



ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Norma Owens, Grant Manager <sup>NJO</sup> Agenda Item No. I-3  
 Reviewed By: City Manager <sup>[Signature]</sup> City Attorney <sup>[Signature]</sup> Finance <sup>[Signature]</sup> Other (Specify)

**DATE:** September 18, 2006  
**TO:** City Council  
**FROM:** Norma J. Owens, Grant Manager <sup>NJO</sup>  
 Finance/Grants  
**SUBJECT:** City of Oxnard Consolidated Annual Performance and Evaluation Report (CAPER) for the Fiscal Year 2005-2006

**RECOMMENDATION**

That City Council accepts the City of Oxnard's CAPER for FY 2005-2006.

**DISCUSSION**

Background

On an annual basis, jurisdictions receiving Community Planning and Development (CPD) formula grant programs from the U.S. Department of Housing and Urban Development (HUD) are required to prepare a CAPER. The CAPER is an annual report that provides a complete accounting of the use of certain grant funding and an assessment of the accomplishments of the goals established in the Consolidated Plans.

The City Council approved the Annual Action Plan for FY 2005-2006 on July 12, 2006. For the fiscal year, which ended on June 30, 2006, the City received grant awards in the amount of \$3,134,368 in Community Development Block Grants (CDBG) funds, \$1,144,208 in HOME Investment Partnership Act (HOME) funds (including \$30,011 in American Dream Downpayment Initiative (ADDI) funds) and \$120,925 in Emergency Shelter Grant (ESG) funds.

Assessment

The FY 2005-2006 CAPER is organized in the format prescribed by HUD. The document contains narratives of performance results, reports on expenditures generated by the Integrated Disbursement and Information System (IDIS), which describes accomplishments and beneficiaries related to the goals and objectives identified in the Consolidated Plan for FY 2003-2008 and approved by the City Council on May 13, 2003.

The CAPER provides information as follows:

1. Part I of the report presents general narratives related to the accomplishments of the three entitlement grant programs (CDBG, HOME, and ESG), the Affirmatively Furthering Fair Housing issues, others actions to overcome obstacles to meeting underserved needs as well as public policies and efforts to foster and maintain affordable housing, the leveraging of resources and a comparison of the established goals, priorities and objectives versus the accomplishments.
2. Parts II, III and IV address detailed programmatic narratives for the three grant programs.
3. Part V includes the various reports required by HUD.

In general, the City has been very successful in the implementation of the grants in compliance with the national objectives, as well as, the three program requirements. Tables I, II, VII and VIII provide useful summaries of the expenditures and accomplishments realized during FY 2005-2006.

The availability of the CAPER document for public review was published in the Ventura County Star newspaper on September 10, 2006 and was made available for fifteen days in the Main Public Library, the City Clerk's Office, and the Finance Department, as required by the City's Citizen Participation Plan.

## **FINANCIAL IMPACT**

There is no financial impact.

Attachment #1 – CAPER

Note: The Consolidated Annual Performance and Evaluation Plan Report (CAPER) has been provided to the City Council. Copies are available for review at the Circulation Desk in the Library after 6:00 p.m. on the Thursday prior to the Council meeting and at the City Clerk's Office after 8:00 a.m. on Monday. The document is also available at the Finance Department's main desk.