

**SENIOR SERVICES COMMISSION**

Minutes  
Special Meeting  
July 10, 2012

**CALL TO ORDER**

The Senior Commission Meeting was called to order by Chair Rowe at 10:31 a.m.

**A. ROLL CALL**

Commissioner Present: N. Kobashigawa, D. Thibeault, R. Fischer  
P. Davis, N. Rowe, L. Villareal-Yu,  
D. Ford and A. Sweetland

Commissioner Absent: A. Esparza

Staff Present: Julie Doi, Deputy City Attorney  
Richard Arias, Recreation Supervisor  
Marisue Eastlake, RSVP Director

**B. APPROVAL OF MINUTES**

Motion to approve June minutes by Commissioner Thibeault and seconded by  
Commissioner Ford, motion passed.

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**C. PUBLIC COMMENTS**

None

**D. PRESENTATIONS**

None

## **E. NEW BUSINESS**

R. Arias reported on Senior Services programming and activities – Reported all activities are posted on each of the three center’s calendar. M. Eastlake reported on RSVP activities and availability of emergency supply kits. CarFit is an ongoing program offered on the second Tuesday of the month at Wilson Center. Chair Rowe asked to place Carfit information in monthly calendar, Ventura County Star activity page, web site and city access channel.

The Commission discussed at length the need to change up order of agenda – Old Business first and follow into New Business. Commissioner Sweetland made motion and was seconded by Commissioner Kobashigawa. Motion passed.

Commissioner Fischer motioned to allow presentations a time limit of ten minute or less with five minute question & answer period. Motion seconded by Commissioner Sweetland, motion passed.

## **F. OLD BUSINESS**

Commissioner Kobashigawa spoke to OFD trainer who recommended the need for all centers to have and use defibrillators. R. Arias reminded commission of city policy which did not allow the possession of defibrillators at the centers. Commissioner Kobashigawa inquired on how Commission could change city policy. City Attorney Doi informed the Commission of ability to draft a letter to Fire Chief as to the need of defibrillators and copy city manager. City Attorney Doi asked the commission to place this item on the August agenda.

R. Arias informed Commission on effort to finalize center sign-in/sign-out procedure, especially at Wilson Center.

Commissioner Kobashigawa feels the next Senior Center should be location at Sports Park, located at Gonzales Road & Oxnard Boulevard.

Commissioner Davis mentioned meeting with City Manager Burnham and Councilman Flynn and feeling of being deceived regarding senior issues (Goals).

## **G. SUBCOMITTEE REPORTS/COMMISSION BUSINESS**

Chair Rowe reported on progress of Wilson Senior Garden Rules and Regulations.

Commissioner Thibeault requested keeping Councilman McDonald in loop regarding the Wilson Senior Garden

## **H. FUTURE AGENDA ITEMS**

- Receive minutes taken at each centers advisory council meetings.
- List of Commission Bylaws sent to all Commissioners.
- Review Commission Bylaws
- Request city representative to report on justification for utility rate increase
- Visit/monitor senior housing

Commission recessed @ 11:31 to travel for site visit at Sycamore Senior Living Center.

Sycamore Senior Living Center (SSLC)  
Reconvened @ 11:48

Joined by OPD Senior Officer David Walker and Fenix Pleitez, SSLC Site Manager

Commissioners toured SSLC and asked questions regarding services available to residence.

## **I. ADJOURNMENT**

Commissioner Fischer motioned to adjourn, seconded by Commissioner Ford at 12:37 pm.