



UTILITIES TASK FORCE REGULAR MEETING MINUTES Thursday, October 16, 2008

A. **Roll Call.** Chair Dean Maulhardt called the meeting to order at approximately 11:45 a.m.

Task Force Members Present.

Dean Maulhardt, Chair, Mayor Pro Tem, City of Oxnard
Thomas Holden, Task Force Member; Mayor, City of Oxnard

Task Force Members Absent.

None

Others Present.

Grace Magistrale-Hoffman, Deputy City Manager
Jim Rupp, Assistant City Attorney, City of Oxnard
Jim Cameron, Chief Financial Officer, City of Oxnard
Ken Ortega, Public Works Director, City of Oxnard
Christina Aerenlund, Public Information Officer, City of Oxnard
Martin Erickson, Legislative Officer, City of Oxnard
Jim Cameron, Chief Financial Officer, City of Oxnard
Eden Alomeri, Utility Billing Manager, City of Oxnard
Bruce Dandy, Purchasing Manager, City of Oxnard
Mark Norris, Asst. Public Works Director, City of Oxnard
Anthony Emmert, Water Resources Manager, City of Oxnard
Dennis Scala, Acting Environmental Services Manager, City of Oxnard
Mark Pumford, Technical Services Manager, City of Oxnard
Mark Moise, Wastewater Operations Manager, City of Oxnard
Thien Ng, Senior Engineer, City of Oxnard
Juan Moreno, Project Manager, City of Oxnard
Grant Dunne, Management Analyst, City of Oxnard
Jay Duncan, Recycling Manager, City of Oxnard
Jeanine Hutton, Management Analyst, City of Oxnard
Janis Synnes, Administrative Technician, City of Oxnard
Robert Saperstein, Brownstein

B. **Approval of Minutes.** The Task Force approved the minutes from the Utilities Task Force meeting of the July 17, 2008 regular meeting.

C. **Public Comment.** None.

D. **Director/Manager Reports.**

1. **Blending Station No. 1 Projects Construction Status Report – 251 South Hayes Avenue.** Anthony Emmert, Water Resources Manager, provided a status report on the project construction.

2. **Advanced Water Purification Facility (AWPF) Design Status Report – Perkins Road South of Hueneme Road.** Mr. Emmert, Water Resources Manager, provided a status report on the project construction.
3. **Blending Station No. 3 Desalter Project – Solar Avenue and Wankel Way.** Mr. Emmert, Water Resources Manager, provided a status report on the project construction.
4. **Recycled Water Phase I Backbone System Update – Hueneme Road, Ventura Road.** Mr. Emmert, Water Resources Manager, provided a status report on the project construction.
5. **Residential Collection Three Cart Program Update.** Dennis Scala, Environmental Resources Manager, and Grant Dunne, Management Analyst, provided an update on the implementation of the Residential Three-Cart Program.
6. **Public Works Customer Service Call Center Update.** Mr. Dunne provided an overview of the Public Works Call Center operations and opportunities.

E. New Business.

1. **Comprehensive Utilities Rate Study Update.** Mr. Ortega presented the Comprehensive Utilities Rate Study Update Part II that highlighted the current rates for solid waste & recycling, wastewater and water services, as well as discussed opportunities to change the rate structures to improve equity between customers.
2. **Water Supply Update.** Mr. Emmert provided a brief update on the City's water supply outlook, including imported water from Northern California, water from the Santa Clara River Watershed, and local groundwater, as well as current and anticipated challenges.

F. Old Business.

1. **Ventura County Municipal Separate Storm Sewer System Permit Development Update.** Mr. Emmert provided a brief update on the permit development.
2. **Dempsey Road Mutual Water Company Update – Saviers Rd. and Channel Islands Blvd.** Mr. Ortega provided a brief update on the City's efforts to assist citizens within the Dempsey Road Mutual Water Company service area with water system issues.

- G. Adjournment.** Chair Maulhardt adjourned the meeting at approximately 12:50 p.m.