

**Minutes  
Special Meeting  
Graffiti Task Force  
Human Resources Activity Room  
300 W. Third Street  
Oxnard, Ca 93030  
March 21, 2007  
5:00 p.m.**

**A. ROLL CALL**

Chairperson Holden called the meeting to order at 5:05 p.m. Present were: Vice Chairperson Flynn, Deputy City Manager Grace Hoffman; Public Information Office: Christina Aerenlund and Ranchel Crandall; City Attorney's Office: Julie Doi; Public Works Department: Michael Henderson, Cyndi Hookstra, Joel Galaviz, Veronica Chavez, Phil Gregoire and Jeff Miller; Code Compliance: Rob Silverstein; Probation Office: Mary McCarthy; and Beth Saringo, Recording Secretary.

Public Attendance: Will Coulon, Pat Brown and Edwin Camanag

**B. APPROVAL OF MINUTES**

**SUBJECTS:** Approval of minutes of January 17, 2007, regular meeting.

**RECOMMENDATION:** Approval

**ACTION:** Chairperson Holden made a motion to approve the minutes of January 17, 2007 meeting. Vice-Chairperson Flynn seconded the motion. The minutes were approved.

**C. PUBLIC COMMENTS**

Pat Brown commented that she has problem with Home Depot not locking up spray paints. She also shared the comments from residents/businesses that paints the GAP uses do not match.

**D. TASK FORCE REPORTS**

1. Task Force overview, community outreach, education and graffiti action kit volunteers – Cyndi Hookstra

Cyndi Hookstra reported the following:

- a. Graffiti volunteer questionnaire results from February 20, 2007 all-hands meeting were handed out. Cyndi suggested to the members of the Task Force that they read it and come back with comments on the next meeting.

- b. The restitution collected to date is \$14,922.28 and we collected two civil citations totaling \$6,309.00.
- c. We have two volunteers, one of them is Pat Brown.
- d. There will be notices going out in the neighborhood council packet through Donna Helms for graffiti clean up days.
- e. There is a 30 second anti graffiti public service announcement made by the Police Activity League (PAL) kids. It will be shown next meeting.
- f. We are continuing to work with our GIS people to plot graffiti occurrences within the City, so that we can see where we have high incidences of graffiti calls.

2. GAP removal efforts. GAK distribution and hotline statistics – Joel Galaviz

Joel Galaviz informed the committee that we are continuing to hand out graffiti action kits (gaks). The majority of the people are coming to the Parks office for stock replenishment. The crew removed the graffiti at the Wagon Wheel overpass. The Graffiti Action Program is working with Streets Division to remove stickers on signs.

3. Arrests and law enforcement issues - Police

There was no attendance from the Police Department.

4. Legal issues – City Attorney’s Office

City Attorney’s office is working on a spreadsheet to start tracking down graffiti citations. We have collected \$2,950.00 of civil citations.

5. Code Compliance issues – Code Compliance

Rob Silverstein said that he has nothing to report.

6. Community Service – Elena Salgado

Elena was ill. Cyndi Hookstra reported that there were six kids completed community service hours.

**E. TASK FORCE DISCUSSION ITEMS**

- 1. Discuss the flood control ditch at RiverPark Development.

Joel Galaviz reported that he contacted Caltrans. He obtained keys to get access to the flood control ditch along the freeway so that GAP crews can go in to remove graffiti.

2. Discuss the graffiti removal process at RiverPark Development.

Joel mentioned that the developer hired their own crew to remove graffiti within the area of development.

**F. ADJOURNMENT**

Meeting adjourned at 5:30 p.m. The next regular meeting will be on April 18, 2007 at 5:00 p.m.

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Michael Henderson, Secretary

