



UTILITIES TASK FORCE REGULAR MEETING MINUTES Thursday, July 17, 2008

A. **Roll Call.** Chair Dean Maulhardt called the meeting to order at approximately 11:45 a.m.

Task Force Members Present.

Dean Maulhardt, Chair, Mayor Pro Tem, City of Oxnard
Thomas Holden, Task Force Member; Mayor, City of Oxnard

Task Force Members Absent.

None

Others Present.

Karen Burnham, Assistant City Manager, City of Oxnard
Gary Gillig, City Attorney, City of Oxnard
Jim Rupp, Assistant City Attorney, City of Oxnard
Jim Cameron, Chief Financial Officer, City of Oxnard
Ken Ortega, Public Works Director, City of Oxnard
Christina Aerenlund, Public Information Officer, City of Oxnard
Martin Erickson, Legislative Officer, City of Oxnard
Eden Alomeri, Utility Billing Manager, City of Oxnard
Bruce Dandy, Purchasing Manager, City of Oxnard
Mark Norris, Asst. Public Works Director, City of Oxnard
Michelle Romney, Administrative Services Manager, City of Oxnard
Dennis Scala, Acting Environmental Services Manager, City of Oxnard
Mark Pumford, Technical Services Manager, City of Oxnard
Mark Moise, Wastewater Operations Manager, City of Oxnard
Grant Dunne, Management Analyst, City of Oxnard
Jeanine Hutton, Management Analyst, City of Oxnard
Janis Synnes, Administrative Technician, City of Oxnard
Mary Vorissis, CH₂M Hill
Jeff Savard, Kennedy/Jenks Consultants
Randy Gallagher, Kennedy/Jenks Consultants
Larry Godwin, Saviers Road Design Team

B. **Approval of Minutes.** The Task Force approved the minutes from the Utilities Task Force meeting of the March 20, 2008 regular meeting.

C. **Public Comment.** None.

D. **Director/Manager Reports.**

1. **Blending Station No. 1 Projects Construction Status Report – 251 South Hayes Avenue.** Ken Ortega, Public Works Director, and Mark Norris, Assistant Public Works Director, Water Resources Manager, provided a status report on the project construction.

2. **Advanced Water Purification Facility (AWPF) Design Status Report – Perkins Road South of Hueneme Road.** Mr. Ortega and Mr. Norris provided a status report on the project.
3. **Blending Station No. 3 Desalter Project – Solar Avenue and Wankel Way.** Mr. Ortega and Mr. Norris provided a status report on the project design.
4. **Water Campus Master Space Plan Update – 251 South Hayes Avenue.** Mr. Ortega and Mr. Norris provided a status report on the implementation of the master space plan for the Water Campus.
5. **Recycled Water Phase I Backbone System Update.** Mr. Ortega and Mr. Norris provided a status report on the project design.
6. **Residential Collection Three Cart Program Update.** Dennis Scala, Environmental Resources Manager, and Grant Dunne, Management Analyst, provided an update on the implementation of the Residential Three-Cart Program.

E. New Business.

1. **Comprehensive Utilities Rate Study Update.** Mr. Ortega presented the Comprehensive Utilities Rate Study Update Part I that identified the purpose and scope of the rate study, profiled the operating funds, cash flows and budget issues of Water, Wastewater and Environmental Resources utility enterprise funds. He also provided a historical view of Oxnard utility rates and a projected timeline of meeting Proposition 218 requirements for proposed rate adjustments was also reported. The Task Force also discussed debt and cash flow for the enterprises.

F. Old Business.

1. **Ventura County Municipal Separate Storm Sewer System Permit Development Update.** Mark Pumford, Technical Program Manager, provided an update on the permit development and the effect of the recent court writ of mandate.
2. **Dempsey Road Mutual Water Company Update – Saviers Rd. and Channel Islands Blvd.** The Task Force deferred discussion of this item to the September 2008 meeting.
3. **Total Maximum Daily Loads Requirements Compliance Funding Options Review.** Mr. Pumford provided a brief update on the Total Maximum Daily Loads development.

G. Adjournment. Chair Maulhardt adjourned the meeting at approximately 12:50 p.m.