



UTILITIES TASK FORCE SPECIAL MEETING MINUTES Tuesday, December 4, 2007

A. **Roll Call.** Mayor Thomas Holden called the meeting to order at approximately 11:50 a.m.

Task Force Members Present.

Dean Maulhardt, Chair, Mayor Pro Tem, City of Oxnard
Thomas Holden, Task Force Member; Mayor, City of Oxnard

Task Force Members Absent.

None

Others Present.

Edmund Sotelo, City Manager, City of Oxnard
Karen Burnham, Assistant City Manager, City of Oxnard
Grace Hoffman, Deputy City Manager, City of Oxnard
Martin Erickson, Special Projects Manager, City of Oxnard
Gary Gillig, City Attorney, City of Oxnard
Susan Winder, Acting Finance Director
Ken Ortega, Public Works Director, City of Oxnard
Mark Norris, Asst. Public Works Director/Utilities Services Manager, City of Oxnard
Anthony Emmert, Water Resources Manager, City of Oxnard
Dennis Scala, Acting Environmental Services Manager, City of Oxnard
Grant Dunne, Management Analyst, City of Oxnard
Thien Ng, Senior Engineer, City of Oxnard
Eden Alomeri, Customer Service Revenue Accounting Manager, City of Oxnard
Christina Aerenlund, Public Information Officer, City of Oxnard
Bruce Dandy, Director, United Water Conservation District
Kevin Tran, Black & Veatch
Randall Krueger, Black and Veatch
Brian Jordan, Boyle Engineering
Boris Pastushenko, Brown & Caldwell
Mary Vorissis, CH₂M Hill
Rob Saperstein, Hatch & Parent
Jud Warren, Malcolm Pirnie, Inc.
Mark Lawler, Ventura Regional Sanitation District
Mark Zirbel, Ventura Regional Sanitation District
Bill Corrao – Republic – Del Norte
Larry Godwin, Saviers Road Design Team
Doris O'Connell, Saviers Road Design Team

B. **Approval of Minutes.** The Task Force approved the minutes from the Utilities Task Force meeting of September 5, 2007 special meeting.

C. **Public Comment.** None.

D. Director/Manager Reports.

1. **Blending Station No. 1 Projects Construction Status Report.** Anthony Emmert, Water Resources Manager, provided a status report on the project.
2. **Advanced Water Purification Facility (AWPF) Design Status Report.** Mr. Emmert provided a status report on the project.
3. **Redwood Trunk Project Construction Status Report.** Mr. Emmert provided a status report on the project.
4. **Headworks Project Construction Status Report.** Mark Norris, Assistant Public Works Director, and Mr. Emmert provided a status report on the project.

E. New Business.

1. **Approve Meeting Calendar for 2008.** The Task Force approved the meeting calendar for 2008.
2. **Ventura Regional Sanitation District (VRSD) Biosolids Program Update.** Mark Lawler, General Manager, with Ventura Regional Sanitation District, provided a status report on the Biosolids Dryer Project. Mr. Norris provided a report on the City's options for participation. The Task Force discussed the issue, primarily whether it would be beneficial for the City to invest in a portion of the initial capital project and pay a lower processing cost or for VRSD to fully fund the capital project and for the City to pay a per-unit cost that included both the cost of the capital project and the processing costs. The Task Force directed staff to research this issue and bring the item back for further review at a future meeting.
3. **Presentation of a Three Cart Program for Solid Waste Pickup.** Dennis Scala, Environmental Resources Manager, and Grant Dunne, Management Analyst, presented the proposed three-cart residential collection system. The Task Force discussed the issue at length, and directed staff to bring the presentation to the City Council for consideration.
4. **Options to Adjust Connection Fees for Water and Wastewater Service.** Mr. Emmert stated that the Public Works Department is currently working on updating connection/impact fees related to water, wastewater, recycled water, and drainage, as per City Council direction, and would bring the coordinated report to the Task Force within the next few months.

F. Old Business.

1. **Ocean View Municipal Water District Update.** Mr. Emmert provided an update on the status of the project, stating that the Local Agency Formation Commission (LAFCO) is scheduled to consider the issue at its January 2008 meeting.

G. Adjournment. Chair Maulhardt adjourned the meeting at approximately 1:01 p.m.