



Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the Library, 251 South "A" Street, the City Clerk's Office, 305 West Third Street and 435 South "D" Street during customary business hours. The agenda reports are on the City of Oxnard web site at [www.ci.oxnard.ca.us](http://www.ci.oxnard.ca.us).

**AGENDA  
REGULAR MEETING  
Commission on Homelessness  
Monday, May 7, 2012 - 3:30 p.m. – 5:00 p.m.  
City Council Chambers  
305 West Third Street, Oxnard, CA 93030**

**A. ROLL CALL**

**B. ELECTION OF CHAIR AND VICE CHAIR**

**C. APPROVAL OF MINUTES**

April 2, 2012

**D. PUBLIC COMMENTS**

A person may address the Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes each. The Commission cannot enter into detailed discussion or take action on any item presented during public comments that is not on the agenda. Such item may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion.

**E. HOMELESS SERVICES UPDATE**

1. Public comment on Homeless Services Update: members of the public may comment on items listed under Staff Report. Comments shall be limited to three minutes each.
2. 2012-14 Emergency Solutions Grant Recommended Allocations: See Attached – Will Reed

**F. OLD BUSINESS**

1. Public comment on Old Business: members of the public may comment on items listed under Old Business. Comments shall be limited to three minutes each.
2. SB 2 Update after Meeting with City Planning Staff – Commissioners Rivera and Jones
3. Review of SB 2 Letter to City Council – Commissioners
4. Report on Planned City Council Adoption of the City's Draft Housing Element – Commissioner Gonzalez
5. Review of Support Letter for the St. Vincent de Paul Black and White Dinner Dance - Commissioners

**G. NEW BUSINESS**

NONE

**H. COMMISSION BUSINESS**

1. Commissioners may relate recent experiences or request that matters be placed on a future agenda for discussion.

**I. ADJOURNMENT**

The next business meeting of the Commission on Homelessness will be June 4, 2012, at 3:30 p.m. in the City Council Chamber, 305 West Third Street, Oxnard, CA, 93030.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact Will Reed at (805) 385-8044. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.

City of Oxnard  
Commission on Homelessness  
Business Meeting April 2, 2012  
3:48PM

A. Call to order

Commissioner Jones called to order the business meeting of the Commission on Homelessness at 3:48PM on April 2, 2012 in the Conference Room B at 251 South "A" Street, Oxnard, CA 93030.

B. Roll call

Will Reed conducted a roll call. The following persons were present:

Commissioner Rivera  
Commissioner Jones  
Commissioner Stern  
Commissioner Gomez  
Commissioner Couey  
Commissioner Courtland  
Commissioner Tracy  
Commissioner Gonzalez

C. Public comments

Steve Nash wants to advise the Commission that under the Brown Act closed sessions aren't allowed. Also, the City Website does not reflect accurate information on meeting time and date. It needs to be updated.

Bert Perello requests that agendas be updated on the City Website. He was able to print an outdated one. Also wanted to point out that the removal of staff also isn't allowable under the Brown Act.

Cathy Brudnicki wants to inform the Commission about SB-1220, the Homes Act. It charges a seventy five dollar fee per document recorded at the sale transaction of real property. The idea is to create a permanent source of funding for Affordable Housing. It would add an average of \$225 to the purchase of a single family home.

D. Reports/ Requests

- a. Commissioner Gonzalez, requests staff to find out how to go about supporting legislation by next meeting.
- b. FY 12-14 ESG Review Board will be either on the 24<sup>th</sup> or 25<sup>th</sup> of this month. The Fiscal Year 2012-2013 Annual Action Plan goes before City Council on May 1<sup>st</sup>, 2012. Volunteer from the Commission is needed to be part of the application review board. Commissioner Tracy volunteers, staff will email her exact information.

E. Old Business

- a. Senate Bill SB-2 Update:  
Unable to discuss because Homeless Commission Board packets had not arrived. Item moved to next Commission meeting.
- b. Year Round Homeless Shelter Action Plan- Maria Hernandez is back representing the homeless community of the City of Oxnard to petition that a year round shelter is opened. It is necessary for the safety of the women and children who are homeless. She also wanted to report that current service providers are not

friendly to homeless people and feels mistreated by them. Currently there are only two locations where she herself can shower but, is reluctant because of the treatment she receives. Commissioner Rivera informs her that obtaining a year round shelter in the City is a goal of the Commission but, in order to achieve it SB-2 needs to pass and the next issue would be to obtain the funding to build and operate.

