



UTILITIES TASK FORCE SPECIAL MEETING MINUTES Thursday, March 20, 2008

- A. **Roll Call.** Task Force Member Mayor Thomas Holden called the meeting to order at approximately 12:00 p.m.

Task Force Members Present.

Dean Maulhardt, Chair, Mayor Pro Tem, City of Oxnard
Thomas Holden, Task Force Member; Mayor, City of Oxnard

Task Force Members Absent.

None

Others Present.

Grace Hoffman, Deputy City Manager, City of Oxnard
Jim Rupp, Assistant City Attorney
Matthew Winegar, Development Services Director
Ken Ortega, Public Works Director, City of Oxnard
Mark Norris, Asst. Public Works Director/Utilities Services Manager, City of Oxnard
Michelle Romney, Administrative Services manager, City of Oxnard
Anthony Emmert, Water Resources Manager, City of Oxnard
Janis Synnes, Administrative Technician, City of Oxnard
Dennis Scala, Acting Environmental Services Manager, City of Oxnard
Grant Dunne, Management Analyst, City of Oxnard
Daniel Rydberg, Capital Projects Manager
Thien Ng, Senior Engineer, City of Oxnard
Eden Alomeri, Customer Service Revenue Accounting Manager, City of Oxnard
Christina Aerenlund, Public Information Officer, City of Oxnard
Bruce Dandy, Director, United Water Conservation District
Robert J. Saperstein, Brownstein
Randy Krueger, Black and Veatch
Tess Wallace, Boyle Engineering
Mary Vorissis, CH₂M Hill
Doris O'Connell, Saviers Road Design Team
Bill Terry, Saviers Road Design Team
Larry Godwin, Saviers Road Design Team
E. Gloria Roman, Saviers Road Design Team

- B. **Approval of Minutes.** The Task Force approved the minutes from the Utilities Task Force meeting of the January 24, 2008 regular meeting.

- C. **Public Comment.** None.

- D. **Director/Manager Reports.**

1. **Blending Station No. 1 Projects Construction Status Report.** Anthony Emmert, Water Resources Manager, provided a status report on the project.

2. **Advanced Water Purification Facility (AWPF) Design Status Report – Perkins Road South of Hueneme Road.** Mr. Emmert provided a status report on the project.
3. **Headworks Project Construction Status Report.** Mark Norris, Assistant Public Works Director, provided a status report on the project.
4. **Septic Conversion Project and Financial Assistance Program Status Report.** Mr. Norris and Mr. Emmert provided a status report on the project.

E. New Business.

1. **Adopt a New Regular Meeting Schedule for the Task Force.** The Task Force adopted a new schedule, with regular meetings to be held on the third Thursday of each month.
2. **Wastewater Treatment Plant National Pollutant Discharge Elimination (NPDES) Permit Update.** Mark Pumford, Technical Services Manager, provided a status report on the development of the new 5-year permit for the discharge of treated wastewater to the Pacific Ocean. The Task Force Discussed implications of the proposed new Calleguas Municipal Water District (CMWD) Salinity Management Project ocean outfall on the City's existing ocean water monitoring program, and directed staff to continue to work with CMWD staff and Regional Water Quality Control Board staff to develop an appropriate sampling program.

F. Old Business.

1. **Ocean View Municipal Water District Update.** Mr. Emmert provided an update on the status of the project, stating that the Local Agency Formation Commission (LAFCO) is scheduled to consider the issue at its March 2008 meeting.
2. **Residential Collection Three Cart Program Update.** Dennis Scala, Environmental Resources Manager, and Grant Dunne, Management Analyst, provided an update on the implementation of the Residential Collection Three-Cart Program.
3. **Dempsey Road Mutual Water Company Issues Affecting Blackstock North Neighborhood Saviers Road and Channel Islands Boulevard Area.** Ken Ortega, Public Works Director, reported that the City plans to repave and reconstruct several of the streets within the Blackstock North Neighborhood, but the project cannot move forward until the Dempsey Road Mutual Water Company (DRMWC) replaces its buried water lines within the neighborhood. Mr. Ortega explained that the lines are in such poor condition that the street work would likely cause multiple failures and water outages during construction, and that future leaks from the DRMWC system would likely cause severe damage to the new pavement. Mr. Ortega explained that the City normally informs private utilities that it plans to repave a street section and requires the utilities to make necessary improvements prior to the paving, in order to protect the investment in the new paving. Mr. Ortega recommended that the City send such a letter to DRMWC. He estimated that necessary repairs would cost several million dollars. Mr. Emmert stated that an alternative to DRMWC would be to cease operation and annex to the City's water system, including annexing to Calleguas Municipal Water District and to Metropolitan Water District of Southern California. The Task Force recommended that staff send such a letter to DRMWC and to look for ways to assist the residents of the neighborhood to facilitate the necessary annexations.

- G. Adjournment.** Chair Maulhardt adjourned the meeting at approximately 12:45 p.m.