development and the theater project: Celina Zacarias and Vince Behrens.

The City Council commented positively on the recent downtown development projects.

ACTION: Approved as recommended (Maulhardt/Holden) Ayes: Herrera, Flynn, Holden, Maulhardt, Zaragoza.

- P. PUBLIC COMMENTS ON REPORTS
- Q. APPOINTMENT ITEMS
- R. STUDY SESSION
- S. PUBLIC COMMENTS ON STUDY SESSION
- T. ADJOURNMENT

At 9:47 p.m. the Community Development Commission concurred to adjourn the meeting.

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DANIEL MARTINEZ  
City Clerk

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DR. THOMAS E. HOLDEN  
Chairman

**DRAFT**

OXNARD HOUSING AUTHORITY  
Regular Meeting  
October 17, 2006

Because there were no items requiring consideration on this date, there was no regular meeting.

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JILL A. BEATY  
Assistant Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairman

**000036**

MINUTES

**DRAFT**

OXNARD HOUSING AUTHORITY  
Regular Meeting  
October 24, 2006

A. ROLL CALL/POSTING OF AGENDA

At 7:02 p.m., the regular meeting of the Oxnard Housing Authority convened in the Council Chambers concurrently with the Oxnard City Council and Community Development Commission/ Redevelopment Agency. Commissioners Thomas E. Holden, Andres Herrera, Carlos Soria, Gaudencio Digos, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Edmund F. Sotelo, Executive Director; Karen Burnham, Assistant Executive Director; and Gary L. Gillig, General Counsel.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At 7:23 p.m., Chairman Holden left the meeting, and Vice-Chairman Herrera presided.

RECESS

At 7:30 p.m., the Housing Authority recessed and at 7:32 p.m., the Housing Authority reconvened.

I. INFORMATION/CONSENT AGENDA

City Clerk's Office

1. SUBJECT: Minutes of the Regular Meetings of Housing Authority for July 11, 18, 25, August 1, September 12, 19, 26 and October 3, 2006; Minutes of the Special Meeting of Housing Authority for July 11, 2006. (001)  
RECOMMENDATION: Approve.

**000037**

- 2. SUBJECT: Amendment of Retention Schedule. (015)  
RECOMMENDATION: That the Housing Authority adopt **Resolution No. 1209** amending the retention and destruction schedule for Authority records.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended.  
 (Digos/Soria) Ayes: Herrera, Soria, Digos, Maulhardt, Zaragoza, and Flynn. Absent: Holden.

- J. TRANSMITTAL OF INFORMATION ONLY ITEMS
- K. INFORMATION/CONSENT PUBLIC HEARINGS
- L. PUBLIC HEARINGS
- M. REPORT OF EXECUTIVE DIRECTOR
- N. HOUSING AUTHORITY BUSINESS/COMMITTEE REPORTS

CITY COUNCIL AND HOUSING AUTHORITY

At 7:43 p.m. the joint meetings with the City Council and Community Development Commission concluded.

- O. REPORTS
- P. PUBLIC COMMENTS ON REPORTS
- Q. APPOINTMENT ITEMS
- R. STUDY SESSION
- S. PUBLIC COMMENTS ON STUDY SESSION
- T. ADJOURNMENT

At 7:43 p.m. the Housing Authority concurred to adjourn the meeting.

\_\_\_\_\_  
 DANIEL MARTINEZ  
 City Clerk

\_\_\_\_\_  
 DR. THOMAS E. HOLDEN  
 Chairman

\_\_\_\_\_  
 ANDRES HERRERA  
 Vice-Chairman

**DRAFT**

OXNARD HOUSING AUTHORITY  
Regular Meeting  
November 14, 2006

Because there were no items requiring consideration on this date, there was no regular meeting.

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DANIEL MARTINEZ  
Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairperson

**000039**

**DRAFT**

OXNARD HOUSING AUTHORITY  
Regular Meeting  
November 21, 2006

Because there were no items requiring consideration on this date, there was no regular meeting.

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DANIEL MARTINEZ  
Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairperson

**DRAFT**

OXNARD HOUSING AUTHORITY  
Regular Meeting  
November 28, 2006

Because there were no items requiring consideration on this date, there was no regular meeting.

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JILL A. BEATY  
Assistant Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairman

**000041**

**DRAFT**

MINUTES

OXNARD HOUSING AUTHORITY  
Regular Meeting  
December 5, 2006

A. ROLL CALL/POSTING OF AGENDA

At 7:14 p.m., the regular meeting of the Oxnard Housing Authority convened in the Council Chambers concurrently with the Oxnard City Council and Community Development Commission. Commissioners Andres Herrera, Carlos Soria, Gaudencio Digos, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. Chairman Thomas E. Holden was absent. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Vice-Chairman Herrera presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Edmund F. Sotelo, Executive Director; Karen Burnham, Assistant Executive Director; Gary L. Gillig, General Counsel; and Grace Magistrale Hoffman, Deputy City Manager.

B. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

D. PUBLIC COMMENTS

E. HOUSING AUTHORITY BUSINESS/COMMITTEE REPORTS

The Commissioners commented on the success of the Holiday events including tree lighting, parade and "F" Street.

City Manager's Office

1. SUBJECT: 2007 Meeting Schedule for Legislative Bodies. (005)  
RECOMMENDATION: Meet on the following dates during the calendar year 2007: January 9 and 23; February 6, 13, and 27; March 6, 13, 20, and 27; April 3, 10, 17, and 24; May 1, 8, and 15; June 5, 12, 19, and 26; July 3, 10, 17, and 24; September 11, 18, and 25; October 2, 9, 16, and 23; November 6, 20, and 27; December 4, 11, and 18, 2007.

DISCUSSION: The Deputy City Manager outlined the calendar schedule.

The Commissioners reviewed and commented on the schedule.

ACTION: Approved as recommended (Zaragoza/Maulhardt). Ayes: Maulhardt, Zaragoza, Digos, Soria, Herrera, and Flynn. Absent: Holden.

RECESS

At 8:06 p.m., the Housing Authority recessed and at 8:18 p.m., the Housing Authority reconvened. Chairman Holden was present and presided. Commissioners Soria and Digos were absent.

**DRAFT**

C. INSTALLATION OF NEWLY ELECTED CITY OFFICIALS

- 1. SUBJECT: Motion that the regular order of business be suspended until after the installation of newly elected City officials.  
ACTION: Approved unanimously.
- 2. SUBJECT: City Clerk reported on Canvass of Election Results of the General Municipal Election held on November 7, 2006.
- 3. SUBJECT: Results of the Canvass of Returns of the General Municipal Election held on November 7, 2006. (001)
- 4. SUBJECT: City Clerk administered oath of office to Chairman Thomas E. Holden; Commissioners Andres Herrera and Dean Maulhardt.
- 5. SUBJECT: The City Clerk signed and delivered certificates of election to Chairman and Commissioners.
- 6. SUBJECT: Chairman and Commissioners are installed. Remarks by Chairman and Commissioners.
- 7. SUBJECT: Selection by Chairman Holden of Vice Chairman.  
ACTION: Chairman Holden selected Commissioner Maulhardt as Vice Chairman.

CITY COUNCIL AND COMMUNITY DEVELOPMENT COMMISSION

At 9:05 p.m., the joint meetings with the City Council and Community Development Commission concluded.

F. ADJOURNMENT

At 9:05 p.m. the Housing Authority concurred to adjourn the meeting.

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DANIEL MARTINEZ  
Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairman

\_\_\_\_\_  
ANDRES HERRERA  
Vice Chairman

**DRAFT**

OXNARD HOUSING AUTHORITY  
Regular Meeting  
December 12, 2006

Because there were no items requiring consideration on this date, there was no regular meeting.

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DANIEL MARTINEZ  
Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairman

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**DRAFT**

OXNARD HOUSING AUTHORITY  
Regular Meeting  
December 19, 2006

Because there were no items requiring consideration on this date, there was no regular meeting.

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DANIEL MARTINEZ  
Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairman

**DRAFT**

OXNARD HOUSING AUTHORITY  
Regular Meeting  
January 9, 2007

Because there were no items requiring consideration on this date, there was no regular meeting.

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DANIEL MARTINEZ  
Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairman

MINUTES

OXNARD CITY COUNCIL  
Special Meeting  
November 30, 2006

**DRAFT**

A. ROLL CALL/POSTING OF AGENDA

At 6:34 p.m., the special meeting of the Oxnard City Council convened in the Council Chambers. Councilmembers Andres Herrera, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. Mayor Thomas E. Holden was absent. The City Clerk stated that the agenda was posted on Wednesday in the Library and City Clerk's Office. Mayor Pro Tem Herrera presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Edmund Sotelo, City Manager; Karen Burnham, Assistant City Manager; and Gary Gillig, Assistant City Attorney.

B. PUBLIC COMMENTS

Martin Jones, the legalities of the closed session process.

Larry Stein, amount of City funds spent on court case.

C. REPORT

At 6:41 p.m., the City Council recessed to a closed session, pursuant to Government Code Section 54956.9(a), to confer with its attorneys. The title and case number of the litigation being discussed is Molina v. Oxnard, United States District Court Case No. CV 00-02291 CAS (SHx).

At 6:50 p.m., Mayor Holden arrived and presided. At 7:01 p.m., the City Attorney announced that there was no announcement regarding this matter.

D. ADJOURNMENT

At 7:01 p.m. the City Council concurred to adjourn the meeting.

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DANIEL MARTINEZ  
City Clerk

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DR. THOMAS E. HOLDEN  
Mayor

\_\_\_\_\_  
ANDRES HERRERA  
Mayor Pro Tem