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**AGENDA
REGULAR MEETING
Commission on Homelessness
Monday, July 2, 2012 - 3:30 p.m. – 5:00 p.m.
City Council Chambers
305 West Third Street, Oxnard, CA 93030**

A. ROLL CALL

**B. APPROVAL OF MINUTES
June 4, 2012**

C. PUBLIC COMMENTS

A person may address the Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes each. The Commission cannot enter into detailed discussion or take action on any item presented during public comments that is not on the agenda. Such item may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion.

D. HOMELESS SERVICES UPDATE

1. Public comment on Homeless Services Update: members of the public may comment on items listed under Homeless Services Update. Comments shall be limited to three minutes each.
2. City's Homeless Prevention Program Update – Will Reed
3. 2012 Continuum of Care Grant Application Notice of Intent to Apply

E. OLD BUSINESS

1. Public comment on Homeless Services Update: members of the public may comment on items listed under Old Business. Comments shall be limited to three minutes each.
2. Responsiveness of City Council to Commission Letters: Commissioner Courtland
3. Status of City Plans to Comply with SB2: Commissioner Gonzalez
4. Black and White Dinner Dance Plans: Commissioner Gonzalez
5. Status of Support of the Ventura County Housing Trust Fund Request of \$200,000: Commissioner Gonzalez

F. NEW BUSINESS

1. Public comment on New Business: members of the public may comment on items listed under New Business. Comments shall be limited to three minutes each.
2. Nomination of Commissioner to Serve on Local Board for Emergency Food and Shelter Programs: Commissioner Gomez

G. COMMISSION BUSINESS

1. Commissioners may relate recent experiences or request that matters be placed on a future agenda for discussion.

H. ADJOURNMENT

The next business meeting of the Commission on Homelessness will be August 6, 2012, at 3:30 p.m. in the City Council Chamber, 305 West Third Street, Oxnard, CA, 93030.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact Will Reed at (805) 385-8044. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.

City of Oxnard
Commission on Homelessness
Business Meeting June 4, 2012
3:30PM

Commissioner Rivera called to order the business meeting of the Commission on Homelessness at 3:35 PM on June 4, 2012 in the City Council Chambers at 305 West Third Street, Oxnard, CA 93030.

A. ROLL CALL

Will Reed conducts roll call. The following persons were present:

Commissioner Rivera
Commissioner Stern
Commissioner Tracy
Commissioner Castanon
Commissioner Gonzalez
Commissioner Courtland

B. APPROVAL OF MINUTES

Commissioner Tracy made the motion to approve the minutes of May 7th, seconded by Commissioner Castanon. Accepted by (All).

C. PUBLIC COMMENTS

Cathy Brudnicki presented the Commission with the Homeless Count for 2012.

D. HOMELESS SERVICES UPDATE

1. Public Comment-*None*

2. Community Action of Ventura County Services Update: Timothy Hawkins.

Last year CAVC served 386 individuals; averaged 75 showers per week; averaged 40 clients per day; except for Wednesdays. CAVC's Job Club; assists with resume writing and interview skills. Job Club had 126 participants and 81 found some type of employment; mostly in collaboration with Good Will. Chronic Homelessness is on the rise. These are homeless persons who don't want to get out of being homeless. Case management has gone down homeless persons don't want to participate. CAVC would like City of Oxnard's Homeless Commission to assist with Survey. Please help out by asking your contacts to fill them out. Finally CAVC would like the City of Oxnard to consider collaboration in the Gateway Project.

3. 2012-14 Emergency Solutions Grant Recommended Allocations: Will Reed. Staff recommendation for approval:

Society of St. Vincent de Paul (Emergency Shelter)
\$68,000
V.C. Human Services Agency (Emergency Shelter)
\$85,640
Turning Point Foundation (Emergency Shelter)
\$19,000
Homeless Management Information Systems (HMIS)
\$15,403
City Administration
\$16,057

Commissioner Gonzalez moved to approve the 2012-14 ESG recommended allocations, second by Commissioner Tracy, approved by all.

E. OLD BUSINESS

1. Public Comment-*None*
2. Review and approval of Homeless Services Contribution Certificate-
Commissioner Tracy moved to approve the Certificate with two corrections (capitalize c in city and Housing Directors name from Bill Wilkins to William E. Wilkins), second by Commissioner Courtland. Approved by all.
Commissioner Castanon moved to approve the issuance of a Certificate to Cathy Brudnicki, Commissioner Jones and Commissioner Gomez. Motion passed. List to be further discussed at next meeting.
3. SB2 Letter-
The Commission has not received a response to any of the letters they have presented to Council.

F. NEW BUSINESS

2. Area Students to form a club to assist the homeless; Commissioner Castanon Ventura County's community college students' are forming clubs to raise supplies for the homeless. Supplies will consist of diapers, jackets, socks, etc. Supplies will be items that the homeless could use for the winter or other needs that the homeless community may have. Commissioner will forward contact information for each institution to staff.

G. COMMISSION BUSINESS

1. Commissioner Tracy advised the Commission of the upcoming Planning Commission scheduled for Thursday, June 7th, 2012 where they will be discussing the Winter Warming Shelter.
2. Commissioner Gonzalez will be meeting with Chris Williamson to make corrections on the Housing Element. He also believes that the Commission should recommend that City Council keep the subject of the year round shelter on the agenda until it gets done.

H. ADJOURNMENT

Commissioner Rivera adjourned the meeting at 5:00 P.M.