



**UTILITIES TASK FORCE  
REGULAR MEETING MINUTES  
Thursday, March 2, 2017**

**A. WELCOME**

- B. ROLL CALL/POSTING OF AGENDA** Chair MacDonald called the meeting to order at approximately 4:10 p.m.

Task Force Members Present

Bryan MacDonald, Chair  
Bert Perello, Task Force Member

Task Force Members Absent

None

Staff Present

Greg Nyhoff, City Manager  
Ruth Osuna, Assistant City Manager  
Jesus Nava, Assistant City Manager  
Stephen Fischer, City Attorney  
Shiri Klima, Assistant City Attorney  
Jim Throop, Chief Financial Officer  
Mark Uribe, Assistant Chief Financial Officer  
Phillip Molina, City Treasurer  
Daniel Rydberg, P.E., Public Works Director  
Licette Maldonado, Utilities Financial Officer  
Thien Ng, P.E., Wastewater Division Manager  
Omar Castro, Water Division Manager  
Todd Vasquez-Housley, Environmental Resources Division Manager  
Kyron Johnson, Management Analyst III  
Rosa Solis, Administrative Assistant  
Ashley Chaparro, Accounting Technician  
Janis Synnes, Administrative Technician

**C. OPENING CEREMONIES**

**D. PUBLIC COMMENTS**

Public comments were received from Larry Stein, Steve Nash and Alicia Percell

**E. REVIEW AND APPROVAL OF MINUTES**

1. SUBJECT: Minutes from January 17, 2017, Special Meeting

RECOMMENDATION: That the UTF approve the minutes from the January 17, 2017, Special Meeting.

2. SUBJECT: Minutes from February 6, 2017, Special Meeting

RECOMMENDATION: That the UTF approve the minutes from the February 6, 2017, Special Meeting.

After discussion, the Utilities Task Force (UTF) unanimously approved the minutes.

**F. NEW BUSINESS**

1. SUBJECT: Wastewater Rate Recommendations

RECOMMENDATION: That the UTF a) receive the URAP's recommendation to raise wastewater rates by 5.25% annually for the next 5 years and b) receive information related to the wastewater rate recommendation and c) approve and/or modify a recommendation on the wastewater rate increases to forward to the full City Council.

Ms. Osuna and Mr. Bugbee gave presentations on the recommendations from the Utilities Ratepayers Assistance Panel (URAP) meetings.

Phillip Curls stated that the increases places the City's S&P credit rating at A by FY 2020.

Comments were received from Alicia Percell, Larry Stein, Al Velasquez, Steve Nash, Manuel Gonzales and Eileen Tracy.

After discussion, the UTF unanimously approved receiving the information and take the URAP recommendation No. 2.B to the full City Council.

2. SUBJECT: Information regarding the water meter issues.

RECOMMENDATION: That the UTF receive a status update on the water meter issues. This report is for information only.

Ms. Osuna provided an introduction to this item.

Mr. Castro gave a presentation regarding water meters in the City.

Comments were received from Al Velasquez, Aaron Starr and Phil Molina.

The UTF received the report.

3. SUBJECT: Status Update on Water Financial Position and Proposition 218 Schedule

RECOMMENDATION: That the UTF receive a status update on the water fund's financial position and recommend that staff proceed with establishing a proposed Proposition 218 schedule and procedures

Ms. Osuna and Ms. Maldonado gave a presentation on the Water fund's financial position.

Mr. Johnson gave a presentation on the Water Proposition 218 schedule.

Mr. Throop told the UTF that the Water Fund is in a deficit position.

Comments were received from Mr. Starr and Mr. Velasquez.

The UTF received the status update and unanimously approved coming back with a URAP process to discuss a new water rate Prop 218 procedure and schedule.

**G. STAFF UPDATES**

1. Environmental Resources Operations – Todd Housley, ER Division Manager
2. Wastewater Operations – Thien Ng., P.E., Wastewater Division Manager
3. Water Operations – Omar Castro, Water Division Manager

The UTF received the written reports and no action was taken.

**H. ADJOURNMENT**

Chair MacDonald adjourned the meeting at approximately 6:30 p.m.