



Written materials relating to an item on this agenda that are distributed to the Committee 24 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the 251 South "A" Street and the City Manager's Office, 300 West Third Street during customary business hours.

AGENDA

Measure O Citizen Oversight Committee
Special Meeting
Oxnard Public Library, Meeting Room B
251 South A Street
Oxnard, CA 93030

October 6, 2011
5:30 p.m.

A. Roll Call/Posting of the Agenda

B. Public Comments

At a special meeting, a person may address the Committee only on matters set forth on the agenda. The presiding officer shall limit public comments to three minutes per person.

C. Approval of Minutes

1. SUBJECT: Approval of the minutes of October 7, 2010.
RECOMMENDATION: Approve.

D. Presentation on:

1. Measure O Revenues and Expenditures
2. Measure O funded "enhanced community policing"

E. City Manager/Finance Staff Comments

F. Future Agenda items

G. Next Meeting, Thursday, December 1, 2011 5:30 p.m.

H. Adjournment

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the Luly Lopez, City Manager's Office at 385-8017. Notice at least 24 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

MINUTES

Measure O Citizen Oversight Committee
First Meeting
October 7, 2010

At 5:34 p.m., the meeting of the Measure O Citizen Oversight Committee convened in the Oxnard Public Library, Meeting Room B. City Manager Edmund F. Sotelo welcomed and thanked the Committee members. Staff members present were: Karen Burnham, Assistant City Manager; Grace Magistrale Hoffman, Deputy City Manager; Martin R. Erickson, Special Assistant to the City Manager; Christina Aerenlund, Public Information Officer; Jim Cameron, Chief Financial Officer; Alan Holmberg, City Attorney and Luly López, Recording Secretary.

A. Swearing in of New Members

The Recording Secretary administered the oath of office.

B. Roll Call

Commissioners Charles Hookstra; Mary Anne Rooney; Kenisha Amar; Gloria M. Postel; Steve Cripps; Nancy Lindholm; Kimberley A. Gibas and Dr. Donald W. Thibeault were present. Commissioner Joseph M. Munoz was absent.

C. Designation of Chairperson and Vice-Chairperson

The Special Assistant to the City Manager opened the floor for nominations of Chairperson and Vice-Chairperson. Commissioner Rooney nominated Charles Hookstra for Chair. Commissioner Gibas seconded; and the motion carried unanimously.

Commissioner Lindholm nominated Kimberley Gibas for Vice-Chairperson. Commissioner Rooney seconded; and the motion carried unanimously.

D. Public Comments

Mr. Larry Stein commented on Intelligent Transportation System.

E. Establishment of Regular Meeting Schedule and Meeting Location

Commissioner Rooney moved to have a meeting in June and November and that staff determine a meeting location. Commissioner Cripps seconded; and the motion carried unanimously.

Commissioner Postel requested a committee list.

F. Presentation on Role and Function of Committee

The Special Assistant to the City Manager stated that on November 4, 2008 Measure O was approved by Oxnard voters by 65.10%, although it only required a 50% plus one as a general purpose sales tax, with a sunset clause of twenty years. The half cent sales tax went into effect April 1, 2009. The Special Assistant to the City Manager reviewed Resolution No. 13,776 and discussed the role of committee members.

Commissioner Lindholm asked for a copy of the ballot wording. Resolution No. 13,535 was handed out, a copy of the ballot wording that was provided to the County.

Commissioner Thibeault expressed concern regarding the role of Committee members and would like to see a building and programming for seniors.

The Special Assistant to the City Manager clarified the role of the committee and stated that the Citizen Oversight Committee will review the use of Measure O revenues in conformance with allocation approved by the City Council and serve as a liaison between the City Council and the community in matters related to Measure O issues.

G. Presentation on:

1. Measure O Revenues (001)

The Chief Financial Officer reviewed the Measure O Revenues received from April 1, 2009 thru April 1, 2010 and funding and expenditures approved by City Council.

Commissioner Rooney asked about the interest and requested that it be shown. Commissioner Rooney asked if there would be a separate accounting.

Commissioner Cripps asked how often statements will be made available.

The Chief Financial Officer stated that a more detailed reporting of expenses will be provided at future meetings.

Mr. Larry Stein expressed concern regarding meeting schedule, senior center and aquatic center.

2. Measure O Expenditures (005)

{Approved by City Council on March 9 and July 27, 2010}

Commissioner Rooney requested that the master list be tied to individual projects; and asked if staff is reviewing the projects to make sure the project are allowed and legal under Measure O.

Commissioner Thibeault questioned the role of committee members and the projects that have been approved.

The Assistant City Manager clarified the use of funds and stated that staff would return back to City Council with additional projects.

Mr. Bert Perello expressed concern regarding where the funds can be used and the role of the committee.

3. Discussion of Financial Audit

The Chief Financial Officer stated that a separate compliance report will be done as part of the annual City audit, but recommended that due to the limited expenditures in Fiscal Year 2010 that it be deferred to next year. The committee agreed.

Commissioner Gibas asked if this committee would make recommendations, findings, and requests to the City Council and public in a formal report.

The City Manager stated that the Committee will present their findings to the City Council and public in a formal report.

H. City Manager/Finance Staff Comments

Mr. Larry Stein stated his opinion regarding the break-down of how much money is being spent and where the funds were used.

Mr. Bert Perello expressed concern regarding the bidding process for the snack bar. Commissioner Postel stated that we should keep in the mind the needs of the seniors in our community.

Commissioner Cripps asked if we should evaluate projects and the bidding requirements.

I. Adjournment

At 6:50 p.m., the Measure O Citizen Oversight Committee concurred to adjourn the meeting.

Luly A. López
Recording Secretary

Charles Hookstra
Chairman