



**Minutes
Special Meeting
Graffiti Task Force
Human Resources Activity Room
300 W. Third Street
Oxnard, CA 93030
October 17, 2007
5:00 p.m.**



A. ROLL CALL

Chairperson Holden called the meeting to order at 5:02 p.m. Present were: Vice Chairperson Flynn, City Manager Edmund Sotelo, Deputy City Manager Grace Hoffman; Public Information Office: Elena Salgado; City Attorney's Office: Julie Doi; Public Works Department: Michael Henderson, Cyndi Hookstra, Joel Galaviz, Veronica Chavez; Police Department: Sandra Kujawa, Mike Thomas; Code Compliance: Dirk Voss; Probation Office: Don Burton; and Kay Swenson, Recording Secretary.

Public Attendance: Will Coulon, Pat Brown

B. APPROVAL OF MINUTES

SUBJECT: Minutes of July 18, 2007 meeting.

ACTION: Chairperson Holden made a motion to approve the minutes of July 18, 2007 meeting. Vice-Chairperson Flynn seconded the motion. The minutes were approved.

SUBJECT: Minutes of June 20, 2007 meeting.

ACTION: Chairperson Holden made a motion to approve the minutes of June 20, 2007 meeting with question and review of Item C.1.a. Cyndi Hookstra reported the following: a. 115 graffiti (tagging) court cases on file with the City. Vice-Chairperson Flynn seconded the motion. The minutes were approved.

C. PUBLIC COMMENTS

Sandra Kujawa introduced new partner, Mike Thomas, patrol officer and graffiti investigator.

D. TASK FORCE REPORTS

1. Program Administration, Restitution, Volunteers – Cyndi Hookstra reported the following:
 - a. Resident Reward Letter signed by Chairperson Holden and Vice-Chairperson Flynn. This was the first letter. Dollar amount had not yet been determined.
 - b. Presentations would be given to 1. Probation Office, and 2. Oxnard Unified High School PTA and Executive Staff Thursday, October 18, 2007.
 - c. There are 583 documented GAK Buckets registered to community volunteers.
 - d. Restitution collected to date: \$33, 886.06 / 386 entries for small payments.
 - e. Looking at using Utility Bill Inserts : 1) Graffiti concerns, 2) Illegal dumping, 3) Pick Up Trash
 - f. The Oxnard Police Foundation is targeted to donate 40-50 copies of the Graffiti in Tahiti Book and distributed by School Resource Officers to elementary age kids for summer reading program.
 - g. Will be doing a year-end report relating to Graffiti issues.
2. Graffiti Action Program (GAP) removal efforts, GAK distribution and hotline statistics - Joel Galaviz reported the following:

- a. Tracking calls started at the Call Center to help identify duplicate calls of graffiti for same address.
- b. Approximately 80 GAK Buckets were handed out at the Multicultural Festival
- c. Going door-to-door in Colonia area supplying a 3-fold brochure in English and Spanish to assist callers when graffiti is visible. Suggestion to pick up patrol in this area may curb graffiti actions.

Chairperson Holden expressed interest in more removal in the Colonia. If more money or people were needed we were to let him know. Additionally, literature is to be given out to the homeowners.

3. Arrests and law enforcement issues – Sandra Kujawa reported the following:
 - a. For the month of September there were 71 Reports of graffiti by Patrol.
 - b. For the month of September there were 128 Civil Citations
 - c. For the month of September there were 22 Combination graffiti and patrol arrests (130 counts of graffiti being charged)
4. Legal issues – City Attorney’s Office – No report.
5. Code Compliance issues – Code Compliance – Good collaborative effort and communication with GAP and relationship with regards to newsracks.
6. Community service update – Elena Salgado reported 15 minors currently completing hours.

E. TASK FORCE DISCUSSION ITEMS

1. Discuss the graffiti neighborhood clean-ups:
Cyndi reported Saturday, October 20, will do alley clean-ups in Terrace Estates between the east and west alleys of Terrace Avenue, meeting at 8:30a.m. – 12:00p.m. at the corner of Yale and Terrace. There will be 12 community service kids working, along with volunteers from Wal-Mart, Straight-to-You from Oxnard, City employees, and City staff will be present.
2. Discuss the annual graffiti volunteer recognition event. – Mayor spoke with City and suggested due to the holidays approaching, the annual graffiti volunteer recognition event be held in the spring.

F. OLD BUSINESS

1. Signing letters of support and appreciation for the DA and Probation office. – Cyndi Hookstra reported.

G. ADJOURNMENT

Meeting adjourned at 5:36 p.m. Due to the holidays approaching the next meeting will be held January 16, 2008.

Michael Henderson, Secretary