

MINUTES  
OXNARD CITY COUNCIL  
Regular Meeting  
February 09, 2016

A. ROLL CALL/POSTING OF AGENDA

At 5:07 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers. Councilmembers Tim Flynn, Carmen Ramirez, Bryan A. MacDonald, Dorina Padilla and Bert Perello were present. The City Clerk stated that the agenda was posted on Thursday at City Clerk's Office. Mayor Flynn presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Greg Nyhoff, City Manager; Stephen Fischer, Interim City Attorney and Ashley Golden, Development Services Director.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

P. PUBLIC COMMENTS ON STUDY SESSION

Q. STUDY SESSION

Development Services Department

1. SUBJECT: Study Session Regarding Possible Amendments to the Oxnard City Urban Restriction Boundary (CURB) and the Save Open Space and Agricultural Resources (SOAR) Ordinance. (001)  
RECOMMENDATION: Conduct a study session and provide preliminary comments concerning the Ventura County SOAR organization's request for CURB line and SOAR Ordinance text amendments.  
DISCUSSION: The Development Services Director reviewed the history of current SOAR; voting process; current SOAR time schedule to expire in 2020; possible options to change SOAR and projected affordable housing needs.

Richard Francis reviewed the past SOAR Initiative process, suggested changes to the current SOAR and request that the Council place the initiative on the November 8, 2016 ballot.

Public comments was received from: Jurgen Gramckow; Mark Spellman; Tom Cady; Nancy Lindholm; Manuel M. Lopez; Jess Herrera; Shirley Godwin; Nancy Pederson; Pat Brown; Dick Jacquez; Michael Stubblefield; David Valenzuela; Larry Godwin; Barbara Marci-Ortiz; Gwen Vanoni; Janis McCormick; Lynn Jensen; Anthony Mireles; George Miller; Kevin McAree; Kitty Merrill; Jeff Douglas; Marta Brown; Linda Parks; Keith Workman; Bob Kerman; Harold Ceja and Aaron Starr.

The City Council discussed: need to analyze SOAR issues; public outreach; following current SOAR guidelines; housing issues; SOAR being concurrent with 2030 General Plan; the initiative process and healthy "public" discussions.

ACTION: Received report and provided comments to staff.

#### D. OPENING CEREMONIES

At 7:49 p.m., the regular meeting of the Oxnard City Council reconvened in the Council Chambers. The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence for Mena Rios. Mayor Flynn presided. Additional staff members present were: Terrel Harrison, Recreation/PAL Director; Arturo Castillo, Housing Director; Jason M. Samonte, Traffic Engineer; Bryan Brice, Fire Chief; David Millican, Special Financial Counsel; Joseph Lillio, Chief Financial Officer; Tabin Cosio, Human Resources Director and Lisa Yoshimura, Assistant Human Resource Director.

#### E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of a Resolution to Vernon Staples for Twenty-Nine Years of Exemplary Service to the City of Oxnard. (017)  
RECOMMENDATION: Approve.  
DISCUSSION: Mayor Flynn presented a Resolution to Vernon Staples who wished the City well and commented on his enjoyment of retirement.  
ACTION: Approve **Resolution No. 14, 895** (Ramirez/Perello) unanimously
2. SUBJECT: Introduction of Sheri Boles, City of Oxnard's Liaison to the California Public Utilities Commission.  
ACTION: Removed from agenda.
3. SUBJECT: Presentation and Update by Councilmember Dorina Padilla on upcoming visit by the North American Travel Journalist Association's (NATJA) Annual Conference.  
DISCUSSION: Councilmember Padilla announced that North American Travel Journalist Association's Annual conference would be held April 4-8, 2016 in Oxnard. Alyce Bosacki, California Welcome Center, reviewed the activities planned and advertisement value.

#### F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from: David Maron (presented Region Report); Harold Ceja (recognized work of Dan Rydberg); Steve Huber (Army Band at Oxnard College) and Woodard Thomas (Social Security appeal).

#### G. REVIEW OF INFORMATION/CONSENT AGENDA

Comments received from: Recreation/PAL Director and Kim Gibas, Strawberry Board (I-1(a)); Interim City Attorney (I-1(b)); Housing Director (I-1(c)); Traffic Engineer (I-2) and Fire Chief (I-3).

