

MINUTES
LIBRARY BOARD
Regular Meeting
May 11, 2006

A. ROLL CALL

At 4:38 p.m., the regular meeting of the Library Board of the Oxnard Public Library convened in the Madeline Miedema Room (Meeting Room A), Oxnard Public Library, 251 South A Street, Oxnard. Board members Jean Gentry, Yvette Ossinalde, and Norma Van Riper were present. Board members Lorraine Chaparro and Lou Tejada were absent. Staff members present were Barbara Murray, Library Director; Wendy Penrose, Systems Analyst III; and May Roque, Recording Secretary. Vice Chairperson Van Riper presided and called the meeting to order.

B. APPROVAL OF MINUTES

Approval of the minutes from the regular meeting of April 13, 2006:
Board member Ossinalde moved to approve the minutes. Board member Gentry seconded, and the motion carried unanimously with Board member Chaparro and Tejada absent.

C. PUBLIC COMMENTS

None.

D. NEW BUSINESS

For the Library Board's information, Board member Gentry will serve as the Metropolitan Cooperative Library System's (MCLS) System Advisory Board (SAB) Secretary for 2006-07.

E. OLD BUSINESS

1. Oxnard Friends of the Library activities (Gift Shop sales, book sales, trips):

Board member Ossinalde reported the following:

- April 2006 Gift Shop sales were \$1,712.43 and Gift Shop donated book sales were \$1,820.51.
- May 13 is the next book sale.

- The Friends are applying for a 501(c)3 status. Board member Van Riper asked what the difference was between a 501(c)3 and a 501(c)4. The Library Director explained the difference.
- The Friends would change their bylaws on the June 12, 2006, general meeting in order to change their name to the “Oxnard Public Library Friends Foundation.”
- Friends Board members Felicity Harper and Pat Cameron are spearheading this long process.

2. Report on meetings/seminars/training for library staff:

The Library Director gave highlights of various trips and outreach efforts by staff:

- The Library Department was very visible during Earth Day.
- Satellite City Hall was in the Southbank Neighborhood on April 29.
- Librarian I Karen Schatz received a “Forever Free” grant.
- After Librarian II Jo Ann Van Reenan retires, Librarian Schatz would be taking over doing programs.
- Two library staff members and Board member Ossinalde attended California Legislative Day in Sacramento.
- The Library Director attended National Legislative Days in Washington D.C. where they concentrated on public library service in California and in the United States and in public schools. The Director also learned that the Library Director of Pasadena won as Public Library Association president.

The Systems Analyst III reported on the Sirsi Superconference she attended in Nashville, Tennessee, from March 4-8, 2006. She was very excited about how technology was changing and reported that one of the speakers indicated that libraries need to push themselves out to the public. She noted that Sirsi’s Director of Innovation spoke about the normative data project for libraries where information from libraries in the United States and Canada would be gathered, along with other data, and we would know how we “measure up.” She spoke about a request in the budget for a Director’s Station which

would help forecast, do reports, provide facts and figures, etc., for planning purposes.

At 5:03 p.m., Board member Chaparro was present.

3. Library expenditure report for April 2006:
No discussion.
4. Statistical report for April 2006:
The Library Director indicated that Sirsi's Director's Station, which the Systems Analyst III mentioned above, would change how statistics are reported and also change the look of the statistical report.
5. Budget report for March 2006:
Board member Chaparro asked about the 466% overexpenditure in Library Branch Services. The Library Director explained that the \$750,000 for the opening day collection was not put in the budget for the new branch so we're charging against that line item.
6. Library Director's reports:
 - a. Update on South Oxnard Branch Library project, 4300 Saviers Road, Oxnard 93033
 - 1) Construction – The Library Director reported that staff is trying to keep to the November 18 opening day. She added that there are issues staff is trying to resolve like the parking lot, liquidated damages, compensable delays, etc. She explained the construction company's position and the City's position. She praised Bill Hall, the scheduler, for his contribution to the project. She indicated that shelving is due on July 16 and that the building is 60% complete.
 - 2) Fundraising – According to the Library Director, there is nothing new to report.
 - 3) Grand opening – Saturday, November 18, 2006, 10:00 a.m.
 - b. Upcoming library programs – According to the Library Director, the Children's Summer Reading Program begins on

June 1 with programs beginning June 21 at the Main Library, and the Teen Summer Reading Program begins in July. She indicated that staff is grateful for the Friends' funding. She added that staff would present the Summer Reading Programs to City Council in a professional way next year. The Director also handed out flyers for upcoming programs, including a flyer for a Teen Logo Art Contest which ends on June 1. She reminded the Board of the Yolanda's restaurant fundraiser on May 24.

F. SUBCOMMITTEE REPORTS/LIBRARY BOARD BUSINESS

Board effectiveness training by Jane B. Jones on Saturday, June 24, 2006, Meeting Room B, 10:00 a.m.-1:00 p.m.

G. ADJOURNMENT

At 6:00 p.m., Board member Gentry moved to adjourn. Board member Van Riper seconded, and the motion carried unanimously with Board member Tejeda absent.

May Roque, Recording Secretary

Norma Van Riper, Vice Chairperson

Lorraine Chaparro, Chairperson