



**Minutes
Regular Meeting
Graffiti Task Force
Human Resources Activity Room
300 West Third Street
Oxnard, CA 93030
May 19, 2010
5:15 P.M.**

A. ROLL CALL

The meeting officially started at 5:15 p.m. Present were: Chairperson Holden, Vice Chairperson Pinkard, City Manager's Office Grace Magistrale Hoffman, Christina Aerenlund and Martha Guillen; City Attorney's Julie Doi; Public Works Grant Dunne; General Services Michael Henderson, Cyndi Hookstra, Veronica Chavez, Joel Galaviz and Jessica Keith; Police Department Jason Benites, Sandra Plymire and Mike Thomas, Code Compliance Rob Silverstein; and Beth Saringo, Recording Secretary.

Public Attendance: 7 members of the public

B. APPROVAL OF MINUTES

SUBJECTS: Approval of minutes of January 20, 2010.

ACTION: Chairperson Holden made a motion to approve the minutes of January 20, 2010 meeting. Vice-Chairperson Pinkard seconded the motion. The minutes were approved.

C. PUBLIC COMMENTS

No public comments.

D. TASK FORCE REPORTS

Task Force Reports to be heard next meeting.

E. TASK FORCE DISCUSSION ITEMS

1. Graffiti Hotline changes and concerns.

Grant Dunne from Environmental Resources passed out the Public Works Call Center procedure on how graffiti calls are handled on a daily basis. He explained that during business hours from 7:00 a.m. to 6:00 p.m., Monday through Friday, after hours calls are received by Alert Communications. Alert Communications then get the messages received via e-mail to the Graffiti Action Program Coordinator.

2. Painting alleyways, consistency in colors. – To be discussed next meeting.

3. Use of paint thinner or mineral spirits, and other suggestions to remove graffiti.
To be discussed next meeting.
4. Discuss and formulate a plan to raise awareness of new signage requirements for businesses that sell graffiti implements.

The following were suggested:

1. Send letters to businesses carrying/selling graffiti implements
2. Advertise in newspaper
3. Report to City Council meeting
4. Report to Inter Neighborhood Council Forum (INCF) meeting
5. Advertise in local television channel
6. Newsletter

Graffiti Task Force will not provide signs but will provide the wordings and list of vendors where signs can be ordered.

F. ADJOURNMENT

Meeting adjourned at 5:35 p.m.


Michael Henderson, Secretary