#### H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

#### I. INFORMATION/CONSENT AGENDA

1. SUBJECT: Agreements for City Council Review. (019)  
RECOMMENDATION: Approve and authorize the City Manager to execute the agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000, which are described on the attached list.

Development Services Department

2. SUBJECT: Cooperative Agreement with CalTrans for the Rice/Fifth Bridge Project Approval and Environmental Document (PA&ED). (023)  
RECOMMENDATION: Authorize the City Manager to sign a Cooperative Agreement between the City and CalTrans (A-7845) for the completion of the Rice/Fifth Bridge Project Approval and Environmental Document (PA&ED).

Fire Department

3. SUBJECT: Funding of Three Replacement Vehicles from CUPA Capital Equipment Fund. (055)  
RECOMMENDATION: Appropriate \$86,137 from the CUPA Capital Equipment Fund 373 fund balance for the purchase and outfitting of three vehicles for the Certified Unified Program Agency (CUPA) inspectors.

Recreation and Community Services Department

4. SUBJECT: Ventura County Area Agency Aging Senior Nutrition Program. (061)  
RECOMMENDATION: Adopt **Resolution No. 14,896** authorizing the City Manager or his designee to submit an application for \$97,056.25 in Ventura County Area Agency on Aging Older Senior Nutrition Program grant funds, to be used for the Senior Nutrition Grant Program.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended (Perello/Ramirez)  
Ayes: Ramirez, MacDonald, Padilla, Perello and Flynn.

J. PUBLIC HEARINGSK. APPOINTMENT ITEMSL. REPORTSFinance Department

1. SUBJECT: Fiscal Year 2015-16 Mid-Year Budget Update. (071)  
RECOMMENDATION: 1) Receive Fiscal Year 2015-16 Mid-Year General Fund Budget Update; 2) Approve the budget adjustments and appropriations to Fiscal Year 2015-16; and 3) Approve the Staff recommendation for temporary and permanent staffing needs of the Finance Department.  
DISCUSSION: The City Manager, Assistant City Manager and Special Financial Counsel reviewed the status of the budget including projected revenues, projected expenditures, franchises fees, business licenses, questions from State Control Office, Finance Department staffing levels and upcoming "audit finding" schedule.

Public comments were received from: Pat Brown, Jim Lavery and George Miller.

The City Council commented on the "budget figures" being presented; completing the City's financial audit; examining "municipal fees" of the community; possible cuts of salaries and possible retirement benefit changes.

ACTION: Approve as recommended (Padilla/Ramirez) Ayes: MacDonald, Padilla, Perello, Flynn and Ramirez.

O. PUBLIC COMMENTS ON REPORTS

ACTION: The City Council voted to act on the remaining agenda item (Flynn/MacDonald) unanimously.

Human Resources Department

2. SUBJECT: Approve the Recommendation by the Director of Human Resources to Select Keenan and Associates to Provide Insurance Broker Services for the City of Oxnard. (091)

RECOMMENDATION: 1) Adopt **Resolution No. 14,897** authorizing the selection of Keenan and Associates to provide Insurance Broker Services; and 2) Authorize the City Manager or his designee to execute an agreement (7369-16-HR) with Keenan and Associates to provide insurance broker services.

DISCUSSION: The Human Resources Director and Assistant Human Resources Director reviewed the hiring process, qualifications of Keenan and services to be provided.

Public comments received from: Woodrow Thomas.

ACTION: Approved as recommended (MacDonald/Perello). Ayes: MacDonald, Padilla, Perello, Flynn and Ramirez.

M. REPORT OF CITY MANAGER

The City Manager commented on the actions of the City Council to deal with the financial issues of the City.

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

The City Council discussed: creating community partnerships to accomplish community projects (Padilla); North American Travel Journalist Association's Annual Conference (Padilla); meeting with the local (County) military commands to preparation of the annual Washington D.C. trip (MacDonald) and filming of Fiscal Task Force meetings (Perello).

R. ADJOURNMENT

At 11:11 p.m., the City Council concurred to adjourn the meeting.

  
DANIEL MARTINEZ  
City Clerk

  
TIM FLYNN  
Mayor