



Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street, the City Clerk's Office, 305 West Third Street and 435 South "D" Street during customary business hours. The agenda reports are on the City of Oxnard web site at [www.ci.oxnard.ca.us](http://www.ci.oxnard.ca.us).

**AGENDA  
REGULAR MEETING  
Commission on Homelessness  
Monday, October 3, 2011 - 3:30 p.m. – 5:00 p.m.  
Oxnard Public Library  
Conference Room B  
251 South "A" Street, Oxnard, CA 93030**

**A. ROLL CALL**

**B. APPROVAL OF MINUTES  
September 12, 2011**

**C. PUBLIC COMMENTS**

A person may address the Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments that is not on the agenda. Such item may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion.

**D. STAFF REPORT**

1. Public comment on Staff Report: members of the public may comment on items listed under Staff Report. Comments shall be limited to three minutes each.
2. 2011 Continuum of Care Grant Update– Will Reed

**E. OLD BUSINESS**

1. Public comment on Old Business: members of the public may comment on items listed under Old Business. Comments shall be limited to three minutes each.
2. Black and White Dinner Dance Update: Commissioner Rivera

**F. NEW BUSINESS**

1. None

**G. COMMISSION BUSINESS**

1. Commissioners may relate recent experiences or request that matters be placed on a future agenda for discussion.

**H. ADJOURNMENT**

The next business meeting of the Commission on Homelessness will be November 7, 2011, at 3:30 p.m. at the Oxnard Public Library, Conference Room B, 251 South A Street, Oxnard, CA, 93030.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact Will Reed at (805) 385-8044. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.

City of Oxnard  
Commission on Homelessness  
Business Meeting September 12, 2011  
3:40PM

A. Roll Call

Commissioners in Attendance:

Commissioner Rivera  
Commissioner Collier  
Commissioner Gonzalez  
Commissioner Perez  
Commissioner Stern

Absent:

Commissioner Jones (E)  
Commissioner Gomez (E)

B. Approval of Minutes

July 11, 2011 and August 1, 2011 minutes: Motion to approve all minutes by Commissioner Perez. Second by Commissioner Collier. All in favor – All.

C. Public Comment:

1. Lyn Bullock – Home To Stay Ventura County: HSTVC works with families for up to 24 months which are at risk of becoming homeless
2. Mike Alfaro – Housing: Would like to propose that a building is purchased (warehouse) to serve as a transitional housing program. The hospital would come in and provide medical checkups and food would be provided. Job training would be provided and participants would have up to 18 months to reside in the shelter/housing facility.
3. Sonia Estrada – Interface Shelter Services: Introduction of self as the replacement for Commissioner Maria Collier at Interface.

D. Staff Report:

1. Consolidated Annual Performance and Evaluation Report (CAPER) – Norma Owens: this document is mandated by the US Department of Housing and Urban Development (HUD). The report compiles accomplishments from the previous year, July 1, 2010 through June 30, 2011. It is due to HUD no later than September 30, 2011. It also is a self-evaluation for all federally funded programs. The City reports on how much money was received, how much was spent, client demographics, etc. Public comment period is thirty (30) days and ends today and the Public Hearing will occur at the City Council meeting on September 20, 2011.
2. School On Wheels – Yadira Melgoza: School on Wheels is Ventura based non profit that provides homeless children with one-on-one tutoring. This is done with volunteer tutors throughout the county. Service is provided to children in shelters, transitional housing, on the streets, but not to children living in doubled-up situations. Backpacks and school supplies are also provided. Services are provided at libraries, Boys and Girls Clubs, and at McKenna Elementary School.

3. 2011 Continuum of Care Grant SuperNOFA – Will Reed: The 2011 CoC SuperNOFA has been released by HUD. The City is anticipating eight (8) renewal applications for the year. The deadline for the City to submit the application is October 28, 2011. The deadline for applications to be submitted to the City is October 14.

E. OLD BUSINESS:

1. Public Comment:
2. SB2 Review – Juan Martinez, City Planning Department: The City has retained a consultant to assist with the completion of the Housing Element. A memo has been attached outlining the details of SB2 and Density Bonus Amendments.

F. NEW BUSINESS:

1. Public Comment:
2. Review of the 2010 Commission on Homelessness Annual Report – Commissioners: Motion to approve the Report with recommended changes by Commissioner Perez. Second by Commissioner Gonzalez. Approved by: All.

G. Commission Business

Commissioner Rivera: The Black and White Dinner Dance is scheduled for October 15, 2011 at the Oxnard Performing Arts Center. Tickets are on sale at [www.ssvdp.org](http://www.ssvdp.org)

Commissioner Gonzalez: Would like to present Commissioners Jones and Gomez for the efforts and funds raised from the Salsa Festival Dancing with Our Community Stars. Please place on the agenda for October 3, 2011.

Meeting adjourned by Commissioner Rivera at 4:45.