



Written materials relating to an item on this agenda that are distributed to the Task Force 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the 251 South "A" Street and the City Manager's Office, 300 West Third Street during customary business hours.

AGENDA

Fiscal Policy Task Force
Regular Meeting
Mountain View Conference Room
300 West Third Street, Fourth Floor
Oxnard, CA 93030

April 13, 2011
9:00 a.m.

- A. Roll Call
- B. Public Comments

At this time, the Task Force will consider public comments for a maximum of fifteen minutes. A person may address the Task Force only on matters not appearing on the agenda and within the subject matter jurisdiction of the Task Force. The presiding officer shall limit public comments to three minutes per person.

- C. Review and Approval of Minutes from March 23, 2011
- D. Task Force Business
 - Discuss Measure O Strategies
 - City Auditor Discussion
 - Bond Financing and Debt Service
- E. Discussion of Future Agenda Items
- F. Adjournment

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the Luly Lopez, City Manager's Office at 385-7430. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.



MINUTES

Special Meeting
Fiscal Policy Task Force
Window Conference Room
300 West Third Street, Fourth Floor
Oxnard, CA 93030

March 23, 2011
10 a.m.

A. Roll Call

The meeting was called to order at 10:05 a.m. by Chairperson MacDonald. In addition to Chairperson MacDonald, present were Vice-Chairperson Carmen Ramirez. Also present were Edmund Sotelo, Karen Burnham, Grace Magistrale Hoffman, Alan Holmberg, Martin Erickson, Jim Cameron, Mike More, Beth Vo, and Tamara Reese.

B. Public Comments

There were no public comments.

C. Review and Approval of Minutes from February 9, 2011

Vice-Chairperson Ramirez motioned, and Chairperson MacDonald seconded, that the minutes be approved as presented.

D. Task Force Business

- Review and Discuss Measure "O" Strategies

Mr. Cameron shared handouts on Measure "O" that included survey results, potential projects, and funding scenarios for projects. Earlier, the City Council approved Measure "O" project expenditures that included: street repair, parts of the Intelligent Traffic System (ITS), and improvements at College Park and other parks and recreational programs.

Mr. Erickson provided background on the Measure "O" surveys. They were taken in September 2007, from February to April, 2008, and finally in June, 2008. Discussion followed on the the compilation of the survey results, which included the importance to the community of various issues as well as support for funding those issues.

Mr. Cameron stated we would like the FPTF's input on developing strategies for long-term funding of projects and programs that would be discussed before the entire Council in the near future, most likely in a study session. It is estimated that \$200 million will be collected over the 20 year life of Measure "O"; however, staff has identified \$400 million in needs and there are likely other needs the Community and Council may identify.

The handouts provided ideas for discussion purposes and were not meant to be staff recommendations. Several projects were discussed in more detail such as:

- Moving Recreation from rented facilities to existing facilities that could be renovated and potentially paid from rent savings.
- A new fire station in the south side of the City would receive construction and maintenance funding from the proposed South Shore development.
- The Police Department's Computer Aided Dispatch - Records Management System (CAD-RMS) costs are partially covered in the existing lease agreement, but require an additional \$1 million to install and \$800,000 annually to maintain.
- Vice-Chairperson Ramirez asked about the City Corp Town Keeper Program, which is intended to instill a sense of responsibility of young people in their community.
- The Grow Oxnard SBA program would provide funding to leverage small business loans at a 4 to 1 ratio.

Vice-Chairperson Ramirez asked if projects on the list could be modified to possibly include funding for Ormond Beach, enhanced disaster preparedness, and a visitor's center. Chairperson MacDonald stated he felt it would be important to stay within the projects identified by the Community via the survey process. Discussion followed on funding for Fire protection, particularly in the southern area of the City. Mr. Sotelo noted land is available in that area for new fire station construction.

Receiving additional feedback from the Community once selected projects are underway will be important, and will build on the campaign slogan of "We Hear You".

- Early Retirement Incentive Program Savings

Mr. Cameron shared a handout summarizing savings that have been achieved since the Early Retirement Incentive Program (ERIP) went into effect last summer.

Savings were anticipated to be approximately \$2.6 million in overall funds and \$1.4 million in the General Fund. Savings through February are \$1.9 million overall and just under \$700,000 in the General Fund, net of temporary rehires.

Mr. Sotelo noted workers temporarily re-hired will work only up to the number of hours allowed in the formulation of the program. Chairperson MacDonald noted that one of the requirements of the program was to review position requirements. Job descriptions are continually reviewed and updated and as part of the budget process, departments will be evaluating all vacant positions.

Vice-Chairperson Ramirez asked about individual department feedback on staffing levels. Mr. Sotelo noted that because of the current economic recession it is not "business as usual". It was noted the City of Oxnard is in a much stronger financial position than many other cities around the State.

E. Discussion of Future Agenda Items

- City bonds and debt service
- Pensions
- Reductions to CDBG funding

F. Adjournment

The meeting was adjourned at 11:06 a.m.