# UTILITIES TASK FORCE
# REGULAR MEETING MINUTES
## Thursday, February 18, 2010

A. **Roll Call.** Chair Dean Maulhardt called the meeting to order at approximately 11:40 a.m.

**Task Force Members Present.**
Dean Maulhardt, Chair, Councilmember, City of Oxnard
Thomas Holden, Task Force Member; Mayor, City of Oxnard

**Task Force Members Absent.**
None

**Others Present.**
Grace Magistrale-Hoffman, Deputy City Manager, City of Oxnard
Christina Aerenlund, PIO, City of Oxnard
Martin Erickson, Legislative Analyst, City of Oxnard
Alan Holmberg, City Attorney, City of Oxnard
Ken Ortega, Public Works Director, City of Oxnard
Jim Cameron, Chief Financial Officer, City of Oxnard
Eden Alomeri, Assistant City Treasurer, City of Oxnard
Mark Norris, Assistant Public Works Director, City of Oxnard
Michelle Johnson, Administrative Services Manager, City of Oxnard
Anthony Emmert, Water Resources Manager, City of Oxnard
Dennis Scala, Acting Environmental Resources Manager, City of Oxnard
Mark Pumford, Technical Services Manager, City of Oxnard
Thien Ng, Senior Civil Engineer, City of Oxnard
Terry Kirsch, Project Manager, City of Oxnard
Grant Dunne, Management Analyst III, City of Oxnard
Jeanine Hutton, Management Analyst II, City of Oxnard
Janis Synnes, Administrative Technician, City of Oxnard
Jeff Savard, Kennedy/Jenks Consultants
Ryan Gallagher, Kennedy/Jenks Consultants

B. **Approval of Minutes.** The Task Force approved the minutes from the January 21, 2010 Utilities Task Force special meeting.

C. **Public Comment.** None.

D. **Branch Managers Reports.**

1. **GREAT Program Recycled Water Projects Update.** Ken Ortega, Public Works Director, and Anthony Emmert, Water Resources Manager, provided a status report on the GREAT Program Recycled Water Projects

2. **3 Cart Program Update.** Dennis Scala, Acting Environmental Resources Manager, provided a status report on the 3 Cart Program

3. **Stormwater NPDES Permit Implementation Update.** Mark Pumford, Technical Services Manager, provided an update on the Stormwater NPDES Permit Implementation.

E. **New Business.**

1. **Emergency Repairs on Eastern Trunk Sewer.** Mr. Emmert, provided an status report on the emergency repairs to the Eastern Trunk Sewer on McWane Boulevard.

2. **U.S. 101/Rice/Santa Clara Interchange Project Oxnard Conduit Relocation and Temporary Water Supply Strategy (Blending Station No. 6/CMWD Hydraulic Equivalent Project).** Mr. Emmert provided a status report on the City's efforts to meet its water supply obligations while facilitating the relocation of the Oxnard Conduit.

3. **Agreement with Calleguas Municipal Water District for Transfer of Groundwater Credits in Exchange for Water Conservation Efforts.** Mr. Emmert provided a status report regarding the negotiations of an agreement between Calleguas Municipal Water District and the City for the transfer of Fox Canyon Groundwater Management Agency groundwater conservation credits in exchange for additional water conservation efforts.

F. **Old Business.**

1. **MS-4 Permit/Low-Impact Development (LID) Technical Guidance Manual (TGM) Preparation Update.** Mr. Pumford provided a report of the status of the Countywide Stormwater Quality Program's efforts to develop a Low-Impact Development program, in compliance with the May 2009 NPDES permit.

2. **Mandalay Bay Asessment District Revised Request for Proposals for Engineering Services.** Mr. Emmert provided a report on the status of the Request for Proposals for Engineering services to better evaluate existing seawalls conditions and to prioritize repair work.

3. **Mandalay Bay Assessment District Interim Seawall Repairs Update.** Mr. Emmert provided an update on the status of ongoing repairs.

4. **Del Norte Regional Recycling and Transfer Station Operations Request for Proposals Update.** Mr. Ortega provided a status report regarding the selection process for the next operator of the Del Norte Regional Recycling and Transfer Station.

G. **Adjournment.** Chair Maulhardt adjourned the meeting at approximately 12:50 p.m.