

**MINUTES  
CITY OF OXNARD  
GRAFFITI TASK FORCE  
Human Resources Activity Room  
300 W. Third Street  
Oxnard, Ca 93030  
March 22, 2006  
5:00 P.M.**

**A. ROLL CALL**

Chairperson Holden called the meeting to order at 5:30 p.m. Present were: Vice Chairperson Flynn, City Manager Edmund Sotelo, Assistant City Manager Karen Burnham; City Attorney Gary Gillig; Public Works Department: Michael Henderson, Cyndi Hookstra, Joel Galaviz, Raymond Williams and Jeff Miller; Community Affairs/Public Information Christina Aerenlund and Julie Burris; Police Department Chuck Hookstra and Sandra Kujawa; Code Enforcement Dirk Voss; Ventura County Sheriff Department Sgt. English; and Beth Saringo, Recording Secretary.

Public Attendance: Pat Brown and Edwin Camanag

**B. APPROVAL OF MINUTES**

**SUBJECT:** Approval of minutes of March 8, 2006, regular meeting.

**RECOMMENDATION:** Approval

**ACTION:** Chairperson Holden made a motion to approve the minutes of March 8, 2006 meeting. Vice-chairperson Flynn seconded the motion. The minutes were approved with changes to Item E,1-e, to read: "Will put out notice to City Council acknowledging academic class from Hueneme High School and Channel Islands High School on March 28<sup>th</sup>".

**C. PUBLIC COMMENTS**

Pat Brown commented that she still does not have the graffiti hotline number with her.

**D. TASK FORCE DISCUSSION ITEMS**

1. Graffiti Task Force logo copyright.

City Attorney Gary Gillig stated that the actual process is trademarking. A registration form has to be filled out. It will be processed by the Secretary of State. It can take a while, but once approved, the logo is protected from any business or commercial use for 10 years and can be renewed after that.

2. Update on buffing equipment.

Purchasing of equipment is in process and Joel Galaviz is also checking on the training schedule.

**E. OLD BUSINESS**

1. Volunteer program update – Cyndi Hookstra

Cyndi Hookstra reported the following:

- a. Eighty-six additional Graffiti Action Kits have been distributed to-date.
- b. Graffiti Task Force (GTF) will participate in Oxnard College Conference on April 22<sup>nd</sup>. The College is expecting 1200 students to participate. Vinyl CD holders and graffiti flyers will be put in the backpacks.
- c. Regarding the Rally on July 15<sup>th</sup> at Plaza Park, Cyndi asked if the Graffiti Task Force will advertise in the paper or is it by invitation only? Some suggestions were given: 1) Advertise to neighborhood councils; 2) Invite volunteers and recognize them and ask volunteers to invite their friends; 3) Advertise as the 2<sup>nd</sup> Annual Recognition and Recruitment Rally.
- d. The Graffiti presentation attended by Councilmember Zaragoza and Veronica Chavez at Rose Park Neighborhood went well.
- e. Cyndi expressed the concern from the Graffiti Task Force that we not give to Carol Mitchell information regarding her request for graffiti information, and Carol Mitchell did not have any problem with that decision.
- f. The Lemonwood area is concerned about removing graffiti on vinyl fences. Joel Galaviz will inquire about products to take graffiti off of vinyl fences.

Vice-chairperson Flynn shared his experience attending March 16<sup>th</sup> graffiti presentation at the Probation Office. He said that this is the most rewarding of all talks he has given. About 20 kids were present and their families.

2. Graffiti Removal Efforts - Joel Galaviz

- a. Flower Shop on “A” Street is tagged and it can be buffed.

Pat Brown mentioned that the windows were etched at the empty business on Ventura Road. Vice-chairperson Flynn will call the owner.

City Attorney Gary Gillig shared that City of Santa Barbara would like to get information of our graffiti program.

**F. ADJOURNMENT**

Meeting adjourned at 6:00 p.m. The next regular meeting will be on April 5, 2006 at 5:00 p.m.

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Michael Henderson, Secretary