



UTILITIES TASK FORCE REGULAR MEETING MINUTES Thursday, September 17, 2009

- A. **Roll Call.** Chair Dean Maulhardt called the meeting to order at approximately 12:00 p.m.

Task Force Members Present.

Dean Maulhardt, Chair, Councilmember, City of Oxnard
Thomas Holden, Task Force Member; Mayor, City of Oxnard

Task Force Members Absent.

None

Others Present.

Alan Holmberg, City Attorney
Jim Cameron, Chief Financial Officer, City of Oxnard
Ken Ortega, Public Works Director, City of Oxnard
Mark S. Norris, Assistant Public Works Director, City of Oxnard
Michelle Romney, Administrative Services Manager
Christina Aerenlund, Public Information Officer, City of Oxnard
Martin Erickson, Legislative Analyst, City of Oxnard
Bruce Dandy, Purchasing Manager, City of Oxnard
Chris Williamson, Senior Planner, City of Oxnard
Anthony Emmert, Water Resources Manager, City of Oxnard
Dennis Scala, Acting Environmental Services Manager, City of Oxnard
Mark Pumford, Technical Services Manager, City of Oxnard
Thien Ng, Senior Engineer, City of Oxnard
Terry Kirsch, Project Coordinator, City of Oxnard
Michael Thompson, City of Oxnard
Janis Synnes, Administrative Technician, City of Oxnard
Robert J. Saperstein, Brownstein Hyatt Farber Shreck
Rob Kaessner, Black and Veatch
Kevin Tran, Black and Veatch
Boris Pastushenko, Brown and Caldwell
George Arglen, Channel Islands Waterfront Homeowners Association
Jeff Catanzaro, Channel Islands Waterfront Homeowners Association
Robert Freeland, Channel Islands Waterfront Homeowners Association
Ryan Gallagher, Kennedy/Jenks Consultants

- B. **Approval of Minutes.** The Task Force approved the minutes from the Utilities Task Force meeting of the September 17, 2009 regular meeting.

- C. **Public Comment.** None.

D. Branch Manager's Reports

1. **GREAT Program Recycled Water Project Update.** Ken Ortega, Public Works Director, and Anthony Emmert, Water Resources Manager, provided a brief update on the GREAT Program Recycled Water Project. The Task Force directed staff to work with the California Department of Public Health to develop alternatives for a Recycled Water Program staffing plan and to present the options at a future Utilities Task Force meeting.

2. **Comprehensive Utilities Rate Study Update.** Mr. Ortega and Michelle Romney, Administrative Services Manager, provided a brief update on implementation of the comprehensive rate study and associated utilities user fees increases.

E. Old Business - None.

F. New Business.

1. **Mandalay Bay Assessment District Draft Work Plan.** Mr. Ortega provided an update on the Draft Mandalay Bay Assessment District Work Plan, associated cost estimates and proposed cost-sharing plan. The Utilities Task Force directed staff to present the Plan to the City Council as a study session at an upcoming meeting.
2. **Water Supply Update.** Mr. Emmert provided a brief update on the recent water supply reduction from Metropolitan Water District of Southern California iCaliegua Municipal Water District and implications upon long-term water supply planning and the update of the General Plan. He proposed that the Council strengthen its 2008 direction to staff regarding conditioning all proposed development projects with the requirement to develop or participate in the development of new water supplies to make up for the loss of imported water by adoption of an ordinance. The Task Force directed staff to present this to the City Council. Mr. Emmert also proposed that the City consider establishing an Emergency Groundwater Reserve Policy. Due to time limitations, the Task Force directed staff to schedule further discussion of this item at a future Utilities Task Force meeting.

G. Adjournment. Chair Maulhardt adjourned the meeting at approximately 1:00 p.m.