



## UTILITIES TASK FORCE REGULAR MEETING MINUTES Tuesday, January 24, 2008

- A. **Roll Call.** Task Force Member Thomas Holden called the meeting to order at approximately 12:00 p.m.

**Task Force Members Present.**

Dean Maulhardt, Chair, Mayor Pro Tem, City of Oxnard  
Thomas Holden, Task Force Member; Mayor, City of Oxnard

**Task Force Members Absent.**

None

**Others Present.**

Karen Burnham, Assistant City Manager, City of Oxnard  
Grace Hoffman, Deputy City Manager, City of Oxnard  
Gary Gillig, City Attorney, City of Oxnard  
Susan Winder, Acting Finance Director  
Ken Ortega, Public Works Director, City of Oxnard  
Mark Norris, Asst. Public Works Director/Utilities Services Manager, City of Oxnard  
Michelle Romney, Administrative Services manager, City of Oxnard  
Anthony Emmert, Water Resources Manager, City of Oxnard  
Mark Pumford, Technical Services Manager, City of Oxnard  
Janis Synnes, Administrative Technician, City of Oxnard  
Dennis Scala, Acting Environmental Services Manager, City of Oxnard  
Grant Dunne, Management Analyst, City of Oxnard  
Thien Ng, Senior Engineer, City of Oxnard  
Eden Alomeri, Customer Service Revenue Accounting Manager, City of Oxnard  
Christina Aerenlund, Public Information Officer, City of Oxnard  
Bruce Dandy, Director, United Water Conservation District  
Kevin Tran, Black & Veatch  
Julia Aranda, Kennedy/Jenks  
Nancy Pederson,  
Doris O'Connell, Saviers Road Design Team  
Bill Terry, Saviers Road Design Team

- B. **Approval of Minutes.** The Task Force approved the minutes from the Utilities Task Force meeting of the December 4, 2007 special meeting.

- C. **Public Comment.** None.

- D. **Director/Manager Reports.**

1. **Blending Station No. 1 Projects Construction Status Report.** Anthony Emmert, Water Resources Manager, provided a status report on the project.

2. **Advanced Water Purification Facility (AWPF) Design Status Report.** Mr. Emmert provided a status report on the project.
3. **Headworks Project Construction Status Report.** Mark Norris, Assistant Public Works Director, provided a status report on the project.
4. **Septic Conversion Project and Financial Assistance Program Status Report.** Mr. Norris and Mr. Emmert provided a status report on the project.
5. **Enterprise Funds Financial Reports.** Dennis Scala, Environmental Services Manager, provided a financial report for the Environmental Resources enterprise.

**E. New Business.**

1. **Dempsey Road Mutual Water Company Issues Affecting Blackstock North Neighborhood Saviers Road and Channel Islands Boulevard Area.** Ken Ortega, Public Works Director, reported that the City plans to repave and reconstruct several of the streets within the Blackstock North Neighborhood, but the project cannot move forward until the Dempsey Road Mutual Water Company (DRMWC) replaces its buried water lines within the neighborhood. Mr. Ortega explained that the lines are in such poor condition that the street work would likely cause multiple failures and water outages during construction, and that future leaks from the DRMWC system would likely cause severe damage to the new pavement. Mr. Ortega explained that the City normally informs private utilities that it plans to repave a street section and requires the utilities to make necessary improvements prior to the paving, in order to protect the investment in the new paving. Mr. Ortega recommended that the City send such a letter to DRMWC. He estimated that necessary repairs would cost several million dollars. Mr. Emmert stated that an alternative to DRMWC would be to cease operation and annex to the City's water system, including annexing to Calleguas Municipal Water District and to Metropolitan Water District of Southern California. The Task Force recommended that staff send such a letter to DRMWC and to look for ways to assist the residents of the neighborhood to facilitate the necessary annexations.
2. **West Ventura County Emergency Water Intertie Project Status Report, North Rose Avenue North of Simon Way.** Mr. Emmert provided a report on the status of this project. The Task Force recommended that the City of Oxnard and City of San Buenaventura complete preliminary design and preparation of environmental documents, in order to be ready for a long-term water emergency, but not to move forward with final design.

**F. Old Business.**

1. **Countywide Stormwater Quality Program Permit Development Status Report.** Mark Pumford, Technical Services Manager, provided a status report regarding the negotiations on the new Countywide Stormwater Quality NPDES permit.
2. **Trash Total Maximum Daily Load (TMDL) Development Status Report.** Mr. Pumford provided a status report on the development of Total Maximum Daily Loads for trash for the Calleguas Watershed, and the potential impacts upon the City.
3. **Ventura Regional Sanitation District (VRSD) Biosolids Program Update.** Mr. Norris provided a status report on the analysis of the City's options regarding the proposed project.
4. **Ocean View Municipal Water District Update.** Mr. Emmert provided an update on the status of the project, stating that the Local Agency Formation Commission (LAFCO) is scheduled to consider the issue at its March 2008 meeting.

**G. Adjournment.** Chair Maulhardt adjourned the meeting at approximately 12:45 p.m.