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**AGENDA  
REGULAR MEETING  
Commission on Homelessness  
Monday, September 12, 2011 - 3:30 p.m. – 5:00 p.m.  
Oxnard Public Library  
Conference Room B  
251 South "A" Street, Oxnard, CA 93030**

**A. ROLL CALL**

**B. APPROVAL OF MINUTES**

July 11, 2011  
August 1, 2011

**C. PUBLIC COMMENTS**

A person may address the Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments that is not on the agenda. Such item may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion.

**D. STAFF REPORT**

1. Public comment on Staff Report: members of the public may comment on items listed under Staff Report. Comments shall be limited to three minutes each.
2. Consolidated Annual Performance and Evaluation Report (CAPER) Update: Norma Owens
3. School on Wheels – Yadira Melgoza
4. 2011 Continuum of Care Grant – Will Reed

**E. OLD BUSINESS**

1. Public comment on Old Business: members of the public may comment on items listed under Old Business. Comments shall be limited to three minutes each.
2. Housing Element SB 2 Update – Chris Williamson

**F. NEW BUSINESS**

1. Public comment on New Business: members of the public may comment on items listed under New Business. Comments shall be limited to three minutes each.
2. Review of proposed 2010 Commission on Homelessness Annual Report

**G. COMMISSION BUSINESS**

1. Commissioners may relate recent experiences or request that matters be placed on a future agenda for discussion.

**H. ADJOURNMENT**

The next business meeting of the Commission on Homelessness will be October 3, 2011, at 3:30 p.m. at the Oxnard Public Library, Conference Room B, 251 South A Street, Oxnard, CA, 93030.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact Will Reed at (805) 385-8044. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations to assure accessibility to the meeting.

TO: Honorable Mayor and City Council  
FROM: Peggy Rivera, Chairperson Commission on Homelessness

SUBJECT: Commission on Homelessness Annual 2010 Annual Report

The City of Oxnard Commission on Homelessness would like to report a very productive year in 2010. This Report although brief, encapsulates the accomplishments that took place in 2010. The commission is very pleased with these accomplishments and in working with staff Commission Coordinator, Will Reed, we are happy to report the following activities. We would also like to take this opportunity to thank our former commission member, Gwen Lauterbach who completed two (2) terms as Chairperson on the Commission on Homelessness.

(1) Winter Warming Shelter 2010

The Winter Warming shelter was operational December 2010 through March 2011 and was located at the Oxnard Armory on H Street. As in previous years, the Society of St. Vincent De Paul oversaw shelter functions managed by Tom McLaughlin. The Winter Warming Shelter housed approximately 100-120 persons a night. Shelter operations were very well organized with many local service providers assisting individuals and families on a one on one basis. There was a Mobile Medical Clinic run by Clinicas, which offered flu shots and minor medical treatment. Other shelter residents with more serious health problems were referred to area hospitals for follow up treatment. Residents were also provided legal assistance with evictions, landlord tenant issues and other minor court related questions every Tuesdays by a visiting attorney.

(2) Completion of the Homeless Point-In-Time Count:

Commissioners along with the assistance of the Housing Department, Oxnard Police Department, and many Community Volunteers helped complete our yearly point-in-time count in January 2010. The teams of City staff and Volunteers were assigned to areas throughout the Oxnard community. They conducted the count of all homeless persons both sheltered and unsheltered. For some volunteers this was their first encounter entering the homeless encampments. By all accounts, volunteers and staff were moved by the conditions, stories and the ever present faith that the conditions would get better. All completed surveys were collected by City of Oxnard housing Coordinator, Will Reed. The City's participation in the homeless count was in collaboration with a nation-wide count conducted on the same day and month.

(3) Oxnard Housing Commission Retreat:

Our Annual retreat went very well. Discussion, outlines and objectives to work more effectively throughout 2010 was the main objective of this retreat in addition to the following items; Continue to work on the Educational Campaign, recruitment of new commissioners, be more active by attending council meeting and making recommendations regarding issues on homelessness whenever needed.

(4) Educational and Awareness Campaign:

MOVIE: (The Soloist) was presented and viewed in four locations in the City of Oxnard, the main Public Library on A Street, the South Oxnard Library on Saviers Road, St. Paul Baptist Church on Statham Drive and the Boy's and Girls Club on 5th Street. Our Commissioners took the time to be assigned to the different sites and were on hand to answer any questions the public had after viewing the movie. Along with the movie the viewers were given the opportunity to discuss the plight of the homeless, the effects of homelessness on the community and the needs for services. These presentations were well attended and the participation by viewers during the interactive discussion was extraordinarily compassionate. This was a collaboration with NAMI of Ventura (National Alliance on Mental Illness), Oxnard Library, and the Boys and Girls Club 5th street. There were representatives from NAMI at each location that also answered questions on Mental Illness and Homelessness. The South Oxnard Library movie was shown in Spanish and the Q/A was facilitated in Spanish. Resources and light dinner items were provided at each location.

(5) City Council Attendance:

Attending Planning Commission and City Council meetings specifically to assist the Planning Commission and City Council and bring awareness to the public regarding the issue of Homelessness.

(6) Black and White Dinner Dance: The Society of St Vincent de Paul in collaboration with the City of Oxnard Commission on Homelessness presented the 1st Black and White Dinner dance, which I am very happy to say was a great success. The event was held at Casa Lopez Restaurant and we are happy to say that \$25,000 was raised to off set operational costs for the 2010 Winter Warming Shelter.

In closing I would like to say thank you for allowing us to serve as Commissioners for the Commission on Homelessness.

Sincerely,

Peggy Rivera  
Chair/Commissioner