

## MINUTES

### OXNARD CITY COUNCIL

Regular Meeting

March 20, 2012

#### A. ROLL CALL/POSTING OF AGENDA

At 7:06 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers, concurrently with the Housing Authority. Councilmembers Thomas E. Holden, Irene G. Pinkard, Timothy B. Flynn and Carmen Ramirez were present. Councilman Brian MacDonald was absent. The Deputy City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Holden presided and called the meeting to order. Staff members present were: Karen Burnham, Interim City Manager; Alan Holmberg, City Attorney; Lyn Bennett, Deputy City Clerk; and Daniel Martinez, City Clerk.

#### B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

#### C. CLOSED SESSION

#### D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Mayor Holden presided. Additional staff members present were: Daniel Martinez, City Clerk; Geri Williams, Police Chief; Matthew Winegar, Development Services Director; James Cameron, Chief Financial Officer; Grace Magistrale Hoffman, Deputy City Manager; Mike O'Malia, Interim Fire Captain; Martin Erickson, Special Assistant to the City Manager; William "Bill" Wilkins, Housing Director; Michael Henderson, Maintenance Services Manager; Jason Samonte, Traffic Engineer; Ralph Alamillo, Construction Project Manager; Rob Roshanian, Interim Public Works Director; Yvonne Harper, Circulation Supervisor.

#### E. CEREMONIAL CALENDAR

#### F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (30 Minutes)

Comments received from: Dave Morse, Betty VanDiepen, Nancy Lindholm, Rick Conrad, Jackie Lyn Coulombe, Ed Ellis, Larry Stein, Pat Brown, Bert Perello,

#### G. REVIEW OF INFORMATION/CONSENT AGENDA

#### H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Comments received from: Bert Perello (I-1, I-2, I-3, I-4, I-6 and I-7), Kristy Pollard (I-7), Larry Stein (I-7), Pat Brown (I-6), Jim Gilmer (I-7). The Circulation Supervisor provided comments on I-1(3); The Development Services Director provided information on I-1(2).

**I. INFORMATION/CONSENT AGENDA****City Manager Department**

1. **SUBJECT:** Agreements for City Council Review. (001)  
**RECOMMENDATION:** Pursuant to Ordinance 2835, approve and authorize the Interim City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than \$25,000 but less than \$250,000.
  
2. **SUBJECT:** Fourth Amendment to Agreement in the amount of \$200,000 for On-Call Soils and Material Testing Services with NV5 dba BTC Labs-Vertical V. (003)  
**RECOMMENDATION:** Approve and authorize the Mayor to execute a Fourth Amendment to the Agreement in the amount of \$200,000 for on-call soils and material testing services provided by NV5 dba BTC Labs-Vertical V (4919-09-CM), increasing the non-to-exceed amount from \$300,000 to \$500,000, and extending the expiration date to October 19, 2013.

**Housing Department**

3. **SUBJECT:** Application for Resident Services Coordinator (RSC) Grant. (027)  
**RECOMMENDATION:** Approve and authorize the City Manager to apply for a Resident Services Coordinator grant through the U.S. Department of Housing and Urban Development (HUD).  
**DISCUSSION:** The Housing Director provided comments and would be happy to provide a written presentation to council.

**Police Department**

4. **SUBJECT:** Community Oriented Policing Services Hiring Program. (031)  
**RECOMMENDATION:** 1) Authorize the City Manager to submit an application for \$500,000 in U.S. Department of Justice (DOJ) grant funds from the Community Oriented Policing Services (COPS) Hiring Program (CHP) for four (4) new entry-level police officer positions; and 2) Authorize the City Manager or designee to appropriate grant funds upon grant award.  
**DISCUSSION:** The Police Chief clarified that additional police officers will be funded by Measure "O".
  
5. **SUBJECT:** Resolution Commending Roger Whitney for Twenty-Seven Years of Exemplary Service. (035)  
**RECOMMENDATION:** Adopt the Resolution No.14,147.

**Public Works Department**

6. **SUBJECT:** Short Term Service Agreement for Green Material Processing and Recycling Services. (037)  
**RECOMMENDATION:** Approve and authorize the Mayor to execute an Agreement with Agromin Organics Recycling (Agromin) (A-7478) for an amount not to exceed \$300,000 for green material processing and recycling services for a six-month term from February 1, 2012 to July 31, 2012.

Recreation and Community Services Department

7. SUBJECT: Allocation of Youth Enrichment Program Grant Awards Utilizing Community Development Block Grant (CDBG) and Measure "O" funding for FY 11-12. (057)  
RECOMMENDATION: 1) Approve the allocation of \$35,019 in CDBG Youth Enrichment Program (YEP) funds and \$184,230 in Measure "O" funds for a total amount of \$219,249 to the following local community based organizations: Boys and Girls Club for \$30,000, City Impact Inc. for \$54,000, El Centrito Family Learning Centers for \$48,000, El Concilio Family Services for \$30,000, Food Share for \$21,000, and Palmer Drug Abuse Program for \$36,249; and 2) Authorize the City Manager or his designee to execute CDBG sub-recipient agreements requiring such groups to provide enrichment programs that target at-risk youth from very low to low income households.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended (Pinkard/Ramirez) Approved as recommended I-3 (Holden/Ramirez) unanimously. Absent - MacDonald.

J. TRANSMITTAL OF INFORMATION ONLY ITEMSK. INFORMATION/CONSENT PUBLIC HEARINGSDevelopment Services Department

1. SUBJECT: Annexation Resolution for SouthShore.  
RECOMMENDATION: Continue to April 17, 2012  
ACTION: Continue item. Approved unanimously. Absent - MacDonald.

ACTION: Mayor Holden declared the public hearing open.

DISCUSSION: The Deputy City Clerk reported on posting, publication and that there were no written communications received.

Housing Department

2. SUBJECT: Second Amendment to the FY 2011-2012 Annual Action Plan. (061)  
RECOMMENDATION: 1) Approve and authorize the City Manager to execute the Second Amendment to the FY 2011-2012 Annual Action Plan reflecting the revisions of the first allocation from the Emergency Shelter Grant program and the updates of the second allocation from the Emergency Solutions Grant (ESG) awards; and 2) Approve the revised ESG allocation in the amount of \$187,486.  
DISCUSSION: Eileen Tracy provided comments.  
ACTION: Move to approve (Ramirez/Holden) – unanimously. Absent - MacDonald.

L. PUBLIC HEARINGSHousing Department

1. SUBJECT: Annual Agency Plan and Capital Fund for Low Rent Public Housing.  
RECOMMENDATION: Continue to March 27, 2012.  
ACTION: Motion to continue (Holden/Ramirez) - unanimously. Absent - MacDonald.

M. REPORT OF CITY MANAGER

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

O. REPORTS

HOUSING AUTHORITY

At 9:06 p.m. the joint meeting with the Housing Authority concluded.

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

Finance Department

1. SUBJECT: Fiscal Year 2011-12 General Fund Financial Status. (097)

RECOMMENDATION: Receive an update on the Fiscal Year 2011-12 General Fund financial status.

DISCUSSION: The Maintenance Service Manager provided information regarding pooling fuel with other Cities.

ACTION: Receive update.

S. PUBLIC COMMENTS ON STUDY SESSION

Comments received from: Larry Stein, Bert Perello.

T. ADJOURNMENT

At 9:24 p.m. the City Council concurred to adjourn the meeting.

  
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LYN S. BENNETT  
Deputy City Clerk

  
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DR. THOMAS E. HOLDEN  
Mayor