

## MINUTES

### Measure O Citizen Oversight Committee Special Meeting February 23, 2012

#### A. Roll Call

At 5:30 p.m., the special meeting of the Measure O Citizen Oversight Committee convened in the Oxnard City Council Chambers. Commissioners Kimberley A. Gibas, Nancy Lindholm; Joseph M. Munoz, Gloria M. Postel; Steve Cripps; and Dr. Donald W. Thibeault were present. Commissioner Kenisha Amar and Chairman Charles Hookstra were absent. The Recording Secretary stated that the agenda was posted on Monday. Vice Chairman Gibas presided and called the meeting to order. Staff members present were: Grace Magistrale Hoffman, Deputy City Manager; Martin R. Erickson, Special Assistant to the City Manager; Jim Cameron, Chief Financial Officer; Jason Samonte, Traffic Engineer; Christina Aerenlund, Public Information Officer and Luly López, Recording Secretary.

The Special Assistant to the City Manager welcomed and thanked the Committee members.

#### B. Public Comments

Larry Stein stated his opinion regarding appropriation of funds for street resurfacing and fire station; potential funding for public swimming pool, code compliance officers and senior programs.

Al Delorey stated his opinion regarding installation of speed humps and the need to resurface the streets.

Steve Nash stated his opinion that Measure O funds should not be used to increase general funds revenues.

Bert Perello stated his opinion regarding broadcasting of meetings.

Jean Joneson stated her opinion regarding speed humps, conditions of streets, and broadcasting of meeting.

#### C. Approval of Minutes

1. SUBJECT: Approval of the minutes of October 6, 2011.

RECOMMENDATION: Approve.

ACTION: Commissioner Thibeault moved approval as recommended.

Commissioner Lindholm seconded, and the motion was unanimously carried.

D. Presentation on:

1. SUBJECT: Establishment of Future Regular Meetings Dates  
RECOMMENDATION: That the Commission meet on the 4<sup>th</sup> Thursday in January and August.  
DISCUSSION: The Special Assistant to the City Manager stated the need to have a regular meeting schedule and suggested meeting on the fourth Thursday in January and August. The meetings will take place at the Oxnard Public Library, Meeting Room B at 5:30 p.m.  
ACTION: Commissioner Thibeault moved approval as recommended. Commissioner Cripps seconded, and the motion was unanimously carried.

2. SUBJECT: Submittal of Measure O Financial Audit.  
DISCUSSION: The Chief Financial Officer gave a brief update on the financial audit prepared by Mayer Hoffman McCann who is the City auditor. Mayer Hoffman McCann's role is to review the financial statements and accounts prepared by City staff according to accounting standard. They are evaluating information that is included in the Annual CAFR.

Bert Perello stated his concern regarding the balance sheet.

The Chief Financial Officer stated that the balance sheet and financial information are located in the City's CAFRA which is available on-line.

ACTION: Commissioner Lindholm moved approval as presented. Commissioner Postel seconded, and the motion was unanimously carried.

3. SUBJECT: Review of Measure O Community Report Update.  
DISCUSSION: The Special Assistant to the City Manager reviewed the draft community report which provides an overview of how Measure O funds have been spent and/or allocated. The community report will also be available on-line.

Steve Nash commented on the allocation of \$1 million to Grow America and questioned how the funds would be repaid.

Larry Stein commented on appropriation of funds for asphalt not spent, the need for more code compliance officers, senior programs and the need to have libraries open on Fridays.

Bert Perello commented on the need for senior programs and expressed concern regarding Grow America.

ACTION: The Commission suggested that staff consider using others photos, and highlight ongoing programs in the community report.

4. SUBJECT: Update on Measure O Intelligent Traffic Solutions (ITS) Project.  
DISCUSSION: The Traffic Engineer reviewed the Intelligent Traffic System, timeline to implement this project and stated that improved traffic movement and traffic signal synchronization at City intersections through the use of closed circuit cameras.

Chuck Bauman commented on the need for improved signal timing at Oxnard Boulevard, Gonzales Road, and Rose Avenue.

Tom Cady stated his support for the Intelligent Traffic Solutions and the need to bond money for major streets projects.

Pat Brown commented on the need for improved traffic signal timing at major intersections.

Larry Stein commented on the impacts trains will have on Intelligent Traffic Solutions.

ACTION: The Commission received the report.

E. City Manager/Finance Staff Comments

F. Future Agenda Items

G. Adjournment

At 6:59 p.m., the Measure O Citizen Oversight Committee concurred to adjourn the meeting to August 23, 2012 at 5:30 p.m.

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Luly A. López  
Recording Secretary

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Kimberley A. Gibas  
Vice Chairman