



## UTILITIES TASK FORCE SPECIAL MEETING MINUTES Thursday, July 8, 2010

- A. **Roll Call.** Chair Dean Maulhardt called the meeting to order at approximately 11:42 a.m.

**Task Force Members Present.**

Dean Maulhardt, Chair, Councilmember, City of Oxnard  
Thomas Holden, Task Force Member; Mayor, City of Oxnard

**Task Force Members Absent.**

None

**Others Present.**

Karen Burnham, Assistant City Manager, City of Oxnard  
Grace Magistrale-Hoffman, Deputy City Manager, City of Oxnard  
Christina Aerenlund, PIO, City of Oxnard  
Martin Erickson, Legislative Analyst, City of Oxnard  
Alan Holmberg, City Attorney, City of Oxnard  
Rob Roshanian, Interim Public Works Director, City of Oxnard  
Jim Cameron, Chief Financial Officer, City of Oxnard  
Eden Alomeri, Assistant City Treasurer, City of Oxnard  
Mark Norris, Assistant Public Works Director, City of Oxnard  
Michelle Johnson, Interim Environmental Resources Superintendent, City of Oxnard  
Anthony Emmert, Water Resources Manager, City of Oxnard  
Terry Kirsch, Project Manager, City of Oxnard  
Barbara Wulf, Outreach/Educational Specialist, City of Oxnard  
Trish Honigsberg, Recycling Specialist, City of Oxnard  
Grant Dunne, Management Analyst III, City of Oxnard  
Dakota Corey, Water Conservation Coordinator, City of Oxnard  
David Birch, Water Treatment Manager, City of Oxnard  
Rodrigo Paniagua, Acting Water Distribution Manager, City of Oxnard  
Thien Ng, Senior Engineer, City of Oxnard  
Terry Kirsch, Project Manager, City of Oxnard  
Janis Synnes, Administrative Technician, City of Oxnard  
Larry Godwin, Saviers Road Design Team  
Shirley Godwin, Saviers Road Design Team  
Doris O'Connell, Saviers Road Design Team  
Terry Foreman, CH2M Hill  
Mary Vorissis, CH2M Hill  
Jim Creager, AECOM

- B. **Approval of Minutes.** The Task Force approved the minutes from the May 20, 2010 Utilities Task Force regular meeting.

- C. **Public Comment.** Shirley Godwin, Saviers Road Design Team, expressed concern regarding the potential loss of visitor educational amenities with the redesign of the Advanced Water Purification Facility Administration/Visitor Center Building.

#### **D. Branch Managers Reports.**

##### **1. GREAT Program Recycled Water Projects Update.**

- a. **Advanced Water Purification Facility Construction Update.** Mark Norris, Assistant Public Works Director, and Anthony Emmert, Water Resources Manager, provided a status report on the construction of the Advanced Water Purification Facility. Mr. Norris summarized potential design changes to the Administration/Visitor Center Building that would reduce the structure to a single story, reduce the total square footage of the building, and significantly reduce the estimated construction cost, while retaining all the functional features of the building. The Task Force directed staff to schedule a special Utilities Task Force meeting to discuss potential design changes in further detail.
  - b. **Ventura Road Utilities Project Construction Update.** Mr. Norris provided a status report on the construction of the Ventura Road Utilities Project construction. He stated that the City's contractor, Don Kelly Construction, was making good progress installing pipelines in the southbound lanes of Ventura Road, between Vineyard Avenue and Gonzales Road. Mr. Norris also described a potential change order that would minimize the length of time that the recycled water projects disrupt traffic flow and businesses in the Gonzales Road and Ventura Road intersection area.
  - c. **Recycled Water Backbone Project Construction Update.** Mr. Norris provided a status report on the construction of the Recycled Water Backbone Project construction. He reported that the City has awarded the construction to a joint venture of J. Fletcher Creamer 7 Son, Inc., of Sylmar, CA, and Spiniello Companies, of Pomona, CA. Mr. Norris stated that staff expects construction to commence in August 2010.
  - d. **Recycled Water Retrofits Project Design Update.** Mr. Norris provided a status report on selection of a consultant to assist the City with designing the facilities needed to deliver and serve recycled water to existing large landscape and industrial water customers. He stated that staff expects to bring an agreement to the City Council in July 2010.
- 2. Children's Water Science Exploratorium, 08 Jun 2010, 9:00, PA&CC.** Dakota Corey, Water Conservation Coordinator, provided an update on the 08 Jun 2010 Children's Water Science Exploratorium.

#### **E. New Business**

- 1. Recycled Water Construction Projects Outreach Update.** Christina Aerenlund, Public Information Officer, provided a report on the public outreach efforts associated with the recycled water projects.
- 2. Water Conservation Master Plan Development Update.** Dakota Corey, Water Conservation Coordinator provided an update on the development of the Water Conservation Master Plan, including the elements of the preferred alternative. The Task Force directed staff to bring the Plan to the City Council for adoption in the near future.

#### **F. Committee Business.**

1. There is no regular meeting scheduled for July or August 2010; therefore, the next scheduled meeting will be September 16, 2010.

**F. Adjournment.** Chair Maulhardt adjourned the meeting at approximately 12:56 p.m.