



## UTILITIES TASK FORCE REGULAR MEETING MINUTES Thursday, February 17, 2011

- A. Roll Call. Chair Thomas Holden called the meeting to order at approximately 11:45 a.m.

**Task Force Members Present.**

Thomas Holden, Chair, Mayor, City of Oxnard  
Bryan MacDonald, Task Force Member; Councilman, City of Oxnard

**Task Force Members Absent.**

None

**Others Present.**

Karen Burnham, Assistant City Manager, City of Oxnard  
Grace Magistrale-Hoffman, Deputy City Manager, City of Oxnard  
Alan Holmberg, City Attorney, City of Oxnard  
Rob Roshanian, Interim Public Works Director, City of Oxnard  
Eden Alomeri, Assistant City Treasurer, City of Oxnard  
Michelle Johnson, Interim Environmental Resources Superintendent, City of Oxnard  
Lou Balderrama, City Engineer, City of Oxnard  
Anthony Emmert, Water Resources Manager, City of Oxnard  
Phillip Gregoire, Streets Manager, City of Oxnard  
Jeff Miller, Wastewater Maintenance Manager, City of Oxnard  
Mark Pumford, Technical Services Manager, City of Oxnard  
Thien Ng, Senior Engineer, City of Oxnard  
Jeanine Hutton, Management Analyst II, City of Oxnard  
Janis Synnes, Administrative Technician, City of Oxnard  
Bruce Dandy, United Board Member  
Julia Aranda, Kennedy/Jenks Consultants

- B. Approval of Minutes. The Task Force approved the minutes from the July 8, 2010 Utilities Task Force regular meeting.

- C. Public Comment. None.

**D. Managers Reports.**

1. GREAT Program Recycled Water Projects Update.
  - a. Advanced Water Purification Facility Construction Update. Anthony Emmert, Water Resources Manager, provided a status report on the construction of the Advanced Water Purification Facility. The construction is approximately 57% complete. The original budget amount was \$52,572,000 with an additional \$1,490,795 in change orders total \$54,062,795. Start-up is expected to be on target for September 2011.
  - b. Recycled Water Distribution Projects Update. Mr. Emmert provided a status report on the construction of the Recycled Water Backbone and Ventura Road Project. Construction is 85% complete. The original budget amount was \$21,183,994.50 with change orders of (\$13,899.32) for a total of \$21,170,095.18. The schedule has been negatively affected by Port Hueneme Encroachment Permit Issues.

- c. **Recycled Water Retrofits Project Design Update.** Mr. Emmert provided a status report on the Recycled Water Retrofits Project. The Fifth Street Recycled Water Design is in progress. Coordination with Recycled Water Customers is ongoing. Retrofits designs are pending.

#### E. New Business

1. **Alternative Alignment of Recycled Water Distribution Piping to C Street & Channel Islands Boulevard.** Rob Roshanian, Interim Public Works Director, discussed an alternative alignment for the Recycled Water Backbone piping. The current alignment proceeds from the AWPF west on Hueneme Road and then north on Ventura Road, through the City of Port Hueneme, and then north on Ventura Road to RiverPark. The City has completed construction of the recycled water piping in Ventura Road from Channel Islands Boulevard to RiverPark. Due to challenges with obtaining an encroachment permit with the City of Port Hueneme, Mr. Roshanian stated that the Public Works Department is considering an alternative alignment that would avoid the City of Port Hueneme. The alternative alignment would proceed from the AWPF north on Perkins Road, east on Pleasant Valley Road, north on C Street, and west on Channel Islands Boulevard, and would then connect to the completed piping in Ventura Road. The existing Contract Alignment's cost is \$5.60 Million. The alternative C Street Alignment's preliminary cost is \$4.02 Million.

Mr. Roshanian presented procurement options and schedule implications for the C Street Alternative Alignment. For the project to remain on schedule, staff would need to present this to the City Council as a change order for the existing contractor. If staff cannot negotiate a reasonable change order with the existing contractor, then the other procurement option would be a new bid, which would require an approximate additional 3 months, pushing the completion date to the end of the calendar year, and potentially jeopardizing some of the federal funding. The Task Force recommended staff continue to develop the C Street Alternative Alignment. The Task Force also recommended that staff start coordination with the Public Information Officer as soon as possible, in order to be prepared to communicate with the affected residents and businesses, should the City Council approve the alternative.

2. **Short-Term Use of Calleguas Municipal Water District Salinity Management Pipeline for Delivery of Recycled Water to Pleasant Valley County Water District.** Mr. Roshanian and Mr. Emmert discussed the possibility of utilizing the Calleguas Municipal Water District Salinity Management Pipeline for the short-term delivery of recycled water to the Pleasant Valley County Water District for agricultural irrigation.

#### F. Old Business.

1. **Stormwater Related Updates**
  - a. **Stormwater Permit Implementation Update.** Mark Pumford, Technical Services Manager provided an very brief update on the Stormwater Permit implementation.
  - b. **Total Maximum daily Loads Implementations (TMDL) Update.** Mr. Pumford provided a brief update on the US Environmental Protection Agency's and the Regional Water Quality Control Board's efforts to develop TMDLs for the Oxnard Drainage District #3, to the southeast of the City. They plan to hold a Public Meeting on February 28<sup>th</sup> at 11:00 a.m. in the City's Human Resources Activity Conference Room.

- G. **Adjournment.** Chair Holden adjourned the meeting at approximately 12:45 p.m.