- c. Review of Service Provider Outreach Plan
  - d. Certificate of Commendation for Service and Homeless Activities- *Not discussed*;
  - e. Set Brown Act Special Meeting Date: *Not discussed*;
  - f. Commission 2011 Annual Report Update-Commissioner Gomez requested that Grants Management provide them with the “Fact Sheet” they used for the winter meeting.
- F. New Business
- a. 2012 Black and White Dinner Dance Commitment- *Not discussed*;
- G. Commission Business
- a. None  
Bert Perello recommended that Commission meetings be televised.
- H. Approval of Minutes
- Motion to approve the minutes of February 6<sup>th</sup> and Special Meeting of March 21<sup>st</sup> moved to next meeting.
- I. Adjournment
- Commissioner Rivera adjourned the meeting at 5:00 P.M.



**Date:** May 7, 2012

**To:** Oxnard City Council

City of Oxnard  
Commission on  
Homelessness

**Reply to  
attn. of:** Oxnard Homeless Commission

Commissioners

**Subject:** Compliance with SB2

**Peggy Rivera**  
Chair

Oxnard's compliance with SB2 lags behind other Ventura County cities. Port Hueneme has passed an ordinance ready to go into effect pending California Coastal Commission clearance; Ventura has passed an ordinance permitting non-profit organizations to establish year-round shelters in industrial areas without conditional use permits; Ojai has included zoning for a shelter in its housing element plan and Thousand Oaks has a task force reviewing possible locations for a shelter in industrial areas. Meanwhile Oxnard has taken none of these steps even though the Ventura County Board of Supervisors has set up a matching fund for cities establishing shelters.

**Al Jones**  
Vice Chair

**Francine Castanon**

**Clarice Couey**

**David Courtland**

**Jennifer Gomez**

**Sal Gonzalez**

**Frank Perez**

**R. Leslie Stern**

**Eileen Tracy**

The city has an opportunity to correct this situation as it works on its next fiscal year budget and considers a housing element plan. It can identify zoning for a year-round homeless shelter in the housing element plan and include funding for a shelter in the city budget, thus making the city eligible for matching funds from the county. This will make establishment of a year-round homeless shelter a matter of policy that the city's Planning Dept. can no longer ignore.

**Will Reed**  
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The Oxnard Homeless Commission recommends the council take the following steps immediately:

- Commit Measure O funds towards the acquisition of a year-round shelter site;
- Commit CDBG funds towards rehabilitation of a building for a year-round shelter;
- Apply for matching funds from the county's fund dedicated to year-round shelters;
- Update the city's housing element to include appropriate zones for shelters and approve a zone text amendment identifying zones where year-round shelters can locate;

- Partner with the St. Vincent de Paul Society, which is experienced in managing the annual fall emergency shelter and ready to begin servicing a year-round shelter.

The commission is ready and available to work with the council on prioritizing steps toward creating a year-round homeless shelter. Until this is done Oxnard cannot truly call itself “the city that cares.”



**City of Oxnard  
Commission on  
Homelessness**

**Commissioners**

**Peggy Rivera**  
Chair

**Al Jones**  
Vice Chair

**Francine Castanon**

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Date: May 4, 2012

To: Karen Burnham, Interim City Manager

From: The Commission on Homelessness

SUBJECT: Support of the Society of St. Vincent de Paul's  
3<sup>rd</sup> Annual Black and White Dinner Dance

The Ventura County Society of St. Vincent de Paul is planning its 3<sup>rd</sup> Annual fund raising event, the Black and White Dinner Dance to support the 2012-13 Emergency Winter Warming Shelter. As you are aware, the City funds this program each year with a portion of our Emergency Solutions Grant funds. The City and the City's Commission on Homelessness have been name sponsors of the event for each of the past two (2) years and have been, once again, formerly approached by SSVdP to be a co-sponsor once again this year.

The Commission has voted in favor of sponsorship with the approval of the City Attorney and City Manager. Could you please reply to us in writing so that we can reply appropriately to the request presented to us in a timely fashion?

Thank you in advance for your continued support of the Commission on Homelessness.

Sincerely,

Peggy Rivera, Chair  
Commission on Homelessness